

From: [David Vorce](#)
To: [Anthony Molloy](#); REDEVELOPMENT
Subject: RE: Social Distancing Outdoor Seating Grant Program
Date: Thursday, October 29, 2020 5:16:15 PM

Regarding account numbers, if we use the same one as we are for small business grants, it is: 2151-6101-601432 G21CX

From: David Vorce <David.Vorce@cityofhenderson.com>
Sent: Thursday, October 29, 2020 5:05 PM
To: Anthony Molloy <Anthony.Molloy@cityofhenderson.com>; REDEVELOPMENT <REDEVELOPMENT@cityofhenderson.com>
Subject: RE: Social Distancing Outdoor Seating Grant Program

Absolutely. Do not send the grant agreement until the grant is approved. You could do the grant agreement in Docusign to make it easier.

Dave

From: Anthony Molloy <Anthony.Molloy@cityofhenderson.com>
Sent: Thursday, October 29, 2020 5:04 PM
To: David Vorce <David.Vorce@cityofhenderson.com>; REDEVELOPMENT <REDEVELOPMENT@cityofhenderson.com>
Subject: RE: Social Distancing Outdoor Seating Grant Program

To be clear, the grantee will only sign the grant document if the grant is approved.

From: David Vorce <David.Vorce@cityofhenderson.com>
Sent: Thursday, October 29, 2020 5:00 PM
To: Anthony Molloy <Anthony.Molloy@cityofhenderson.com>; REDEVELOPMENT <REDEVELOPMENT@cityofhenderson.com>
Subject: RE: Social Distancing Outdoor Seating Grant Program

Sean,

The grant agreement will also be required in the approved grant packet for AP.

Dave

From: David Vorce <David.Vorce@cityofhenderson.com>
Sent: Thursday, October 29, 2020 4:57 PM
To: Anthony Molloy <Anthony.Molloy@cityofhenderson.com>; REDEVELOPMENT <REDEVELOPMENT@cityofhenderson.com>

Subject: RE: Social Distancing Outdoor Seating Grant Program

I think we can amend the one we are using. It has already been approved by CAO for these CARES grants.

I will work on it.

Dave

From: Anthony Molloy <Anthony.Molloy@cityofhenderson.com>
Sent: Thursday, October 29, 2020 4:54 PM
To: REDEVELOPMENT <REDEVELOPMENT@cityofhenderson.com>
Subject: RE: Social Distancing Outdoor Seating Grant Program

Sean,

Add to the Grant application form the following line:

Do you have a City of Henderson Business License? Yes No City of Henderson Business License Number _____

In answer to your question Dave, do we need them to sign a grant document, the answer is yes. Can you amend the existing Small Business Grant document that we have been using for the current program and have them sign that one or does a new one need to be created in your opinion?

From: Sean Robertson <Sean.Robertson@cityofhenderson.com>
Sent: Thursday, October 29, 2020 4:44 PM
To: David Vorce <David.Vorce@cityofhenderson.com>; Daphney Jeffers <Daphney.Jeffers@cityofhenderson.com>; Anthony Molloy <Anthony.Molloy@cityofhenderson.com>; REDEVELOPMENT <REDEVELOPMENT@cityofhenderson.com>
Subject: RE: Social Distancing Outdoor Seating Grant Program

Are you saying there is information on the business license we would want to have? Or would this be just to verify that they have one? I can easily add it to the guidelines if we should get it but Business Licensing will be seeing every application already.

From: David Vorce <David.Vorce@cityofhenderson.com>
Sent: Thursday, October 29, 2020 4:38 PM
To: Daphney Jeffers <Daphney.Jeffers@cityofhenderson.com>; Anthony Molloy <Anthony.Molloy@cityofhenderson.com>; REDEVELOPMENT <REDEVELOPMENT@cityofhenderson.com>
Subject: RE: Social Distancing Outdoor Seating Grant Program

Are we asking for their current COH bus license as well? If not, we should.

Dave

From: David Vorce <David.Vorce@cityofhenderson.com>
Sent: Thursday, October 29, 2020 4:33 PM
To: Daphney Jeffers <Daphney.Jeffers@cityofhenderson.com>; Anthony Molloy <Anthony.Molloy@cityofhenderson.com>; REDEVELOPMENT <REDEVELOPMENT@cityofhenderson.com>
Subject: RE: Social Distancing Outdoor Seating Grant Program

Yes, I assume we are using the same account number as the Small Bus Grants? Or does Leslie want to use a different account?

From: Daphney Jeffers <Daphney.Jeffers@cityofhenderson.com>
Sent: Thursday, October 29, 2020 4:31 PM
To: David Vorce <David.Vorce@cityofhenderson.com>; Anthony Molloy <Anthony.Molloy@cityofhenderson.com>; REDEVELOPMENT <REDEVELOPMENT@cityofhenderson.com>
Subject: RE: Social Distancing Outdoor Seating Grant Program

If that is the case, I'll just need an account number, assuming I'll enter them into A/P.

Daphney Jeffers

City of Henderson Redevelopment Agency
240 Water St., MSC 512
Henderson, NV 89015
702-267-1542 or 702-267-1515
daphney.jeffers@cityofhenderson.com
www.cityofhenderson.com
www.waterstreetdistrict.com

This e-mail message including any attachments may contain confidential and/or privileged information, and is intended solely for the persons or entities to which it is addressed. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply to this email message and delete/destroy all copies of the original message.

From: David Vorce <David.Vorce@cityofhenderson.com>
Sent: Thursday, October 29, 2020 4:28 PM
To: Anthony Molloy <Anthony.Molloy@cityofhenderson.com>; REDEVELOPMENT <REDEVELOPMENT@cityofhenderson.com>
Subject: RE: Social Distancing Outdoor Seating Grant Program

Anthony,

Are we requiring them to sign a grant agreement?

If not, we will need a signed, dated W-9 from the applicant and the approved grant packet and it will be entered into AP. The grant will then be disbursed as a regular grant program we already have established.

Thanks,
Dave

From: Anthony Molloy <Anthony.Molloy@cityofhenderson.com>
Sent: Thursday, October 29, 2020 3:55 PM
To: REDEVELOPMENT <REDEVELOPMENT@cityofhenderson.com>
Subject: Social Distancing Outdoor Seating Grant Program

Team,

This new program is unique in that we will be using COVID 19 CARES Act funds for the program. CARES Act funds cannot be used for economic development purposes. Because of that reason, when we market this program, we need to make sure that we tell people that the primary reason we have created this program to help businesses to meet the social distancing requirement.

Unlike the existing Small Business Assistance Grant that is applied for using Zoom Grants and processed using the NDC, we do not expect a huge response to this grant. The reason is we are not going to heavily market this program. As a result, and because the NDC is already overwhelmed, we will be processing these requests ourselves. All applications will be submitted either by appointment to Sean or one of his team members, or electronically to Sean via email.

After all of the required information has been received the review process will begin. One part of the process includes a Revocable Permit that Sean or Team Member will send to Public Works. My hope is that they will process that request in less than a week; but we have not control over how long that will take. While that is being reviewed, Redevelopment staff will review everything else. We will not need to confer with any other outside individuals.

If the Revocable Permit is denied, the grant request is denied. If there are deficiencies in the plans being reviewed by RDA, Sean will notify the applicant to request amended plans. When the application receives approval, an award letter or email will be prepared and sent to the applicant. At this point, ***Dave can you explain the process of how the grant recipient will receive their funds?***

Grant funds will be received up front. We will not need to do any follow up inspections, we will not be asking for any receipts. The maximum grant is \$5,000. If an applicant requests \$5,000, they will receive \$5,000. If they request \$3,000, they will receive \$3,000. The way CARES grants works is pretty straight forward. Because we do not ask for proof of purchase we have not obligations, but the grant recipient could in the future need to show evidence to the Federal Govt if audited. My understanding is that it is very unlikely, especially at this low level.

Anthony

Anthony J. Molloy, AICP
Redevelopment Manager
City of Henderson Redevelopment Agency
240 S. Water Street, PO Box 95050, MSC 512
Henderson, NV 89009-5050
Phone (702) 267-1511
Fax (702) 267-1503
www.cityofhenderson.com

Confidentiality Notice: This electronic communication and any accompanying document contain information belonging to the sender which may be confidential and legally privileged. This information is intended only for the use of the individual or entity to whom this electronic transmission was sent as indicated above. If you are not the intended recipient, any disclosure, distribution or action taken in reliance on the contents of the information contained in this electronic transmission is strictly prohibited. If you have received this transmission in error, please notify me immediately by e-mail and delete the original message. Thank you.