

October 13, 2004

TO: Contractors and Subcontractors

Subject: Change of Overtime Rates, Scheduling Requirements and Hourly Minimums

To Whom It May Concern:

On October 5th, 2004, the City of Henderson Council passed Ordinance # 2295 in response to a financial analysis of Development Services Center Fees. This ordinance directly affects the rates, scheduling requirements and hourly minimum requirements for those contractors and subcontractors requiring Quality Control inspections. The inspection rates will take effect on November 1st, 2004, at which time the following rates will be in affect:

<u>Hourly Description</u>	<u>Hourly Minimum</u>	<u>Rate</u>
Regular Overtime (the above applies overtime consecutive to a inspector's regularly scheduled shift, before or after)	1 hour	\$ 108.00 per hour / per inspector or soils tech
Weekend Overtime (Friday night, Saturday or Sunday any time)	3 hours	\$ 108.00 per hour / per inspector or soils tech
Callout Hours (including overtime not scheduled 36 hours in advance)	3 hours	\$ 216.00 per hour / per inspector or soils tech
Holiday Overtime	3 hours	\$ 216.00 per hour / per inspector or soils tech
Reinspection Fee	1 hour	\$ 108.00 per hour / per inspector or soils tech

Please note as of the effective date of this ordinance, the City of Henderson Quality Control Division will no longer charge a vehicle fee or an administrative processing fee for any overtime charges.

Additionally, any overtime inspections (night or weekend) must be scheduled no less than 36 hours in advance through the Quality Inspections line at (702) 267-3144. Any overtime not scheduled 36 hours in advance will be treated as call-out and billed accordingly at the hourly minimum and rate. The inspection lines are open Monday through Friday from 7:30 am to 3:30pm.

Please forward this information to your foremen, accounts payable and any other parties which may be affected.

Should you have any questions, please contact Christi Flynn, Quality Control Secretary II, at (702) 267-3100.

Sincerely,

Edward McGuire, P.E.
Quality Control Division Manager

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