



**City of Henderson
Department of Public Works
Engineering Division
Land Development**

To insure development plans meet applicable public works standards and to provide floodplain management services.

Encroachment Permit Requirements

The following is required to obtain an Encroachment Permit:

1. An approved plan or drawing of the work to be performed. If the work to be done is for NVEnergy, Embarq, Cox Communications, or Southwest Gas the plan must be approved by a Public Works Land Development Engineer prior to application.
2. An approved barricade plan from the City of Henderson Public Works Department, Traffic Division.
3. The City does not issue Encroachment Permits for work on private property such as a private street or common element. If the Encroachment Permit application and/or plan identifies work on both private property and public right-of-way only the portion of work in the public right-of-way will be covered by the Encroachment Permit.
4. If the work to be done is considered infrastructure for a new subdivision, an Encroachment Permit may not be required if all of the following conditions are met:
 - Improvement plans are approved and include the work to be completed
 - The work does not involve any excavation in an improved right-of-way
 - The work does not impact any trafficContact Land Development at (702) 267-3680 to determine if an Encroachment Permit will be required.
5. If the work to be done is located within a street that is has been improved within the last five years the street may fall under the City's "No-Cut" Policy. If the Encroachment Permit requires cutting a "No-Cut" street City Council approval will be required before a permit can be issued. Please contact Land Development at (702) 267-3680 with questions regarding "No-Cut" streets.
6. A valid class "A" or class "C" Nevada State Contractors license is required by all contractors who apply for an Encroachment Permit to work in the public right-of-way.

Fees for Encroachment Permits:

- Public right-of-way 60 feet or less = \$325.00
- Public right-of-way greater than 60 feet = \$350.00

NOTES: Upon issuance of the Excavation Permit, contact Quality Control at (702) 267-3100 to determine if Sub-contractor vouchers need to be submitted.