



City of Henderson

Annual Action Plan For Fiscal Year 2018-2019



Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The purpose of this Annual Action Plan is to provide a summary of how the City of Henderson intends to use the Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funds it receives from the US Department of Housing and Urban Development (HUD) for Fiscal Year 2018. The City of Henderson will receive \$1,399,412 in CDBG funds and \$678,599 in HOME funds. The Annual Action Plan also outlines the City's plans for an additional \$819,775 from other federal, state, and local funding sources that can be used to support and leverage the CDBG and HOME objectives. The funding from these programs allows the City to provide decent affordable housing, promote suitable living environments, and create economic opportunities for low-to-moderate income residents. The Action Plan details the activities planned for housing and community development during the fiscal year starting July 1, 2018 and ending June 30, 2019.

In addition to the estimated \$1,399,412 in CDBG funds and \$678,599 in HOME funds for fiscal year 2018, the City will use \$240,000 in prior year CDBG funds and \$91,488 in prior year HOME funds. The City of Henderson also expects to receive additional grant resources from the State of Nevada.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City of Henderson will be focusing on providing opportunities for decent affordable housing, suitable living environment, economic opportunity and educational enrichment. Our objectives and outcomes are tied to these four strategies.

Our strategy for decent affordable housing includes:

- Increasing the supply of affordable housing by increasing areas where higher density residential is supported and provide a more diverse affordable housing stock. Working with Habitat for Humanity to build a variety of single family dwellings to meet the needs of the residents.
- Supporting first-time homebuyers with a homeownership program as well as consumer counseling.
- Supporting regional efforts to provide transitional services for the homeless by serving on the various working groups and committees of the local Continuum of Care, as well as

participating in regional efforts such as the Homeless Census Count and Project Homeless Connect.

- Assisting owner-occupied homeowners to maintain and repair current affordable housing stock by working with Rebuilding Together of Southern Nevada to repair and bring these homes up to code in order for low income homeowners to remain housed.
- Supporting a Tenant-Based Rental Assistance program and assisting with making current housing stock more affordable for residents.

Our strategy for sustainable living environment includes:

- Promoting the health and well-being of our residents through Healthy Communities, goals and initiatives.
- Providing funding opportunities to assist seniors in maintaining self-sufficiency.
- Continuing to work on a regional level to address homeless issues as well as provide homeless prevention assistance.
- Improving the accessibility and safety of neighborhoods and public spaces.

Our strategy for economic development includes:

- Look for opportunities to apply for a Section 108 Loan to stimulate economic growth and opportunities for businesses and residents.
- Providing funding for child care services to support working parents.
- Conduct a request for proposal (RFP) process for the Boulder Highway opportunity site.
- Research mixed-use market development opportunities.

Our strategy for educational enrichment:

- Assist tutoring programs in low-to-moderate income areas to increase educational success.
- Provide funding to programs that provide mentoring opportunities for children and young adults.
- Provide funding to programs that provide educational enrichment opportunities for students.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects. An evaluation of accomplishments over the past several years reflects very successful performance.

The City of Henderson worked in collaboration with a seven-member committee appointed by City Council to evaluate annual CDBG funding applications. This Program Advisory Committee (PAC) assisted city staff to make sure that the programs selected for the 2018-2019 funding year, met the priorities set forth in the 2015-2019 five-year Consolidated Plan.

During a public meeting, staff gave the Program Advisory Committee (PAC) a brief evaluation of past performance, which assisted the committee with their recommendation for future funding. Below is a brief summary of the twelve (12) 2017-2018 CDBG sub-recipients performance:

Anson Foundation Inc.: The organization is successfully providing tutoring assistance to elementary school age children from low-to-moderate income families. The individualized tutoring that the children receive has allowed the majority of the children to reach (and in many cases exceed) grade level proficiency standards.

Boys and Girls Club: The organization has successfully allowed low-to-moderate income working parents, to maintain employment by providing affordable to no cost, before and after school childcare.

Club Christ Ministries: The organization has successfully worked with elementary through high school students whose families live in a local Housing Authority complex. The students are provided tutoring, literacy workshops, mentoring and classes on civic responsibility.

Giving Life Ministries: The organization has successfully provided food pantry and nutritional services to residents who currently live in a food desert.

HopeLink of Southern Nevada: The organization has successfully provided homeless prevention services to low-to-moderate income residents.

Junior Achievement of Southern Nevada: The organization was able to purchase materials necessary to teach elementary students in low-to-moderate income areas, financial literacy.

Living Grace Homes Inc.: The organization provided housing and services to homeless pregnant females under the age of 22. Although the organization is located in the City of Henderson, the majority of the clients who received services do not originate from the City of Henderson.

SAFE House: The organization decided not to accept the 2017-2018 funding.

The Shade Tree: The organization was successfully able to provide an emergency shelter services for homeless women and children. However, the organization went through a major change of leadership and had to downsize some of its services.

Rebuilding Together: The organization has successfully maintained current affordable housing stock in Henderson by performing critical home repairs for low-to-moderate income homeowners.

City of Henderson Public Works: The City of Henderson's Public Works Department has been able to successfully utilize CDBG funds to upgrade infrastructure in low income CDBG eligible neighborhoods in order to increase the safety, sustainability and livability for these areas and its residents.

Giving Life Ministries Building Project: The purpose of this project is to help partially fund a larger facility to house a food pantry that will serve very low income residents. However, 2017-2018 funding has not been released to the organization until they are able to secure the remainder of the funding needed to construct the facility.

As happy as we are with the outcomes of many of our sub-recipients, the City of Henderson is still looking for opportunities to increase the number of livable wage jobs in our community. Although our sub-recipients do a wonderful job meeting the needs of our residents, it is the City of Henderson's mission to provide opportunities so our low-to-moderate income residents will no longer need these support services.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Henderson's Neighborhood Services Division follows the adopted City's Citizen Participation Plan to provide all citizens adequate opportunity to participate in the planning, implementation, and assessment of the CDBG and HOME programs. The planning process for the 2018-2019 Annual Action Plan began on October 18, 2017, when an advertisement was published in the local newspaper in English and in Spanish, notifying the public that CDBG applications were available and a technical assistance workshop would be held on October 25, 2017. Applications were due on November 16, 2017, and after staff reviewed the applications for eligibility, they were then released to a citizen-led Program Advisory Committee (PAC) to evaluate the CDBG applications. Staff sent out email communications to all citizens on the disbursement list for CDBG and HOME grant funds. Citizens were invited to attend and provide comments and feedback during all of the Program Advisory Committee meetings. Citizens are also notified through public notice of the opportunity to attend and comment during public hearings.

The CDBG PAC is a seven-member citizen-led committee appointed by Mayor and City Council. The committee reviewed the applications, listen to presentations from the applicants, and discuss their recommendations for funding. The committee's recommendations were included in the Draft Action Plan that was available to the public for a 30-day comment period beginning March 16, 2018 to April 16, 2018.

Information in the Annual Action Plan includes the goals and objectives of the CDBG & HOME programs; the total amount of CDBG & HOME funds available; the role of citizens in program planning,

implementation, and assessment; the range of activities which may be undertaken; and the process to be followed in developing the CDBG & HOME application.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

During the public hearing portion at the City Council meeting held on April 17, a resident asked a question about the amount of funding that will be used for administrative by the City to run the CDBG program. It was explained that the administrative funds were within the regulation approved uses (20% of the award), and the funds will be utilized to pay for staff to manage the programs, monitor the sub-recipients to make sure that funds will not be misappropriated, and provide technical assistance to sub-recipients in order to help them utilize the funding more efficiently.

6. Summary of comments or views not accepted and the reasons for not accepting them

There were no comments or views that were not accepted during any portion of the public comment period.

7. Summary

The City of Henderson's 2018-2019 Annual Action Plan details the activities that will occur during the year to provide decent housing and promote suitable living environments for low- and moderate-income people. Many of these programs have been funded in the past and the agencies met or surpassed their goals while meeting the City's objectives. The Citizen Participation Process allowed the community an opportunity to voice their opinions and participate in the planning process.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	HENDERSON	
CDBG Administrator		City of Henderson Neighborhood Services
HOPWA Administrator		N/A
HOME Administrator		City of Henderson Neighborhood Services
HOPWA-C Administrator		N/A

Table 1 – Responsible Agencies

Narrative (optional)

The City of Henderson continuously works in partnership with other local jurisdictions, nonprofit organizations, healthcare organizations and private stakeholders to engage in outreach and solicit feedback from low-to-moderate income residents. The purpose of this is to work towards strategies that provide opportunities and resources for our low-to-moderate income residents. The City also works with the local Continuum of Care board as well as our police and fire department to assess the needs of our homeless residents.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Henderson consults with several local agencies to improve services for Henderson residents. The City has worked with the Southern Nevada Regional Housing Authority (SNRHA) on the acquisition of single-family housing units and is currently working with SNRHA on the rehabilitation of existing affordable multi-family housing units. The City also partners with Habitat for Humanity Las Vegas on developing single-family houses, as well as other affordable housing options in the Pittman area. In addition, the City collaborates with non-profit organizations to provide social services to low- and moderate-income residents to ensure that these residents have access to affordable childcare, emergency needs assistance, health and nutritional services, and emergency and transitional shelter. Finally, the City consults with other local jurisdictions on the use of CDBG, HOME, and other Federal and State funds.

The City of Henderson has participated in regional discussions with the community partners to explore the possibility of courtyard models to serve our homeless residents. As a region, we are researching the possibility of a public-private partnership between non-profit and for-profit healthcare organizations to provide housing to medically fragile chronic and non-chronic homeless residents. The City is working with the Nevada Housing Division and local developers to bridge financial gaps to build more affordable housing. We are also working with non-profit organizations to repair current affordable housing stock in order to maintain our existing affordable housing.

The City of Henderson's Economic Development Division is currently working on a project with the Las Vegas Raiders football franchise to open a practice facility in Henderson which will create entry-level and living wage jobs for the community. The presence of an NFL franchise practice facility will also serve as an anchor and catalyst for additional economic development in the surrounding areas.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

While Henderson has never had its own housing authority, the Southern Nevada Regional Housing Authority (SNRHA) benefits all of Southern Nevada with regional efforts and improved coordination. This coordination between public housing agencies was enhanced in January 2010 when three local housing authorities merged to become the SNRHA. SNRHA is comprised of the housing authority staff from the Housing Authorities of Las Vegas, North Las Vegas, and Clark County.

The City of Henderson is currently working with SNRHA to renovate Espinoza Terrace, which is owned by SNRHA and located in Henderson. The City of Henderson will be contributing \$374,526 in HOME funds

and \$375,474 in Low Income Housing Trust Funds (LIHTF) provided by the Nevada housing division, to partner in the rehabilitation of the 100-unit senior housing development.

The City of Henderson is fortunate to have a family resource center in the community. HopeLink of Southern Nevada Family Resource Center is located in one of Henderson's centralized low income neighborhoods and is accessible to Henderson residents in need of housing and social services. HopeLink Family Resource Center provides referrals to a wide variety of services in Southern Nevada. In addition, social service agencies are better able to coordinate efforts through the use of the Nevada 211 system. This is a statewide effort to provide Nevada residents with referral services. The City will continue to refer residents to these resources.

The City of Henderson will continue to coordinate efforts with HopeLink of Southern Nevada to provide rental and utility services for low-to-moderate income residents to help prevent them from becoming homeless, or to help newly homeless individuals and families rapidly return to stable housing. The City is also working with the United Way to provide the Emergency Food and Shelter Program (EFSP) to residents who are in need of social service assistance.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Henderson will continue to participate with the Southern Nevada Homeless Continuum of Care Board (SNH CoC Board) as it works to create a "functional zero" homelessness environment. The SNH CoC Board has six working groups which consist of evaluation, planning, Homeless Management Information System (HMIS), monitoring, coordinated entry, and community engagement. The City of Henderson is actively involved in these working groups to collaborate with other community stakeholders to bring needed services to our homeless community. Currently, a representative from the City of Henderson serves as the chair of the SNH CoC. City of Henderson staff will continue to work with other local jurisdictions, the housing authority, public health agencies, and other service providers to explore ways to increase affordable housing, permanent supportive housing and rapid rehousing.

The SNH CoC Board is proud to have reached "functional zero" community for our homeless veterans. This means that there are enough resources and housing available for all homeless veterans in Southern Nevada. With the continuous partnership with the Veterans Administration and USVet's, no veteran in Southern Nevada has to be homeless. Based on the success of reaching "functional zero" with our homeless veteran population, the SNH CoC Board continues its efforts to reach "functional zero" homelessness for families with children, unaccompanied youth, and all homeless individuals.

After several community meetings, outreach and assistance from subject matter experts, the SNH CoC Board has now extended its coordinated intake efforts to include families with children, unaccompanied youth, and domestic violence victims. Instead of these populations having to search for assistance

through different service providers, coordinated intake will allow for a centralized assessment process that will help match the homeless person to the services they need in a quicker and more efficient way.

The City of Henderson was able to coordinate efforts between the Henderson Detention Center and the Clark County evidence-based Frequent User Systems Engagement (FUSE) program model, targeting frequent users of the criminal justice and homeless systems in an effort to minimize the amount of individuals that could be released into homelessness after incarceration. The partnership between the Detention Center and the FUSE program will provide the housing and support necessary to break the cycle of frequent arrests and incarceration.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

While the City of Henderson does not receive Emergency Solutions Grant (ESG) funds, the City is an active participant of the regional Continuum of Care, along with Clark County, City of Las Vegas, City of North Las Vegas, Clark County School District, Southern Nevada Adult Mental Health Services, Nevada Homeless Alliance, Las Vegas Metropolitan Police Department, and U.S. Veterans Administration. The City of Las Vegas, City of North Las Vegas and Clark County receive ESG funds and have used this group to review written standards for the program. This continuum meets on a monthly basis to discuss funding, policies, and procedures for the Homeless Management Information System (HMIS).

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Southern Nevada Regional Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City works with the Southern Nevada Regional Housing Authority to acquire single-family housing and rehabilitate multi-family housing units. Anticipated outcomes include increasing the availability of affordable housing.
2	Agency/Group/Organization	Southern Nevada Health District

	Agency/Group/Organization Type	Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Henderson received the Invest Health grant, which is a national private grant. The City partner with the Southern Nevada Health District and other partnering agencies to look at the conditions of the City's neighborhoods and strategize plans to increase the overall health and livability of these communities.
3	Agency/Group/Organization	Henderson Chamber of Commerce
	Agency/Group/Organization Type	Business Leaders Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	City staff worked with representatives from the Henderson Chamber of Commerce to discuss possible economic development activities. We spoke with small businesses affiliated with the Henderson Chamber of Commerce and small business incubators to discuss the needs of small to medium-sized business in Henderson and how we can increase the stability of small businesses and create jobs for low income residents. Staff also consulted with the chamber on land use and how insufficient housing options reduces economic growth.
4	Agency/Group/Organization	Silver State Fair Housing Council
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Henderson has been working with Silver State Fair Housing Council to provide fair housing resources to Henderson residents. The anticipated outcome is to get a better understanding of what barriers prevent our residents from finding and /or maintaining affordable housing. The ultimate goal is to alleviate those barriers and make sure that housing options are available for all Henderson residents.
5	Agency/Group/Organization	HopeLink of Southern Nevada

	Agency/Group/Organization Type	Services – Housing Services – Homeless Services - Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Hopelink is a non-profit agency that offers services to low- to moderate- income individuals and families. This agency receives funding for homelessness prevention activities that focus on maintaining housing. They also offer supportive services, such as food and employment assistance, as well as referrals to other assistance programs. The anticipated outcome is to develop better strategies to prevent homelessness and increase rapid rehouse opportunities for homeless families.
6	Agency/Group/Organization	SAFE House
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Safe House has been a partner of the City of Henderson for many years. Our partnership with the organization has helped us meet the needs of victims of domestic violence and we have been able to introduce collaboration with other nonprofit organizations and City funding to provide resources to help residents transition out of shelters and into permanent housing. Although this organization will not receive CDBG funds this year, we continue to consult with them to make sure that the changing needs of this population are included in our planning.

Identify any Agency Types not consulted and provide rationale for not consulting

Not applicable.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Southern Nevada Homelessness Continuum of Care Board	The City's goals of helping homeless persons align with the goals of the Continuum of Care. Because of this, the City of Henderson adopted the Continuum of Care Plan. As members of the Continuum of Care, we work in a partnership to address homelessness on a regional level.
Henderson Strong	City of Henderson	This plan builds on the Southern Nevada Strong Regional Plan for the City of Henderson. The Comprehensive Plan is a guide for the city's physical development for the next 20 years. The plan helps the city focus on priority areas for reinvestment.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

As mentioned above, the City of Henderson worked with non-profits, other local jurisdictions and the local business community to get a wider perspective of what is currently being done in our community, as well as what are some of the deficits that our city has. It is important to the City of Henderson that we do not operate within a vacuum and that we take into consideration all available information. We are fortunate to have such an incredible interjurisdictional partnership in Southern Nevada. City of Henderson staff participates in and sits on many local boards such as the Continuum of Care. It is through our ongoing outreach and collaborations that we are able to view problems in a multifaceted way. These partnerships and collaborations also allow us to leverage the little resources we have in order to make a larger impact within our city and our region.

In addition to the agencies mentioned above, the City of Henderson participates in the Southern Nevada Consortium Meetings, attended by staff from the City of Las Vegas, the City of North Las Vegas, Clark County Social Services, the local HUD office, and Continuum of Care. This Consortium meets bi-monthly to coordinate the use of CDBG and HOME funds, as well as ESG and other Federal funds. The agenda for these meetings includes a discussion on community development programs, housing programs, and homeless programs, in addition to planning, cross cutting regulations, and upcoming events. These meetings provide a good opportunity to consult with other jurisdictions on the application process, citizen participation schedules, Consolidated Plans, homelessness issues, program reporting, and other local issues.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The City of Henderson's Neighborhood Services Division relies on the City's Citizen Participation Plan for the CDBG and HOME programs. All of the CDBG Program Advisory Committee (PAC) meetings are open to the public, where the public are invited to attend and make comments. These public meetings are held in a wheelchair accessible building and persons with special needs are asked to contact City staff if special accommodations are needed for these meetings. All PAC meetings have an agenda that is posted three business days prior to the meeting at two local recreation centers, a fire station, and the City Hall building. The agendas are also located on the Neighborhood Services website. Citizens also have the opportunity to review and comment on all Consolidated Plans, Action Plans, and Consolidated Annual Performance and Evaluation Reports (CAPER) before they are approved by City Council and submitted to HUD.

To initiate the planning process for the 2018-2019 program year, the City published a notice to the public in the local newspaper announcing the availability of CDBG applications and the date of a technical assistance workshop. The notice was published on October 18, 2017 in English in the Las Vegas Review-Journal and in Spanish in El Tiempo, a Spanish language publication of the Review-Journal. The City also emailed this notice to all the residents and organizations that requested to be on the CDBG notification list. The applications were available from October 18, 2017 to November 16, 2017, on the Neighborhood Services website. On October 25, 2017, the City held a technical assistance workshop to offer guidance and answer any questions about the application process. Four (4) non-profit organizations attended.

After reviewing the 2018-2019 applications, the CDBG PAC made their funding recommendations to be included in a Draft Action Plan. The City published an advertisement on March 14, 2018 in the local newspaper to announce that the City of Henderson's Draft Action Plan was available for review and public comment. The ad stated (in English and in Spanish) that the Draft Action Plan was available in the Neighborhood Services office located in City Hall, and in two (2) local libraries located near areas where CDBG funds were proposed to be used. The City also posted the Draft Action Plan on the City's website, and made copies of the Plan available upon request.

The public comment period for the Draft Action Plan began on March 16, 2018 and ended on April 16, 2018. The public was invited to review the Draft Action Plan and to submit written comments to the Neighborhood Services office.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	17 applications were received in response to the notice published on October 18, 2017	No comments were received.	No comments were received.	
2	Public Meeting	Non-targeted/broad community	Only four (4) of the 17 nonprofit organizations that applied for the FY18 CDBG funds attended the technical assistance workshop on March 25, 2017.	No comments were received.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Meeting	Non-targeted/broad community	The City of Henderson held three CDBG PAC meetings to discuss the applicants on January 10, 2018, January 17, 2018, and January 31, 2018. All three of these meetings were conducted according to the Nevada Open Meeting Laws in an attempt to invite citizens to be a part of the selection process.	No comments were received.	No comments were received.	
4	Newspaper Ad	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	No calls were received	No comments were received.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	Non-targeted/broad community	No comments were received at the public hearing on April 17, 2018	No comments were received.	No comments were received.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The City of Henderson has received \$1,399,412 in CDBG funds and \$678,599 in HOME funds. The City of Henderson will also utilize \$240,000 in prior year CDBG funds and \$91,488 in prior year HOME funds. In addition to the City's CDBG and HOME funding, the City also expects resources to be available from the State of Nevada. State funding includes State HOME funds and Low Income Housing Trust Funds (LIHTF) to be used for the development of affordable housing, Welfare Set-Aside (WSA), and Tenant-Based Rental Assistance (TBRA). The State has allocated \$187,263 in State HOME funds, \$102,795 in LIHTF WSA, and \$419,717 in LIHTF for Fiscal Year 2018. The City will contribute \$110,821 of the City's general funds toward regional homeless coordination efforts. Although the City anticipates receiving funding from these other sources, this Annual Action Plan provides information about the projects and programs that will primarily utilize CDBG and HOME funding.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services						<p>The City of Henderson Has received \$1,399,412 in CDBG funds per year. During the five-year Consolidated Plan, we project that we will receive around \$5 million in CDBG funds. Since this is the fourth Action Plan that's tied to our current five-year Consolidated Plan, we estimate that we will receive about another \$1 million in the fifth and final year of the Consolidated Plan. Historically, the City of Henderson does not receive program income through it CDBG programs. However, HUD has made the determination that program interest earned under the NSP program can be transferred to CDBG. In the category that states CDBG program income, this is a combination of program income earned under the NSP1 and NSP3 programs. The City also has roughly \$240,000 in past year CDBG</p>

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	678,599	28,322	91,488	798,409	400,000	The City of Henderson received \$678,599 in HOME funds. As mentioned earlier, since this is the fourth year Action Plan, we estimate that we have an additional \$400,000 that the City will receive in the final year of the 2015-2019 Consolidated Plan. The City of Henderson received \$28,322 in program income during the last fiscal year and has an estimated \$91,488 in previous year HOME funding. This gives the City, an estimated \$798,409 to invest in the creation of and preserve our affordable housing stock.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will meet the 25% HOME match requirement by using Low-Income Housing Trust Funds (LIHTF), awarded to the City by the State of Nevada Housing Division. This will be reported in the HOME Match Report (HUD form 40107-A) and submitted with the Consolidated Annual Performance and Evaluation Report (CAPER). The City will also utilize LIHTF to leverage federal funds in the development of affordable housing.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Not applicable.

Discussion

The City will utilize CDBG and HOME funds for housing and community development activities that are in line with the goals of the 2015-2019 Consolidated Plan. Other funding sources will be utilized in the retention and development of affordable housing, as well as homeless prevention programs.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable/Decent Housing	2018	2019	Affordable Housing	Henderson Citywide	Affordable Housing	HOME: \$100,000	Homeowner Housing Added: 4 Household Housing Unit
2	First-time Homebuyers	2018	2019	Affordable Housing	Henderson Citywide	Affordable Housing	HOME: \$100,000	Direct Financial Assistance to Homebuyers: 4 Households Assisted
3	Homelessness Prevention	2018	2019	Homeless	Henderson Citywide	Affordable Housing	CDBG: \$41,000	Homelessness Prevention: 120 Persons Assisted
4	Emergency Home Repairs	2018	2019	Affordable Housing	Henderson Citywide	Affordable Housing	CDBG: \$320,000	Homeowner Housing Rehabilitated: 50 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Youth Services	2018	2019	Non-Housing Community Development	CDBG Eligible Census Tracts	Youth Services	CDBG: \$47,000	Public service activities other than Low/Moderate Income Housing Benefit: 190 Persons Assisted
6	Child Care Services	2018	2019	Non-Housing Community Development	CDBG Eligible Census Tracts	Youth Services	CDBG: \$22,000	Public service activities other than Low/Moderate Income Housing Benefit: 30 Persons Assisted
7	Public Services	2018	2019	Non-Homeless Special Needs	CDBG Eligible Census Tracts	Nutritional Services	CDBG: \$75,900	Public service activities other than Low/Moderate Income Housing Benefit: 150 Persons Assisted
8	Sidewalk Improvements	2018	2019	Non-Housing Community Development	CDBG Eligible Census Tracts	Affordable Housing	CDBG: \$628,770	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2421 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable/Decent Housing
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	Goal Description	The City of Henderson will administer a Housing Rehabilitation Program (HRP) in order to assist low-to-moderate income homeowners with substantial rehabilitation. The purpose of this program is to maintain our current affordable housing stock by helping these properties stay affordable for the homeowners so they may continue to have permanent housing.
2	Goal Name	First-time Homebuyers
	Goal Description	The City of Henderson will manage a First-Time Homebuyer program using HOME funds to provide an opportunity for moderate income residents to purchase homes. The participants of the program will have to meet income eligibility requirements and will be able to purchase any home in Henderson city limits that meets HUD's approved median purchase price.
3	Goal Name	Homelessness Prevention
	Goal Description	The City of Henderson will provide CDBG funds and Low Income Housing Trust Funds (LIHTF) from the Nevada Housing Division to HopeLink of Southern Nevada to operate a homeless prevention program that will provide rent and utility assistance to Henderson residents who are on the verge of becoming homeless.
4	Goal Name	Emergency Home Repairs
	Goal Description	CDBG funds will be utilized to provide an Emergency Home Repair program and a Critical Home Repair program to low-to-moderate income Henderson homeowners. The purpose of these programs is to make minor emergency or critical repairs to homes that have been deemed unsafe for the homeowners to live in. The programs will assist the City of Henderson in maintaining its current affordable housing stock and help low-to-moderate income homeowners stay in their home and maintain affordability.
5	Goal Name	Youth Services
	Goal Description	CDBG funds will be provided to two (2) non-profit organizations to provide tutoring, assistance with literacy, homework help, and mentoring programs to school-age children in order to increase their standardized test scores and help them become grade level proficient and increase their chances of graduating from high school.
6	Goal Name	Child Care Services
	Goal Description	The City of Henderson will fund one (1) non-profit organization to provide low cost or no cost child care to low-to-moderate income families with working adults in the household. The purpose of the program is to assist low-to-moderate income residents who are employed, but cannot afford the cost of child care. Rather than have the resident be forced to quit their job, the non-profit organization will provide before and after school childcare so working residents can work.
7	Goal Name	Public Services
	Goal Description	The City of Henderson will provide funding to two (2) non-profit organizations to provide nutritional services to low-to-moderate-income residents unable to meet their nutritional needs on their own.

8	Goal Name	Sidewalk Improvements
	Goal Description	The City of Henderson will utilize CDBG capital improvement funds to invest in the infrastructure of the Pittman neighborhood. The purpose of this project is to provide ADA accessible streets and sidewalks to the low- to moderate-income neighborhood. The investment in the infrastructure of this neighborhood will also increase the livability of the residents and will provide opportunities to bring in other services that will benefit the neighborhood and its residents as a whole.

Table 7 – Goal Descriptions

AP-35 Projects – 91.220(d)

Introduction

The list below outlines the programs and activities that the City of Henderson plans to implement during the 2018-2019 funding year. All of the programs and activities meet the goals and priorities of the 2015-2019 Consolidated Plan. Since the City of Henderson receives a limited amount of funding in CDBG and HOME compared to our neighboring jurisdictions, it is important that these funds are leveraged and strategically used to maximize outcomes for our residents. The non-profit organizations that the City of Henderson partners with provide outstanding services to our low-to-moderate-income residents. The City of Henderson does not have a Social Service Department and depends on the community partnerships that we have with local non-profit organizations to provide these important services to residents.

Projects

#	Project Name
1	Andson Foundation Inc. 18/19
2	Boys & Girls Clubs of Southern Nevada 18/19
3	Club Christ Ministries 18/19
4	Giving Life Ministries 18/19
5	Hopelink of Southern Nevada 18/19
6	Three Square 18/19
7	Rebuilding Together Southern Nevada 18/19
8	COH Public Works 18/19
9	COH CDBG Administration 18/19
10	COH CDBG Housing Services 18/19
11	CDBG HOME Administration 18/19
12	COH HOME CHDO 18/19
13	COH HOME First-Time Homebuyer Program 18/19

#	Project Name
14	COH HOME Rehab 18/19
15	COH HOME Development of Affordable Housing 18/19

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

An obstacle facing the City of Henderson is affordable housing. The City of Henderson is proud that our award-winning communities and neighborhoods are a desirable place to live, and in turn, we benefit from increasing home values. The downside of this is, our city has become increasingly challenging for low to moderate income residents to maintain affordable housing. The City of Henderson has a difficult time attracting developers to create affordable housing options in our city due to the high cost of land. And since the City only receives an average of \$400,000 a year in HOME funds, it is difficult to broker financial deals with developers to offset the high cost of land. Because of this, many developers would rather go to one of our neighboring jurisdictions where land is cheaper.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	Andson Foundation Inc. 18/19
	Target Area	CDBG Eligible Census Tracts
	Goals Supported	Youth Services
	Needs Addressed	Educational Enrichment
	Funding	CDBG: \$33,000
	Description	This project will provide afterschool tutoring to elementary age students in low income areas.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 150 elementary age students that come from low-to-moderate income families will receive professional tutoring at no cost.

	Location Description	This project will take place at Hinman Elementary School (450 E Merlayne Dr, Henderson, NV 89011) located in the Pittman neighborhood, which is a near the Boulder Highway Opportunity Site.
	Planned Activities	This organization will use State licensed teachers to provide tutoring to elementary age students in order to help them become grade level proficient.
2	Project Name	Boys & Girls Clubs of Southern Nevada 18/19
	Target Area	CDBG Eligible Census Tracts
	Goals Supported	Child Care Services
	Needs Addressed	Youth Services
	Funding	CDBG: \$22,000
	Description	This project will provide low to no cost before and after school childcare to low income parents. This program will allow working low income parents who otherwise could not afford childcare, to continue to work.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 30 children from low-to-moderate income families will benefit from before and after school childcare.
	Location Description	These services will take place at the Boys and Girls Club (the Kish Center) located at 401 Drake St, Henderson, NV 89015.
	Planned Activities	Working parents will have the ability to drop their children off before school. The program will provide supervised morning care for the children and take them to school. The program will then pick the students up after school and bring them back to the Boys and Girls Club and provide them with an afterschool snack, as well as activities that range from tutoring to art and sports. The parents will then be able to pick the children up after work.
3	Project Name	Club Christ Ministries 18/19
	Target Area	CDBG Eligible Census Tracts
	Goals Supported	Youth Services
	Needs Addressed	Educational Enrichment Youth Services
	Funding	CDBG:\$14,000
	Description	This program provides tutoring, literacy coaching, educational enrichment activities, and mentoring to children whose families live in the Landsman Gardens Apartments, a public housing property. The organization works with children from elementary through high school to increase their educational and civic awareness in order to break the cycle of poverty.

	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that this program will provide services to 40 students ranging from elementary through high school. The students that receive services live in the Landsman Gardens Housing Authority property and surrounding areas. All of the children come from extremely low and low income families.
	Location Description	The services will take place within the clubhouse of the Landsman Gardens Housing Authority property which is located at 750 N Major Ave, Henderson, NV 89015
	Planned Activities	The organization plans to provide literacy and mathematic programs, tutoring, and mentorship to show students how to be civic leaders and care for the world around them.
4	Project Name	Giving Life Ministries 18/19
	Target Area	Henderson Citywide
	Goals Supported	Public Services
	Needs Addressed	Nutritional Services
	Funding	CDBG: \$50,600
	Description	This organization runs a food pantry and provides nutritional services to low income residents.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that this program will provide nutritional services through its food pantry to 75 extremely low and low income residents.
	Location Description	This program houses all of their services at their food pantry located at 416 Perlite Way, Henderson, NV 89015.
	Planned Activities	The organization plans to provide nutritional services to extremely low and low income residents on a monthly basis. The organization has also secured funding from other sources to provide additional services such as help with birth certificates, identification cards, and Social Security cards.
5	Project Name	HopeLink of Southern Nevada 18/19
	Target Area	Henderson Citywide
	Goals Supported	Homelessness Prevention
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$41,000
	Description	This organization provides social services and homeless prevention. They provide employment services, intensive case management, rental and utility assistance and inclement weather shelter.
	Target Date	6/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that this program will serve 120 extremely low-to-moderate income residents.
	Location Description	The organization will provide all the services at its office located at 178 Westminster Way, Henderson, NV 89015.
	Planned Activities	The organization will run a homeless prevention program that will provide rental and utility assistance to individuals and families on the verge of becoming homeless. The organization also has funding from other sources to provide additional wraparound services which include intensive case management, employment services, and referrals to employment training.
6	Project Name	Three Square 18/19
	Target Area	Henderson Citywide
	Goals Supported	Public Services
	Needs Addressed	Nutritional Services
	Funding	CDBG: \$25,300
	Description	The organization will provide monthly boxes of food for Henderson senior residents who are low or extremely low income.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	The program estimates serving 75 extremely low-to-moderate income Henderson seniors.
	Location Description	The organization will be partnering with several local churches throughout Henderson to provide monthly food boxes for seniors with limited income.
Planned Activities	The organization plans to partner with several local churches throughout the City of Henderson to provide monthly individualized food boxes for senior citizens who are currently on the waiting list for the Meals on Wheels program. Many of these individuals are not homebound and have the ability to prepare their own food, but don't have the financial resources to purchase their food at a grocery store. This program is designed to help the seniors get the nutritional services they need while taking them off of the waiting list for Meals on Wheels and allowing the Meals on Wheels services to be utilized for seniors who are homebound.	

7	Project Name	Rebuilding Together Southern Nevada 18/19
	Target Area	Henderson Citywide
	Goals Supported	Affordable/Decent Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$300,000
	Description	This organization will provide critical home repairs for low income Henderson homeowners. The purpose of this program is to maintain the existing affordable housing stock in Henderson.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	This project will serve an estimated 36 low-to-moderate income homeowners.
	Location Description	All repairs will be done for homeowners who live within Henderson city limits.
Planned Activities	This organization will partner with local home repair companies (plumbers, electricians, carpenters, etc.) to provide critical repair services to low-to-moderate income Henderson homeowners. Many of these homes are older and in need of critical repairs such as plumbing, air conditioning, electrical, and many other hazards that make the home unsafe for the resident to live in. Unfortunately, many low-to-moderate income homeowners cannot afford the cost to fix these problems. With the help of this program, the homeowners are able to live in a safe and sustainable environment without an increase in cost. This keeps the home affordable for low-to-moderate income residents.	
8	Project Name	COH Public Works 18/19
	Target Area	CDBG Eligible Census Tracts
	Goals Supported	Sidewalk Improvements
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$628,770

	Description	The City of Henderson Public Works, Parks and Recreation Department will be working on infrastructure revitalization of the Pittman neighborhood. This is one of the oldest neighborhoods in Henderson and is a predominantly low and extremely low income neighborhood. By investing in the infrastructure of the neighborhood and partnering with other organizations, the project will increase the sustainability, affordability and economic development of the neighborhood. This will improve the quality of life of the residents that live there.
	Target Date	12/31/2019
	Estimate the number and type of families that will benefit from the proposed activities	This project will serve an estimated 2,421 extremely low-to-moderate income residents, the majority of whom are families with children and seniors over the age of 55.
	Location Description	This project will take place within the Pittman neighborhood, which is part of the Pitman Neighborhood Revitalization Plan. The major streets that border this neighborhood are Boulder Highway to the west, Warm Springs Rd. to the south and Sunset Rd. to the north.
	Planned Activities	The City of Henderson Public Works, Parks and Recreational Department will coordinate and oversee a three (3) phase project that will remove ADA barriers to sidewalks and streets.
9	Project Name	COH CDBG Administration 18/19
	Target Area	Henderson Citywide
	Goals Supported	Affordable/Decent Housing First-Time Homebuyers Homelessness Prevention Emergency Home Repairs Youth Services Child Care Services Public Services Sidewalk Improvements
	Needs Addressed	Affordable Housing Educational Enrichment Youth Services Homeless Services Nutritional Services
	Funding	CDBG: \$279,882

	Description	These funds will be used to administer and oversee the CDBG program for the City of Henderson.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	The City of Henderson will impact an estimated 3,500 extremely low-to-moderate income residents during the implementation of the 2018-2019 projects.
	Location Description	The administration of the CDBG program will take place at Henderson City Hall located at 240 Water St. However, the projects themselves will take place throughout Henderson.
	Planned Activities	20% of our CDBG allocation will be utilized to provide administration and oversight of CDBG planned activities.
10	Project Name	COH CDBG Housing Services 18/19
	Target Area	Henderson Citywide
	Goals Supported	Affordable/Decent Housing First-Time Homebuyers Emergency Home Repairs
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$227,000
	Description	These funds will be utilized for housing services in support of the HOME program.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	This activity will support the housing programs offered by the City of Henderson, including a First Time Homebuyer Program, a Homeowner Rehabilitation Program, and an Emergency Repair Program. In addition to the households that will be served this year, this activity will also support the processing of loans that have been provided in previous years as these loans meet their affordability periods, require subordinations or payoff information, and other various requests to maintain the loans. This activity also covers other services related to assisting owners, tenants, contractors, and other entities, participating or seeking to participate in housing activities. This project benefits all the low-income families that utilize the City's housing programs.
	Location Description	Program operations will take place at Henderson City Hall located at 240 Water St. However, services will be provided to residents citywide.

	Planned Activities	These funds will be utilized to help support the operating cost and oversight of the HOME programs.
11	Project Name	COH HOME Administration 18/19
	Target Area	Henderson Citywide
	Goals Supported	Affordable/Decent Housing First-Time Homebuyers
	Needs Addressed	Affordable Housing
	Funding	HOME: \$67,859
	Description	These funds will be used for the administration and operational expense to manage the HOME program.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	These funds are directly tied to the administration costs to operate the HOME program.
	Location Description	The administration of the HOME program will take place at Henderson City Hall located at 240 Water St. However, the services will take place citywide.
	Planned Activities	These funds are directly tied to the administration costs to operate the HOME program.
12	Project Name	COH HOME CHDO 18/19
	Target Area	Henderson Citywide
	Goals Supported	Affordable/Decent Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$101,789
	Description	These funds will be used exclusively for approved CHDO activities.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	These funds are required to be set aside and only used by an approved CHDO
	Location Description	A location for these funds has not yet been chosen.
		Planned Activities

13	Project Name	COH HOME First-Time Homebuyer Program 18/19
	Target Area	Henderson Citywide
	Goals Supported	First-Time Homebuyers
	Needs Addressed	Affordable Housing
	Funding	HOME: \$100,000
	Description	These funds will be utilized to provide down payment and closing cost assistance, as well as rehabilitation services, to low-to-moderate income Henderson residents.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	This program will assist an estimated four (4) low-to-moderate income Henderson residents.
	Location Description	The program can be utilized citywide.
	Planned Activities	The purpose of this program is to provide down payment and closing cost assistance, as well as rehabilitation of a home, to low-to-moderate income households in order to provide safe, decent, affordable housing.
14	Project Name	COH HOME Rehab 18/19
	Target Area	Henderson Citywide
	Goals Supported	Affordable/Decent Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$100,000
	Description	These funds will be used to provide home repair services to low-to-moderate income Henderson homeowners. The purpose of the program is to preserve our current affordable housing stock.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	This program will serve an estimated two (2) low-to-moderate income Henderson homeowners with substantial home renovations
	Location Description	The program can be utilized Henderson citywide.

	Planned Activities	The purpose of this activity is to provide home rehabilitation to low-to-moderate income Henderson residents. This program focuses on repairs to the home that improve health and safety, address code compliance issues, and improve energy efficiency.
15	Project Name	COH HOME Development of Affordable Housing 18/19
	Target Area	Henderson Citywide
	Goals Supported	Affordable/Decent Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$308,951
	Description	These funds will be utilized in the development of additional affordable housing units to benefit low-to-moderate income residents.
	Target Date	6/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	There is not an agreement to develop additional housing units at this time.
	Location Description	There is not an agreement to develop additional housing units at this time.
	Planned Activities	This activity has been created to monitor the HOME funds that have not been allocated to a particular activity. No additional activities have been identified for the use of home funds at this time. However, staff continues to look for opportunities to improve our stock of affordable housing.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Henderson is located in the Las Vegas Metropolitan area, in the southeast region of the Las Vegas Valley. The City has grown dramatically over the past decade and has a population of more than 300,000 residents within approximately 105 square miles. The City does not have qualified low-income census tracts for utilizing CDBG funds, but the City follows the Quartile Threshold of 32.8%. The City operated under the 43.7% Quartile from the 1990 Census which entitled the City to 10 qualified census block groups. Adjusted for the new threshold of 32.8%, the City has 30 qualified census block groups throughout the City. Our minority population does not meet HUD’s definition of concentrated areas;

however, the highest population of minorities is Hispanic and is primarily located in the Downtown Henderson area (Townsite), Pittman area and the Victory Village area. These are the areas of major concentration for CDBG projects, as well as the utilization of HOME funding for rehabilitation and first-time homebuyer programming.

Geographic Distribution

Target Area	Percentage of Funds
CDBG Eligible Census Tracts	80
Henderson Citywide	30
Downtown Investment Strategy	0
Boulder Highway Opportunity Site	0

Table 4 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

CDBG public service funds will be focusing primarily on youth and educational services, as well as social services in a eligible census tracts. However, all low-to-moderate income individuals citywide will be able to participate in these activities. CDBG capital improvement funds will focus primarily in the Pittman neighborhood, which is a part of Pittman Neighborhood Revitalization Plan. This location has been identified in several City approved planning documents as a location that has one of the highest populations of low-to-moderate income residents.

HOME will be focusing on the Pittman area as well. We will continue to work with Habitat for Humanity in purchasing vacant parcels of land to develop affordable housing. Through our partnership with Habitat for Humanity, three vacant lots have been purchased and construction has begun on the first six (6) housing units to create additional affordable housing in the Pittman area.

Discussion

During the 2018-2019 funding year, CDBG and HOME funding will focus on meeting the needs of our top three priorities, which are providing affordable and decent housing, youth and educational services, and economic development. The majority of the CDBG projects for this upcoming year are focused on youth and educational services and improving the infrastructure for affordable and decent housing. HOME funds will be utilized to provide affordable decent housing.

Also during the 2018-2019 funding year, all CDBG capital improvement projects will be located within the Pittman neighborhood which is a part of Pittman Neighborhood Revitalization Plan. All public service projects will benefit Henderson residents, even if the organizations are located outside of Henderson city limits.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Henderson will utilize CDBG, HOME and LIHTF funds to increase the amount of affordable housing units, as well as help low-income residents maintain their housing. Monitoring of funding recipients providing rental housing confirmed rental inspections are being properly conducted and the units and complexes met Housing Quality Standards (HQS). The City's affirmative marketing policies and procedures mirror HUD's HOME affirmative marketing requirements and the City monitors funding recipient affirmative marketing activities. Funding recipients maintain Affirmative Marketing Certifications which include the following:

- Ensuring that all potential applicants and the general public have access to Federal Fair Housing laws and affirmative marketing procedures through outreach methods
- Ensuring that all persons, including persons covered by the Fair Housing Act and its amendments, have access to information about program services and available units
- Ensuring record keeping and affirmative action activities
- Assessing and reporting on affirmative marketing activities

The City proactively encourages Section 3 business/contractors, as well as minority and women-owned businesses (MBE/WBE), to participate in City contracting activities. The City posts contracting opportunities on a proprietary website and simultaneously notifies MBE/WBEs of contract opportunities.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	120
Special-Needs	0
Total	120

Table 10 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	120
The Production of New Units	0
Rehab of Existing Units	48
Acquisition of Existing Units	0
Total	168

Table 7 - One Year Goals for Affordable Housing by Support Type

Discussion

The City is diligently working on maintaining its affordable housing stock by assisting low-income residents with home rehabilitation programs. Programs such as Emergency Repair Program, Housing Rehabilitation Program and our partnership with Rebuilding Together will assist residents who do not have the ability or financial resources to maintain decent and affordable housing without the assistance of these programs.

The City of Henderson will also award LIHTF Welfare Set-Aside (WSA) funding to Hopelink of Southern Nevada to administer a homeless prevention program that will provide rental and utility assistance to extremely low and low income individuals and families to help prevent them from becoming homeless. The City will continue to use HOME funds to provide residents with a first-time homebuyer program.

The City of Henderson conducted a local market study in April 2017 and found that the median sales price of homes in Henderson had increased. The market study was conducted using data provided by the Greater Las Vegas Association of Realtors. The City studied the price of home sales in March 2017 and found that the median sales price for that month was \$271,000. Calculating 95% of this price, the City requested that HUD increase the median purchase price to \$257,450. The City will conduct this study as necessary and monitor trends in the housing market on an ongoing basis. An increase to the rental unit subsidies and /or separate the City of Henderson from the Clark County -Paradise calculation, would be beneficial to our low-to-moderate income residents. The rental market in Henderson is significantly higher than neighboring jurisdictions.

Over the next year, the City will contact housing workshops to educate the community of the importance of having a large variety of housing options.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Henderson will continue to partner with the Southern Nevada Regional Housing Authority (SNRHA) to increase and maintain the number of affordable housing units throughout the city. Currently, the City of Henderson is working with SNRHA to rehabilitate Espinoza Terrace, which is a senior apartment complex that is owned and operated by SNRHA. By partnering with the local Housing Authority, we will be able to leverage our limited funds and help keep one hundred (100) affordable units in our community. This project is planned within the next two years.

The City has applied for the 2018 Choice Neighborhood Grant. The proposed target area is located in East Henderson and is part of the Eastside Redevelopment Area. The application focuses on the Center Street Community area, which includes the Hampton Court public housing property and the surrounding neighborhood, totaling approximately 1.33 square miles with 9,713 residents. Hampton Court was built in 1969 with 100 units for family, senior and disabled residents, owned by (SNRHA). The surrounding neighborhood is composed by mobile, single, and multi-family homes with a median age of over 30 years old, representing one of the older communities in Henderson. Boundaries were defined based on existing redevelopment area and CDBG eligible census blocks, as well as existing and planned community assets. Demographically, the project area is more diverse when compared to the rest of the city.

The SNRHA's Supportive Services Department has a Program Specialist who meets regularly with SNRHA's Resident Councils Organizations to provide leadership, training and financial guidance to help residents succeed in completing their objectives. It is the goal of SNRHA to increase the number of Resident Council Organizations at public housing developments located throughout the Southern Nevada region of Clark County.

Actions planned during the next year to address the needs to public housing

The SNRHA's Supportive Services Department's primary function is to inform seniors and families of the available community services and resources and to assist them with facilitating access to those services. The Department's mission is to provide services that will enable seniors to age in place and remain independent and to promote self-sufficiency for families. These goals are continuously met by providing several onsite service providers, advocating for the residents, distributing resource information and making referrals as needed.

SNRHA has a well utilized Section 3 program. Section 3 helps foster local economic development, neighborhood economic improvement, and individual self-sufficiency. The Section 3 program requires that recipients of certain HUD financial assistance, to the greatest extent feasible, provide job training, employment, and contracting opportunities for low- or very-low income residents in connection with projects and activities in their neighborhoods. Through Section 3 employment, residents gain valuable job training and experience.

The Supportive Services Department has also received over \$1.8 million dollars in Adult and Youth Workforce Investment Act (WIA) funding to not only work with its residents, but also allow low-income community members to help them become self-sufficient. This program funds vocational skills training, on-the-job training and supportive services necessary for individuals to obtain and maintain employment.

The SNRHA has formed a partnership with College of Southern Nevada to provide a program that will allow residents access to several high school, GED and college classes. Additional educational programs that are beneficial to our residents are provided by College of Southern Nevada, Clark County School District, Nevada Partners, Desert Rose Adult High School and University of Nevada, Las Vegas.

The SNRHA receives an ongoing funding stream that assists working residents with their payment of security deposits. Additionally, the agency continues to utilize the free computers from the Broadband Technology Opportunities Program (BTOP) in collaboration with the Las Vegas-Clark County Urban League, to provide free public computer centers on-site at some of the housing developments; the labs are operated by residents.

The SNRHA has also received a Partnership Grant with Safe Nest that provides an on-site domestic violence advocate to assist residents with domestic violence intervention and prevention.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The SNRHA has a 17 member resident council and has a staff member designated to assist in organizing the remaining SNRHA public housing developments' resident councils. Additionally, SNRHA has a Resident Advisory Board, usually consisting of eleven (11) members from Public Housing and the Housing Choice Voucher Program.

Family Self-Sufficiency (FSS) coordinators provide case management to participants of the Housing Choice Voucher Program and Public Housing Program. Coordinators work closely with various community partners and service providers to secure services to help FSS participants reach economic independence. Post-secondary education, vocational training, credit repair, budgeting preparation and homeownership opportunities are explored with each participant. The SNRHA works with the State Welfare Division and the Clark County Department of Social Services to help residents make the "Welfare to Work" transition and to further their self-sufficiency concepts. SNRHA has designated 96 of its existing scattered site public housing units for the Public Housing Homeownership Program. The remaining 291 scattered sites will be utilized for applicants in the Public Housing Program.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Southern Nevada Regional Housing Authority (SNRHA) has not designated a troubled PHA; therefore, no financial or other assistance is required.

Discussion

SNRHA continues to maintain a safe environment for its residents. The Sherman Gardens and Marble Manor communities have the Safe Village Initiative project. This initiative represents a coalition of community partners that work closely to provide a comprehensive array of resources, as well as to reduce crime, enhance safety, and improve the quality of life in the community. The partners for this initiative include the SNRHA, local criminal justice agencies, social service organizations, faith-based organizations, schools and residents. The intent of the Safe Village Initiative is to improve the outcomes for our communities by working collaboratively, using a broad community approach, to address the issues that challenge our community at large. Through the Safe Village Initiative, an environment is being created and fostered whereby every person is positively supported by their community, family, and peers, and they are all part of the solution. A unique forum has developed which allows residents to have real access to the resources needed to be safe, healthy, productive and contributing members of the community.

The Casa Grande Transitional Center of the Nevada Department of Corrections is a strong partner of the SNRHA. Casa Grande is a dormitory-style facility built to house non-violent, non-sex crime inmates who are within 18 months from their parole eligibility date. The main purpose of Casa Grande is to allow these residents the opportunity to seek work and secure permanent housing prior to reintegrating into society. Since its inception, Casa Grande has expanded its programs to include parolees, probation violators, and ex-offenders.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Henderson will participate in Regional Homeless Coordination efforts to reduce homelessness and address the needs of homeless individuals and families. The City prioritizes assistance for families at imminent risk of becoming homeless and will award CDBG funds to a community-based partner to assist with rent and utilities in order to prevent homelessness and maintain permanent housing. The City will continue to work on the Continuum of Care's subcommittees and working groups. Currently, staff from the City of Henderson is serving as the chair of the Southern Nevada Homeless Continuum of Care Board. This is an example of our commitment to the needs of our homeless community.

Throughout the Homeless sections of the Annual Action Plan, we often refer to our participation in regional homeless efforts. The reason for this is because although the City of Henderson does not have a large homeless population, but we are in close proximity to neighboring jurisdictions that have larger

homeless populations. This means homeless population often travels throughout and beyond jurisdictional borders. Because of that, all of the local jurisdictions decided to approach homelessness at a regional level. It is the consensus of the local jurisdictions that by working together and pooling our resources, we have a better opportunity to serve the homeless community as a whole.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The regional effort includes Mobile Crisis and OUTREACH Teams to actively seek-out chronically homeless individuals and families with children to engage them in services. The team routinely visits encampments and is successful in moving people into programs and housing. City of Henderson staff participates in these outreach efforts by participating in the Annual Homeless Census Count and conducting homeless surveys to better assess the needs and barriers that the homeless population is facing in our area.

Again this year, the City of Henderson will participate in Project Homeless Connect, an annual event to assist the homeless. Formerly called Stand Down for the Homeless, this event links homeless individuals and families with community resources. The purpose is to provide free services to meet the immediate needs of the homeless while helping them transition from homelessness to a more stable environment. Project Homeless Connect is part of the Regional Homeless Coordination effort to address homelessness on a regionally cooperative scale. Henderson will provide free bus transportation to and from the Project Homeless Connect event if no other resources are available. Bus transportation will be available from several locations in Henderson. The City will also participate in outreach efforts promoting the event, including advertising the event in City facilities and informing people of the event during informational visits to nutrition sites.

Addressing the emergency shelter and transitional housing needs of homeless persons

Through the City's participation in Regional Homeless Coordination efforts, the City uses a voucher program which allows homeless people to get off the streets and seek shelter. HopeLink of Southern Nevada is a local non-profit organization that provides hotel vouchers to homeless while coordinating other supportive services for them. The voucher allows homeless persons to obtain temporary hotel accommodations for a short period of time, meanwhile allowing them an opportunity to seek long-term community resources. The Henderson Police Department assists in these efforts by contacting HopeLink for hotel vouchers and case management for homeless persons encountered during calls for service. These local efforts have been coordinated with regional efforts mentioned above. Combined regional and local efforts enable homeless individuals and families to rebuild their lives.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Henderson is an active member in the Southern Nevada Homeless Continuum of Care Board (SNH CoC Board) and its subcommittees and working groups, as well as being involved in the regional strategic planning effort to eliminate chronic homelessness. The SNH CoC Board has adopted a Southern Nevada Regional Homeless & Housing Plan, otherwise known as the Help Hope Home Plan, which provides guidance for regional planning efforts and reports progress toward regionally established goals.

The Help Hope Home Plan defines core strategies and details the implementation schedule that we will use to make this change a reality. These strategies and their objectives, along with the activities that support them, form our local agenda to end homelessness in Southern Nevada. Core strategies of the plan are based on best practices and proven methods that have decreased the incidence of homelessness in communities that are successfully implementing similar plans across the country.

The Continuum of Care process is developed and managed through regional coordination, ensuring funding applicants and funding recipients are coordinating efforts and targeting identified community needs. Protocols are developed through this coordinated effort and inter-local agreements among the jurisdictions document regional commitment to following developed protocols. Utilization of the Homeless Management Information System (HMIS) is now being mandated by other local funding sources which enhances coordination.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City prioritizes assistance for families at imminent risk of becoming homeless. The City collaborates with community-based partners to secure emergency housing and utility resources to help at-risk households maintain existing housing. The City actively participates in regional allocations of United Way Immediate Needs funding, the Emergency Food & Shelter Program, and Low-Income Housing Trust Fund (LIHTF) initiatives to help bring resources to the jurisdiction and its residents.

The City of Henderson partners with HopeLink of Southern Nevada, United Way, and the Internal Revenue Service to provide free tax assistance to low-income families through the Volunteer Income Tax Assistance (VITA) program. The goal of the VITA program is to maximize tax refunds and assist low-to-moderate income households to remain self-sufficient. In addition, the City funds emergency nutritional programming for low-income persons and case management efforts to assist individuals and families at imminent risk of homelessness, including victims of domestic violence and homeless pregnant teens. The City also collaborates with community-based partners such as Consumer Credit Counseling Services, Silver State Fair Housing Council, Housing for Nevada, Nevada Bankers Collaborative, and Legal Aid Center of Southern Nevada in providing outreach, education, and counseling assistance to people coping with bankruptcy and foreclosure issues.

Discussion

The City of Henderson plays an active role in the Regional Homeless Coordination efforts and will continue to work with community partners to address the needs of homeless individuals and families. Funding received by the City of Henderson will be awarded to local non-profit organizations to assist with homelessness prevention activities, while CoC funding will be used for emergency shelter, transitional housing and permanent supportive housing.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The City of Henderson just completed its approved Comprehensive Plan called Henderson Strong which continues to build on the information gathered from the Regional Analysis of Impediments. The City looked at ways to offer incentive programs for down-payment assistance and to work with developers to construct new affordable housing units. The information that was collected by the Regional Plan has helped us to view housing and the need for housing in a whole new way.

As property values continue to increase, the need for affordable housing has become greater. Although many of the residents that benefit from CDBG and HOME funding are not in a position to purchase homes, the increase of the housing market has also contributed to the increase of housing prices in the rental market. Currently, the average two-bedroom apartment located within Henderson city limits is \$1,140. A resident, who makes \$10 an hour and worked 40 hours a week, only makes \$1,600 a month before taxes. With the majority of that residence income going to rent, there is very little left to pay for other expenses such as utilities, transportation and food, not to mention other necessary items for families with children.

The City of Henderson recognizes the needs and importance of affordable housing for our residents. The City prides itself on being a premier community that provides exceptional amenities and an environment for residents to live, work and play. It is important to the City of Henderson that all residents are able to have a decent quality of life and participate in the amenities that the City has to offer.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Henderson adopted the Henderson Strong Comprehensive Plan in July 2017, which is the citywide planning document that communicates the vision, long-term goals and objectives that guide the physical development and orderly management of growth of the City for the next 20 years. Built on a strong foundation of research and community engagement, Henderson Strong will capitalize on the City's strengths and address weaknesses to ensure it remains a premier community.

The Henderson Strong Initiative capitalized on the success and public outreach of the Southern Nevada Strong project, which was a regional planning project lead by the City of Henderson and funded through HUD's Office of Sustainable Communities in 2015. The plan recommendations and public outreach techniques were utilized for the development of the Henderson Strong Comprehensive Plan, with strategies unique to the City of Henderson.

Three goals of the Henderson Strong Comprehensive Plan specifically address removing or ameliorating the negative effects of public policies that serve as barriers to affordable housing. The City is currently examining these strategies for implementation methods and best practices:

- 1) Strive for a diverse mix of land uses that support complete neighborhoods, transit use, aging in place and community health as supported through the Vision Map.
 - Consider transitioning toward a form-based code, which defines the form and general appearance of a building as a primary concern and the land use as secondary. The benefit is that the community can control the physical impact development has on a community while allowing more variety of uses in a smaller area.
- 2) Encourage a variety of well-designed housing choices throughout the city to meet the needs of all residents and with convenient access to goods and services.
 - Provide affordable housing and workforce housing, particularly for underserved markets that employ quality design principles.
- 3) Consider incentives to stimulate investment and enable preferred types of housing development with the following strategies:

- Examine current policies and Development Code regulations, and identify current barriers to developing desired housing products (such as mixed-use, certain types of multi-family and workforce housing).
- Update policies and the Development Code, where needed, to implement the principles of the Comprehensive Plan while removing barriers, allowing flexibility and streamlining in the development process.

Additionally, as an implementation item of the 2015 RAI (Regional Analysis of Impediments to Fair Housing), the city has drafted a revised group home ordinance and is in the process of preparing it for adoption. The revised ordinance would remove any zoning and compliance barriers for group homes for the disabled and would therefore provide more affordable housing for disabled residents.

Discussion

Through the work of the Housing Task Group and of the Henderson Strong Comprehensive Plan, the City will further identify barriers to affordable housing and strategies to remove these barriers. The City will also work with developers to increase the supply of affordable housing and encourage the use of incentive programs to offer down-payment assistance.

The City will also conduct a market study as needed and submit a request to increase the median purchase price of a home in the City of Henderson based on the fact that the average median purchase price for homes in Henderson are higher than the surrounding Greater Las Vegas Valley. In order to provide opportunities for low-to-moderate income residents to have the ability to purchase homes, the City will continue to study our current housing market and work with HUD to provide a comprehensive program to residents.

AP-85 Other Actions – 91.220(k)

Introduction

The City of Henderson will collaborate with community partners to provide affordable housing, reduce the number of families at poverty-level, and enhance coordination with public housing, other local jurisdictions and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The largest obstacle the City faces in meeting underserved needs is the limited funding available from federal, state, and local sources. With limited funding, the City must rely on community partners to leverage resources to address priority needs. Although the City of Henderson is always looking to work with community partners, we sometimes have to save our limited resources for several years in order to have enough funding to invest in a significant project. The City will continue to identify additional funding resources and community partners to assist with prioritized needs. In addition, the City will continue the collaborative efforts with other jurisdictions to improve services to residents.

As an entitlement recipient of CDBG and HOME funds, the City of Henderson is required to provide business opportunities to minority and women-owned businesses (MBE/WBE) in connection with the activities funded through the CDBG and HOME grants. These requirements are applicable to contractor and subcontractors who are funded in whole or in part with CDBG and HOME funding. To comply with these requirements, the City proactively encourages Section 3 businesses, as well as MBE/WBE firms to participate in city capital improvement projects. Section 3 requires companies who are receiving federal funding to work on projects should make every attempt to hire low-to-moderate income residents from the community that the federally funded project is being implemented. The purpose of this is to give low-to-moderate income residents an opportunity to make living wage and increase their work experience, with the intent that this would help those residents leave the cycle of poverty.

Although the City of Henderson is actively encouraging businesses with a Section 3 preference to apply for our capital improvement projects, there has been a trend throughout the Greater Las Vegas Valley that most contractors and subcontractors are not applying for or utilizing the Section 3 benefits. We have spoken with our fellow local jurisdiction and they are having similar difficulties finding Section 3 preferred company. Many of the companies state that the benefits of being a section 3 preferred company is not worth the hassle and red tape. Because of this, the majority of the companies simply use their existing labor force to work on federally funded projects instead of hiring new employees and going through the hassle of verifying that the new employees is Section 3 eligible.

Actions planned to foster and maintain affordable housing

The City will be assisting income-qualified homebuyers through the First Time Homebuyers Program, which is funded by the HOME program. CDBG and HOME funds will also be used to assist income-qualified residents in maintaining their existing affordable units through the Homeowner Rehabilitation and the Emergency Repair programs. CDBG funding will be granted to community partners such as Rebuilding Together Southern Nevada to also provide critical repair services in order to maintain existing affordable housing and provided HOME funding to Habitat for Humanity to create 20 affordable housing units in the Pittman area.

In addition to the City's allocations of CDBG and HOME funds, the City anticipates utilizing State HOME pass-through funds and the State's Low Income Housing Trust Fund (LIHTF) allocations to assist in the

development of affordable housing and emergency rent and utility assistance, as well as HOME funds that might be utilized for a Tenant-Based Rental Assistance program (TBRA), if the need presents itself.

The City has contracted with Silver State Fair Housing Council (SSFHC) to assist with fair housing education and outreach to housing providers and the community as a whole. The organization has been in the State of Nevada for 25 years and will assist the City with providing additional resources for residents to obtain guidance on fair housing rights. Silver State Fair Housing Council will conduct classes for housing providers and community residents maintain a fair housing complaints hotline and assist residents who have been discriminated against.

Actions planned to reduce lead-based paint hazards

The City of Henderson will continue to test homes constructed prior to 1978 for any lead-based paint hazards, including the households participating in the City's Emergency Repair Program, the Homeowner Rehabilitation Program, and the First Time Homebuyer Program. High priority will be given to homes with pregnant women and children under the age of six years. Any home that tests positive for lead-based paint will require remediation and the City will arrange to either abate, stabilize, or provide interim controls for the lead-based paint.

Actions planned to reduce the number of poverty-level families

As previously described, the increase in housing cost in the City of Henderson has made it difficult for low-to-moderate income families to escape the cycle of poverty. According to the Bureau of Labor statistics under the US Department of Labor, Nevada is ranked 45th in the nation for unemployment. Current the unemployment rates are 4.9% as of December 2017 while the national average rate is 4.1%. The City of Henderson will continue to promote efforts that incorporate local and regional economic development and supportive services to assist extremely low and low income residents achieve self-sufficiency. The City will also continue to encourage CDBG applications from non-profit agencies for programs that promote self-sufficiency and economic independence.

The Workforce Investment Act of 1998 created a streamlined workforce development system channeling federal funds earmarked for training, apprenticeships and other resources to couple workers with employers. The City will continue to partner with Southern Nevada Workforce Connection (SNWC) who works with relevant agencies and organizations to connect those looking for work with the best resources available so that they can make a difference in their own lives. Workers who need jobs, additional skills or related workforce information, and employers who need skilled workers or assistance with workforce concerns are assisted through SNWC. Through programs such as Adult & Dislocated Worker and Prisoner Reentry, and specific sector-targeted programs such as Green Economy and Healthcare, SNWC works with both employers and job seekers in making appropriate "matches". A key component of SNWC is Nevada JobConnect, a "one stop" model for employment services. Nevada

JobConnect is a significant component in providing outreach, training and job placement services to residents.

The City is an active partner in the Volunteer Income Tax Assistance (VITA) program. In keeping with the goal of helping low-income families become self-sufficient and save money for the future, many city employees volunteer in providing free federal tax return preparation and taxpayer assistance in claiming the Earned Income and Child Care Tax Credits. The Earned Income Tax Credit (EITC) is the largest federal aid program for working families, providing more money to working families than food stamps and Temporary Assistance to Needy Families (TANF) combined. The program has the potential to lift many working families out of poverty, but it is estimated that up to 25% of eligible taxpayers do not take advantage of the credit. The City has partnered with community based organizations in promoting the program, which helps residents avoid high-cost preparation fees and expensive refund anticipation loans.

Actions planned to develop institutional structure

During the next year, the City of Henderson will continue to work together with other local jurisdictions and non-profit organizations to maintain an institutional structure. The lead agency, Community Development and Services Department, Long Range Planning and Neighborhood Services division, will work on behalf of the City of Henderson to administer the CDBG and HOME funding and will be working closely with other City departments, such as Public Works, Parks & Recreation, Community Development, Economic Development, and the Redevelopment Agency.

In addition to these city departments, other jurisdictions will also be a factor in this process. The City is part of a consortium that includes Clark County, City of Las Vegas, and City of North Las Vegas. This consortium meets on a bi-monthly basis to discuss issues regarding CDBG, HOME, ESG, HOPWA, and other federal programs. These meetings usually cover such topics as the application process, citizen participation schedules, consolidated plans, homelessness issues, program reporting, upcoming events and local issues.

Non-profit organizations are also an important component of the institutional structure. There are 6 non-profit organizations receiving CDBG funding from the City of Henderson for FY 2018, and each of these organizations offers a unique service to the Henderson community.

Actions planned to enhance coordination between public and private housing and social service agencies

While Henderson has never had its own housing authority, the Southern Nevada Regional Housing Authority (SNRHA) benefits all of Southern Nevada with their regional efforts and improved coordination. Coordination between public housing agencies was enhanced in January 2010 when three local housing authorities merged to become the SNRHA. SNRHA is comprised of the housing authority

staff from the Housing Authorities of Las Vegas, North Las Vegas, and Clark County. The City will continue to collaborate with the SNRHA on public housing needs.

The City of Henderson is fortunate to have the HopeLink of Southern Nevada Family Resource Center located in one of our mature neighborhoods. This agency is accessible to Henderson residents in need of housing and social services. HopeLink provides referrals to a wide variety of complimentary services in Southern Nevada. In addition, social service agencies are better able to coordinate efforts through the use of the Nevada 211 system. This is a statewide effort to provide Nevada residents with the best referral services available. The City will continue to refer residents to these two resources.

Discussion

The City of Henderson Neighborhood Services staff has developed policies and procedures to monitor each agency receiving CDBG and HOME funding to ensure compliance with Federal regulations. City staff will conduct either desk reviews or on-site monitoring visits for organizations receiving CDBG and HOME funds. Each CDBG sub-recipient is required to submit a monthly report describing the activities of the program for that month and the number of clients served, including demographic data. Staff will review these reports to monitor the progress being made toward project goals and outcome measurements. Backup documentation is also required with any requests for reimbursement and these documents are reviewed to ensure compliance with CDBG program requirements, including timeliness of expenditures. On-site monitoring visits will be scheduled periodically to review several areas of activity, including client records; organization policies and procedures; accounting systems and records; budget management; property records; timely expenditures; and other Federal requirements. In addition, the City conducts site visits to ensure compliance with Davis-Bacon wage requirements related to construction projects and reviews documentation to ensure requirements are met.

The City has also adopted a HOME monitoring plan for multi-family housing units to ensure compliance with Federal regulations. Desk reviews are completed on an annual basis to determine if performance measures are being met and to identify any potential problems. Compliance reports are required on an annual basis and are inspected during the desk review. On-site monitoring visits are conducted at the multi-family properties and HOME-assisted units are inspected to ensure compliance with housing regulations. Written notification of the results of the monitoring visit will be sent to the property manager, and if necessary, will provide a timeframe for corrective actions.

Sub-recipients will receive training and technical assistance from City staff to guarantee that they understand the program requirements. Technical assistance will be customized and intensified as necessary to support any struggling sub-recipients and bring them into compliance. In the event that technical assistance fails to produce full compliance, written notification will be sent to the agency's leadership and further examination may lead to withholding of funds or a demand for repayment.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

The City of Henderson does not anticipate any program income being generated from CDBG projects. However, there is a strong possibility that the program income generated from the NSP 1 and NSP 3 program will be converted into CDBG program income during the 2018-2019 funding year. The amount of program income generated from the NSP 1 and NSP 3 program is \$30,161.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City will meet the 25% HOME match requirement by using Low-Income Housing Trust Funds (LIHTF), awarded to the City by the State of Nevada Housing Division. This will be reported in the HOME Match Report (HUD form 40107-A) and submitted with the Consolidated Annual Performance and Evaluation Report (CAPER).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

All guidelines and requirements that address resale or recapture, as required in §92.254 of the HOME rule will be followed and a recapture or resale provision (whichever is most appropriate for that particular project) will be included in all program agreements.

In the case of the recapture provision, the City's HOME agreements state that the applicant agrees that the deferred loan amount shall be due and payable to the City upon sale, transfer, lease or change of ownership of the property during the "Period of Affordability". Recapture of funds upon sale will be limited to "Net Proceeds", if any. The Net Proceeds of a sale are the sale price minus the non-HOME loan repayments and any closing costs.

Upon verification by the City that the applicant is in breach of the terms of the agreement, the City will notify the applicant in writing that they are in breach of the agreement and that the deferred loan amount is immediately due and payable to the City. The applicant shall have ten (10) days to respond to the City's Notice of Breach and the loan must be repaid in full within 90 days from the date of the Notice of Breach.

In the case of the resale provision, the City's HOME agreement states that the applicant agrees to use the unit as the principal resident of an income eligible individual or family and will maintain the affordability period of the HOME assisted units. The period of affordability will be determined based on the amount of HOME funds that have been contributed to the unit. If a homeowner chooses to sell the home prior to the end of the period of affordability, the unit must be sold to income qualified prospective homeowners. The city will define "fair return on investment" as the amount that the home is appraised for at the time of sale. The city will define "affordable to a reasonable range of low income homebuyers" as the amount that the HOME assistant unit appraises for during the period of affordability.

Depending on the needs of the community and the scope of project, the City may utilize provisions outlined in 92.254(a)(5)(i)(B) for certain housing that may be presumed to meet the resale restrictions.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

When the City utilizes the recapture provisions, it will recoup all or a portion of the direct HOME subsidy to ensure the unit or units remain affordable. These requirements are detailed in the City's Affordable Housing Programs Operating Procedures and included as conditions in HOME funding agreements. Recapture occurs within the affordability period and recaptured funds will be used for additional HOME eligible activities.

When utilizing the resale provision, the City will make sure that the unit is made available for subsequent purchase only to a buyer whose family qualifies as a low-income family and will use the property as the family's principal residence for the duration of the period of affordability.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City of Henderson does not use HOME funds to refinance existing debt on a multifamily housing rehabilitation projects.

Discussion

The purpose of this document is to inform the Department of Housing and Urban Development (HUD) and the citizens of Henderson what the City of Henderson intends to do with the funding that we will receive for the 2018 -2019 funding year. The mission of the City of Henderson is to provide services and resources that enhance the quality of life to those who live, learn, work and play in our city. The City of Henderson strives to be a premier community and cannot accomplish that unless we are providing the same services and resources to our low-to-moderate income residents. The funds that are received from HUD directly help the City to enhance opportunities for our low income residents. Many of these services would not be possible without funding from HUD.