



**Consolidated  
Annual Performance  
and  
Evaluation Report  
(CAPER)**

**For the Fiscal Year Ending  
June 30, 2015**

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The majority of the CDBG and HOME projects funded during the past year met or exceeded planned goals. There were 21 projects funded by CDBG funds in 2014-2015, including 11 public service projects, two (2) rehabilitation projects, and six (7) Public facility improvement projects. Only two (2) of the public facilities improvement projects were completed during the fiscal year. The other five (5) projects are underway and should finish before the end of the next fiscal year (2016). Rehabilitation and repair activities assisted 56 households last year. The CDBG-funded Emergency Repair Program assisted 9 households during the year, and these funds were leveraged with the City's Weatherization Assistance Program, which assisted an additional 44 low-income residents with home repairs to improve energy efficiency.

The City also met its goal for the First Time Homebuyer (FTB) Program, a program that utilizes HOME funds to assist homebuyers in purchasing a home. The goal was to assist four (4) homebuyers with their down payment and closing costs, and the FTB program was able to assist four (4) homebuyers with acquisition and rehab of a new home last year.

### Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure				Expected – Program Year	Actual – Program Year	Percent Complete
Affordable Housing	Affordable Housing	HOME: \$194620 / LIHTF Affordable Housing Development: \$107773	Rental units constructed	Household Housing Unit					0	0.00%

Child Care Services	Non-Housing Community Development	CDBG: \$19500	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted				50	52	
Emergency Home Repairs	Affordable Housing	CDBG: \$20000 / HOME: \$100000	Homeowner Housing Rehabilitated	Household Housing Unit						
Energy Efficiency Improvements	Energy Efficiency Improvements	CDBG: \$20000 / DOE Weatherization: \$25000 / FEAC Base Weatherization: \$160000 / LIHEA Weatherization: \$27000	Homeowner Housing Rehabilitated	Household Housing Unit						
First-time Homebuyers	Affordable Housing	HOME: \$100000	Homeowner Housing Added	Household Housing Unit						
First-time Homebuyers	Affordable Housing	HOME: \$100000	Direct Financial Assistance to Homebuyers	Households Assisted						
Historic Preservation	Affordable Housing		Homeowner Housing Rehabilitated	Household Housing Unit						
Historic Preservation	Affordable Housing		Other	Other						
Homelessness Prevention	Homeless	CDBG: \$20000 / LIHTF TBRA: \$30000 / LIHTF WSA: \$44000	Homelessness Prevention	Persons Assisted						
Lead-based Paint Hazards	Affordable Housing		Homeowner Housing Rehabilitated	Household Housing Unit						
Neighborhood Facility Improvements	Non-Housing Community Development	CDBG: \$216900	Other	Other						

Public Services	Non-Housing Community Development	CDBG: \$30000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted						
Senior Services	Non-Housing Community Development	CDBG: \$7500	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted						
Services for Disabled	Non-Homeless Special Needs	CDBG: \$5500	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted						
Sidewalk Improvements	Non-Housing Community Development	CDBG: \$231925	Other	Other						
Transitional Services for Homeless	Homeless	CDBG: \$55000 / General Fund: \$125000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted						
Transitional Services for Homeless	Homeless	CDBG: \$55000 / General Fund: \$125000	Homeless Person Overnight Shelter	Persons Assisted						

Youth Services	Non-Homeless Special Needs	CDBG: \$5000	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted				670	459	
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**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

In the City of Henderson Consolidated Plan, three major goals were set to help our community and its residents. Those three areas are decent housing, suitable living environment and economic opportunity. All of the activities and projects that took place in 2014-2015 fiscal year correspond with one of these three goals. The City of Henderson worked with several organizations to provide services such as the first-time homebuyers program, weatherization program, and emergency repair program. The City worked with nonprofit and for-profit developers to help acquire and provide affordable housing units for seniors and families. This was all done to improve the City’s availability, accessibility, affordability and sustainability of our decent housing stock.

The City used public service funds to achieve our second goal of suitable living environment. Sub-recipients provided various services to our residents such as nutritional services/ food banks, services for seniors, childcare programs, educational enrichment programs, homeless prevention programs, shelters for homeless, and shelters for domestic violence victims.

The City’s third goal of economic opportunity has historically been more difficult to achieve compared to the other two goals. However last year, the City funded a program that worked directly with employers to provide livable wages to our low income population. The program enrolled low income Henderson residents who were undereducated, nonskilled and making below livable wages. These residents were then put through training programs to develop skills and increase their education and connected them with the employers that the organization worked with. This allowed our low income residents access to livable wage jobs that they previously did not have access to due to lack of education and skills. 31 Henderson residents completed this program and have increased their incomes. The City will continue to work with our economic development department as well as other community partners to provide opportunities for economic growth for residents and our community as a whole.

During the last fiscal year we amended our 2010-2014 Con Plan to allow for the use of a Section 108 loan if an opportunity presented itself. We will continue to look for opportunities to increase our economic development.

It should be noted that this is the second year that the CAPER has been done in this format and the numbers for the Strategic Plan do not reflect all of the work that has and done within the past five years.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	HOPWA
White	13,940	11	0
Black or African American	4,524	0	0
Asian	704	0	0
American Indian or American Native	93	0	0
Native Hawaiian or Other Pacific Islander	89	0	0
<b>Total</b>	<b>19,350</b>	<b>11</b>	<b>0</b>
Hispanic	786	3	0
Not Hispanic	18,564	8	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

The City's CDBG funds benefited 18,328 residents with CDBG funds and 253 residents with HOME funds during the 2014-2015 program year and over 90% of the funds were used to assist people at or below 80% of area median income (AMI). Of the 18,581 combined residents served, 2,878 of them were of Hispanic/Latino origin. The tables above show the CDBG and HOME beneficiaries' data, including race & ethnicity.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Expected Amount Available	Actual Amount Expended Program Year X
CDBG			217,369
HOME			167,400
Other	DOE Weatherization	20,000	0
Other	FEAC Base Weatherization	150,000	233,374
Other	LIHEA Weatherization	25,000	16,613
Other	LIHTF Affordable Housing Development	100,000	107,733
Other	LIHTF TBRA	25,000	230,000
Other	LIHTF WSA	40,000	44,000
Other	NSP3		
Other	State HOME	175,000	187,065
Other	WestCare	15,000	15,185

**Table 3 - Resources Made Available**

### Narrative

The City of Henderson conservatively estimated the projected amount of funds received from other entities for the 2014-2015 program year. However, we were fortunate enough to receive more money than we expected. As you can see from the chart above, our actual amounts received for the program year exceed what we projected to spend this program year. This is a huge benefit for the community in terms of we were able to invest more money into our community to achieve the goals set by our consolidated plan.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Besides the CDBG and HOME funding, the City of Henderson utilized \$44,000 in State LIHTF Welfare Set-Aside (WSA) funds and \$230,000 in State LIHTF Tenant-Based Rental Assistance (TBRA) funds to assist in homeless prevention activities and homeless rapid rehousing activities. The LIHTF TBRA funds served as match for both a McKinney-Vento Homeless Assistance Act project and an expansion project utilized by HopeLink to prevent homelessness in the community. As part of our response to ending chronic homelessness, \$125,000 in City General Funds supported Regional Homeless Coordination activities and \$15,185 in General Funds supported WestCare's Community Triage Center. In addition, the City's Weatherization Program utilized \$233,374 of State Weatherization funds, and \$16,613 of LIHTF Weatherization funds.

Responding to Federal stimulus initiatives, the City received a direct allocation of \$3,901,144 in Neighborhood Stabilization Program 3 (NSP3) funds in 2010 to assist with the acquisition and rehabilitation of foreclosed homes. We have used all of the NSP3 funds to assist with the purchase of homes, as well as the acquisition, rehabilitation and rental of foreclosed properties. Last year we received \$513,689 in program income which will be used to support other eligible home activities.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	3,939,308
2. Match contributed during current Federal fiscal year	515,662
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	4,454,930
4. Match liability for current Federal fiscal year	249,490
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	4,205,440

**Table 4 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 5 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
0	\$513,689	0	0	\$513,689

Table 6 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	62,952	0	0	0	0	62,952
Number	4	0	0	0	0	4
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	62,952	33,022	29,930			
Number	4	2	2			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 7 – Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number						
Dollar Amount						

**Table 8 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition</b>		
Parcels Acquired	0	0

Businesses Displaced	0	0
Nonprofit Organizations Displaced	0	0
Households Temporarily Relocated, not Displaced	0	0

Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 9 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	5	7
Number of Non-Homeless households to be provided affordable housing units	259	100
Number of Special-Needs households to be provided affordable housing units	11	0
<b>Total</b>	<b>275</b>	<b>107</b>

Table 10 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	5	7
Number of households supported through The Production of New Units	210	100
Number of households supported through Rehab of Existing Units	53	63
Number of households supported through Acquisition of Existing Units	7	4
<b>Total</b>	<b>275</b>	<b>174</b>

Table 11 – Number of Households Supported

### Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Due to funding gaps and construction delays, we were not able to reach our projected goal in the area of production of new units or number of non-homeless affordable housing units. These units are still in the works and are currently being constructed. These units are projected to be done by the end of 2014. This includes the 11 special needs units.

The City of Henderson continues to help our citizens acquire existing housing units. Unfortunately, many of the existing units on the market are being pushed out of the affordable range due to a raise in home values.

### Discuss how these outcomes will impact future annual action plans.

Although we try our best to make sure that these projects are done in a timely manner, there's no way for us to foresee unexpected delays on the part of the developer. We will continue to do our best to work with the developer to make sure that our residents are able to find and maintain suitable affordable housing.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Persons Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	16,321	0
Low-income	1,523	1
Moderate-income	444	0
<b>Total</b>	<b>18,288</b>	<b>1</b>

**Table 12 – Number of Persons Served**

**Narrative Information**

As you can see from the chart above, the majority of the clients that were served with the CDBG and HOME funds are individuals whose incomes are below the moderate income level with the majority being in the extremely low income bracket.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520©**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Henderson is committed to a regional approach and is an active participant in a regional collaboration for addressing the needs of homeless persons. Through participation in the Southern Nevada Local Continuum of Care efforts, including emergency food & shelter, Homeless Management Information System (HMIS) facilitation, transitional & affordable housing efforts, committee and task force participation, and Regional Planning initiatives, the City continued its emphasis on regional solutions over this past year.

Last year, the City of Henderson contributed \$125,000 from its general budget funding as a pro-rata share of the Regional efforts to assist the homeless population. The City's funding support of the Southern Nevada Local Continuum of Care effort was utilized for cross-jurisdictional Inclement Weather overflow beds for homeless, the Homeless Management Information System (HMIS), regional homeless census counts, and the WestCare Community Triage Center.

The City's active participation with the Southern Nevada Local Continuum of Care, the Commission's Technical Committee on Homelessness, the Commission's Workforce Housing Committee, and the Regional Housing Resource Board initiatives highlight Henderson's commitment to regional efforts in preventing homelessness.

As in many previous years, the City of Henderson participated in the planning and organizing of the annual homeless census count / point in time count. The City of Henderson's homeless population represents about 3% of the estimated 9,400 homeless residents in Southern Nevada. Although the City of Henderson has a lower percentage of homeless individuals and families compared to our neighboring jurisdictions, ending homelessness and preventing homelessness remains a high priority for the City. Over the past year, the City of Henderson has worked with Help of Southern Nevada to expand their outreach efforts into Henderson. The homeless Mobile Street Team has been working with us as well as the community relations unit of our Henderson Police Department on a continuous basis to provide services and resources to our homeless residents in encampments located in our desert areas. The homeless Mobile Street Team has also coordinated with many of the churches in Henderson that provide nutritional services to our homeless population with the hope of earning their trust and moving them into housing.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Although there are not shelters located within the City of Henderson limits, the City contributes to the already existing shelters in our region. The City contributes \$15,185 last year to WestCare community triage center to provide transitional services to homeless persons with substance abuse and mental health issues. The City contributed \$9,554 in CDBG funds to The Shade Tree which is a homeless shelter for women and children and \$59,715 in CDBG funds to Safe House (located in Henderson) which is a shelter for women and children who are survivors of domestic violence. The City contributes \$125,000 from its general fund budget to the regional homeless coordination efforts. This money contributes to inclement weather overflow beds for homeless as well as the Homeless Management Information System (HMIS). The City has also earmarked \$250,000 in CDBG funds as well as \$580,000 in HOME funds towards the construction of the new Shannon W. Homeless Youth Center.

The City also established a partnership between our police department and Hopelink of Southern Nevada to provide compassionate services to our homeless population. If a Henderson officer comes across a homeless individual who is camping at a location that is a private business or other private property, instead of the officer trespassing the homeless person, the officer has the ability to transport that person to a local motel for immediate lodging. That person will then automatically be connected to a case manager with the nonprofit organization to work with them to develop a plan for more stable long-term housing.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of Henderson's efforts to identify strategies that address the needs of homeless persons is a high priority. The City is an active member of the Southern Nevada Regional Continuum of Care Board (CoC) and through its participation with the CoC, the City is involved in developing and executing the Southern Nevada Regional Homeless and Housing Plan. The strategy contains a regional gap analysis to identify the areas that are most in need of being addressed and receiving attention.

The City of Henderson focuses resources on keeping families at-risk of becoming homeless in their existing housing. Last year, Henderson allocated CDBG Public Service funds for staffing support to the HopeLink's Homelessness Prevention project, which assisted over 2,000 households with supportive services, including assistance with rent utilities, food, clothing, employment and other services. HopeLink also receives State funds from the City to administer the Low-Income Housing Trust Fund (LIHTF)

Welfare Set-Aside program in the amount of \$50,925 to provide rent & utility assistance to households that were on the brink of becoming homeless.

As mentioned earlier, the City of Henderson's contributed \$15,185 to the Regional WestCare Community Triage Center, designed to help relieve overcrowding of local medical facility emergency rooms and detention centers by diverting individuals to the triage Center. Emergency personnel can drop off individuals in crisis, often homeless persons and this helps emergency personnel are quickly returned to service while the individual immediately receives a more appropriate level of service.

Some of the specific activities funded by the City's CDBG funds provided valuable services to homeless persons. The Giving Life Ministries project served over 2,500 homeless and on the brink of homeless persons through their emergency nutrition program last year. This organization provided a little over 7,000 units of food to struggling residents. The Shade Tree program assisted 6,491 women and children with emergency shelter and case management services. The S.A.F.E. House domestic violence shelter assisted 62 women and children last year.

Last year the City of Henderson awarded Help of Southern Nevada with a \$200,000 Low Income Housing Trust Fund (LIHTF) grant to provide a housing first model for chronic homeless individuals with both substance abuse and mental health issues (dual diagnosis). This grant provided permitted stable housing to about 23 chronically homeless individuals. It also allowed the organization to help these individuals deal with their substance abuse and mental health issues to help them maintain stable housing and break the cycle of homelessness. During the 2015-2016 funding year, the City of Henderson will be giving Help of Southern Nevada \$250,000 of HOME funds to create a Tenant-Based Rental Assistance (TBRA) program to rapidly rehouse individuals and families that have been homeless for less than a year. The City has also has awarded \$250,000 of CDBG funds and \$400,000 in HOME funds for the development of the Shannon West Homeless Youth Center to provide stable housing for unaccompanied homeless youth. This project is not broken ground but it will be the first shelter in our community to provide stable housing for unaccompanied homeless youth.

The City of Henderson also played an active role in supporting the Southern Nevada Project Homeless Connect program conducted at Cashman Center in Las Vegas in November, 2014. City buses and City staff provided outreach and round trip transportation services to homeless persons so they could access a wide variety of free supportive services during the day-long event. This event targeted prevention for families that were at-risk of becoming homeless.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

It is generally less expensive and more effective to prevent a problem before it becomes a problem than it is to solve a problem once it already exists. It is the City's top priority that all of its residents flourish in our community. Because of that, making sure that low income individuals and families avoid the perils of becoming homeless and are given opportunities to thrive is essential to our City's overall mission which is to "provide service and resources that enhance the quality of life to those who live, learn, work and play in our community".

Last year the CDBG Program Advisory Committee (PAC) selected many nonprofit organizations that would provide services to our low income Henderson residents. Some of the services that were provided last year were from organizations such as the Boys and Girls Club, who provided low to no cost child care for working parents who couldn't afford the high cost of regular daycare. Andson academics provided free tutoring to elementary age students of low income families to help them increase their grades and understanding of the educational material. This program will provide the foundation of better education and hopefully will help these children break the cycle of poverty. Afterschool All-Stars provides tutoring and educational enrichment services to not only help kids do better in school but it helps them foster a love for learning. Club Christ provides educational and character enrichment programs for elementary, middle school and high school students. They provide tutoring to students but more importantly provide mentoring services that help these kids become better well-rounded individuals. As mentioned earlier Giving Life Ministries provides nutritional services to residents that otherwise would be unable to afford food or may have to make the tough decision between paying for food or paying for rent.

Even though an emphasis was placed on education and educational enrichment services for children to break the cycle of poverty, our PAC members also wanted to impact the lives of our current low income residents. Funding for projects like Southern Nevada Public Television (Vegas PBS) offers training to our low income residents to increase their education and skill set in order for them to be competitive for livable wage jobs. This organization also works directly with the employers in our community to find out what skills are necessary for these positions. The organization then trains the residents and connects them with the employers that are seeking those particular skill sets. This partnership has created access to jobs that our low income residents otherwise did not have access to because of their lack of skills and education.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

Coordination between public housing agencies improved in January 2010 when the three local housing authorities merged to become the Southern Nevada Regional Housing Authority (SNRHA). SNRHA is comprised of the housing authority staff from the Housing Authority of Las Vegas, North Las Vegas, and Clark County. While Henderson has never had its own housing authority, the SNRHA benefits all of southern Nevada with their regional efforts and improved coordination. The City will continue to collaborate with the SNRHA on public housing needs.

The City of Henderson has been working with the Southern Nevada Regional Housing Authority to provide quality public housing for Henderson residents. One of the public housing properties that is located in Henderson is Landsman gardens. This is a 100 unit property which includes 30 - two bedroom units, 34 - three bedroom units, 26 - four bedroom units, and 10 - five bedroom units. The City of Henderson has already contributed \$100,000 (\$35,111 in State HOME funds and \$64,889 in HOME funds) into the rehabilitation of Landsman gardens. During this past year city staff worked to make an additional \$335,000 available for the Landsman gardens rehabilitation project. The additional resources will help this property become more desirable property for residents to live but at a cost that they can afford.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The SNRHA utilizes its Capital Fund to provide staff and resident training for the public housing programs within HUD's revised program guidelines. The SNRHA Resident Program Administrator managed and conducted resident-oriented programs, and Housing Management staff kept residents abreast of new or revised regulations, policies and procedures. Staff assisted, established and supported the Resident Councils. Existing councils and other resident groups were directly involved in providing input for proposed rehabilitation activities.

The SNRHA's Family Self-Sufficiency (FSS) Program continues to include families participating in either their Housing Choice Voucher Program (Section 8) or Public Housing Programs. The goal of the FSS Program is to assist public housing resident in becoming economically independent by developing and working towards established goals designed to promote independence. A partnership with the State Welfare Division to coordinate efforts with the "Welfare-To-Work" requirements, as a part of the national welfare reform, has also been implemented. SNRHA continues its Section 8 Homeownership Program which allows FSS households to use Section 8 vouchers towards a home mortgage payment. Last year, the SNRHA continued to coordinate seminars on home purchasing for interested public housing residents and Section 8 participants. Staff also provided consumer credit counseling services in

support of residential clients.

In the past the City of Henderson has assisted SNRHA in purchasing nine (9) scattered site homes through the Neighborhood Stabilization Program and this will facilitate affordable rentals to public housing residents at or below 50% Area Median Income (AMI).

**Actions taken to provide assistance to troubled PHAs**

Henderson doesn't currently have any public housing authorities that are considered to be troubled.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City takes specific initiatives to address barriers to affordable housing include gap financing, issuing abatement letters, and negotiating lower rents. The City provides gap financing to developers to address the development cost barrier to affordable housing while providing the developer a letter documenting use federal funds in the project, therefore, qualifying the project for property tax abatement. These actions reduce the net operating income (NOI) required of the development allowing the developer to maintain lower rents. The City also negotiates additional affordable units within the development than the required level in exchange for the gap financing.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Henderson continued to provide LIHTF Tenant-Based Rental Assistance (TBRA) funding to HopeLink. These funds assisted families in crisis, which included families with children, seniors and disabled persons. Results for these projects are recorded as assistance to support transitioning to permanent housing rather than Special Needs. The TBRA funds enabled families to move towards self-sufficiency.

Over the past year the City of Henderson has been working with Habitat for Humanity to help them meet the requirements to become our new CHDO. We have also been working with them to purchase vacant land in the Pittman area of Henderson which is one of our older areas of town with a large low income population. We have given them \$110,000 in HOME funds to purchase four (4) lots that they will construct six (6) single-family homes for low income residents. We have also been working on a second phase to provide \$275,000 in HOME funds to purchase an additional four (4) lots. Along with providing more affordable home options, Habitat for Humanity is also working with existent low income home residents to provide services to them that will help the residents make major and minor repairs to their homes in order to keep their current residence affordable and suitable to live in.

The City continues to partner with and fund organizations to provide residents with rent, food and utility assistance, thus helping them to maintaining their existing housing. Some of these projects include working with St. Rose Dominican hospital to provide transportation services to senior citizens who would otherwise not have transportation to get to medical appointments. Another notable project is the Blind Center of Southern Nevada who provides transportation, employment services, and life skills services to visually impaired individuals in order to help them maintain their independence. Many of these services are invaluable to our non-homeless special needs population.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City of Henderson has partnered with the University of Nevada-Las Vegas (UNLV) Department of Environmental & Occupational Health to educate the public on Healthy Homes and lead-based hazards. In addition, the City applied for and was awarded HUD's 2013 Lead-Based Paint Hazard Control Grant and has been providing education and outreach, training opportunities, conducting lead-risk assessments, and Healthy Homes rehabilitation. Homes were evaluated for lead-based paint hazards and measures were taken to remove any hazards. During fiscal year 2015, 61 homes were inspected and tested for lead-based paint. Many of these homes had a child five years old or younger or a pregnant woman living in or visiting the home. 48 of the homes tested positive for lead-based paint and 36 homes received lead hazard control and Healthy Homes construction work. Neighborhood Services will continue to work with UNLV to improve the health and safety of Henderson residents.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Henderson continued to promote efforts that incorporated supportive services to assist extremely low and low-income residents achieve self-sufficiency. The City continued to encourage CDBG & HOME funding applications from non-profit agencies for programs that promote self-reliance and economic independence. CDBG funding allocations supported efforts to provide quality/affordable daycare during work hours which allowed low-income families to maintain their employment. CDBG funds were used for consumer advocacy and homeownership efforts. HOME funds are also being used as down payment assistance for first time homebuyer program. Assisting low income residents with the purchase of a home is a proven way to increase that family's ability to gain wealth.

Henderson believes that the main opportunities to assist those below poverty level achieve economic independence is through education and job training programs. The Southern Nevada Regional Housing Authority has a very successful Section 8 and Public Housing Self-Sufficiency Program available to those residing in Henderson. Programs offering English as a Second language and GED certificates are also offered. As we mentioned before in an earlier sections, grant funds are being utilized to create livable wage job opportunities to low and extremely low income residents who typically do not have access to higher paying jobs. Southern Nevada Public Television is bridging the gap between employers and residents who want to work by training our residents specifically for the higher paid jobs that are available.

Downtown Henderson is the location of one branch of Nevada Job Connect Career Center, established through the Workforce Investment Board, where clients receive referrals to jobs as well as assistance for retaining their employment. The College of Southern Nevada in Henderson also offers a large selection of programs for low-income residents in their attempts to become trained and job ready.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

Under the direction of the Henderson City Council, the Neighborhood Services Division administers the City's housing and community development programs. This department is responsible for the programs funded under the HUD CDBG and HOME programs, the State of Nevada's LIHTF, and the State of Nevada Weatherization and Department of Energy Program funds.

The City of Henderson has supported the development of locally based housing assistance and service providers who can respond more effectively to low-income needs in our community than regional agencies based in the broader Southern Nevada area. This approach requires vigilance to assure coordination with the various regional efforts complementing our CDBG and HOME related efforts. Our involvement with Southern Nevada Regional Housing Authority, the Regional Continuum of Care, and the Southern Nevada Regional Planning Commission are a few examples of efforts to enhance this coordination.

The City also encourages coordination and resource sharing among public and private organizations through strategies such as shared office space, shared services, and satellite locations in Henderson for Las Vegas-based organizations. The City of Henderson is in the process of developing a collaboration with Habitat for Humanity to be our Community Housing Development Organization (CHDO) program to assist in developing affordable housing, as well as utilize local agencies who also provide outreach and assessment services that link individuals in need to agencies that can best meet those needs throughout the valley.

This past year, Neighborhood Services provided technical support and guidance to City Departments and affiliated organizations which utilized CDBG funding in their activities, including Public Works and the Redevelopment Agency, to enhance coordination. The Neighborhood Services Division will take the lead in ensuring that coordination exists within the City's Departments and potential gaps are avoided.

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Henderson served as the lead agency for Southern Nevada Strong, a regional planning project funded through HUD's Office of Sustainable Communities. The Housing Task Group is charged in part with encouraging development of a wider variety of housing types, transportation options and overall quality of life with an emphasis on improving access for under-represented or marginalized groups. This group is comprised of developers, transportation companies, utility services, community leaders, and subject matter experts, and has utilized extensive community outreach to identify the existing public policies and other issues that may need to be addressed to accomplish this along with recommended implementation measures.

This project turned out to be an overwhelming success and last year the first regional analysis

of impediments was adopted by all four jurisdictional entities. This document was a major contributing factor to preparing the 2015-2019 five-year Consolidated Plan as well as our City's Comprehensive Plan. The information that came out of the Southern Nevada Strong project brought great insight to not only the jurisdictions but the private developers. The process has strengthened our public - private partnerships and has increased cooperation between the two entities.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

In March of 2015 Clark County, City of Las Vegas, City of Henderson, City of North Las Vegas and Boulder City issued a regional Analysis of Impediments to Fair Housing (AI) report. The AI identified potential impediments and barriers to fair housing choices which by their nature restrict a person's ability to obtain housing for reasons of race, color, religion, sex, disability, familial status or national origin. The AI identified the following impediments:

- A Lack of fair housing enforcement in Nevada
- Lack of awareness and understanding of social equity and policies that affect inequality
- Lack of housing choice for people living in public housing and a general dissatisfaction of quality, safety and locations of some public housing properties and neighborhoods
- Lack of diversity in leadership positions at all levels of government
- A lack of regional governance
- Lower usage of Housing Choice Vouchers in areas of high opportunity
- Poor quality schools near lower income areas
- Discrimination against all protected classes, including minority races and ethnicities, people with disabilities, and families with children, especially young children or teens
- Shortage of knowledge and available research in all areas related to fair housing
- Few affordable housing options for residents who do not qualify for public assistance but still fall into protected groups

Some of the actions that the City of Henderson is taking to further fair housing is to advocate for statewide fair housing enforcement to support localities and regions to proactively advocate for fair housing and raise awareness about its importance. The City of Henderson is closely working with Silver State Fair Housing, which is a nonprofit organization that educates the community about fair housing and helps them file complaints its residents feel that they've been discriminated against.

The City has been analyzing policy decisions and capital improvements for their potential to disproportionately impact people of color and other protected classes. We have committed to the range of public outreach techniques suggested through the Southern Nevada Strong Regional Plan to ensure participating in public sector decision making is designed to include vulnerable populations.

The City continues to encourage the Southern Nevada Housing Authority and non-profit affordable housing developers to work with the City as well as other local governments to advocate for and locate affordable housing in areas of high opportunity to deconcentrate poverty and connect low income people to great schools, parks and other amenities. We continue to increase diversity with our support of minority leadership through the Urban Chamber, Latin Chamber and Asian Chamber. The City looks for ways to encourage leaders of urban and low income areas to collaborate with regional leaders in the public and private sectors to develop shared priorities for economic growth and prosperity for all Southern Nevadans.

We continue to work to expand the existing ad campaign to include rental magazines and related publications and online sources to educate prospective renters of fair housing violations and direct them to Silver State Fair Housing Agency for complaints if residents feel that their being discriminated against. We are looking for ways to expand training by HUD and fair housing experts, to educate elected officials, local government employees who influence fair housing (planners, building inspectors, neighborhood services and housing workers), real estate professionals, and property managers. And since Henderson was the lead agency to work on the Southern Nevada Strong regional plan, we continue to look for ways to support the Southern Nevada Strong Regional Plan Goal to encourage an adequate supply of housing with a range of price, income, density, ownership and building types.

## **CR-40 - Monitoring 91.220 and 91.230**

### **Description of the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City has developed policies and procedures to monitor each sub-recipient as required thus ensuring compliance with HUD and federal regulations for programs and projects carried out by these organizations. These policies and procedures include the review of documentation submitted for reimbursement from CDBG & HOME funds prior to payment, as well as demographic reports submitted on a monthly basis. Periodic on-site visits to determine the nature and degree of compliance with applicable laws & regulations provide face-to-face interaction with providers of necessary programs. Areas of activity reviewed during monitoring include client records and data; organizational policies and procedures; accounting systems and records; budget management; property records; and other federal requirements.

Furthermore, the City conducts project site visits to ensure compliance with Davis-Bacon wage requirements related to construction projects and reviews documentation to ensure requirements are met. The City also conducts on-site Housing Quality Standards Inspections (HQS) to make sure that sub-recipients who are receiving HOME funds are providing quality living environments. Sub-recipients are routinely provided with training and technical assistance (T&TA) to assist them with compliance with funding regulations. T&TA may be customized and intensified as necessary to support struggling sub-recipients as needed.

The monitoring this past year has resulted in improvements being made to the reporting and invoicing process. CDBG sub-recipients were required to submit monthly reports to City staff via ZoomGrants.com, an online grant management system. These reports describe sub-recipients' accomplishments, including the number of people served, their income levels, race and ethnicity, and female head of household. As a result of reviewing these reports, it was found that some of the sub-recipients' intake forms were asking for race and ethnicity incorrectly according to HUD guidelines. Recommendations were made to update the intake forms and the new forms were reviewed for corrections. Requests for reimbursement were also submitted and reviewed on a monthly basis and some of the invoices were unclear on what services were being provided. These sub-recipients' improved their invoices to include more descriptive information and clarify what services were provided and what is being requested for reimbursement. 16 HOME sub-recipients were monitored this past year. Only one property had difficulty passing the HQS inspection. But with technical assistance and guidance the property was able to come into compliance. Overall, the monitoring this past year provided the opportunity to discuss issues that the sub-recipients were facing and to develop working relationships with these community partners.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

### **Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City of Henderson Consolidated Annual Performance and Evaluation Report (CAPER) for the year ending June 30, 2015 was advertised locally in the *Las Vegas Review Journal* as available for a 30-day public review and comment period from Thursday, August 14, 2015 through Monday, September 14, 2015 in accordance with the Citizen Participation Plan incorporated as part of the Five-Year Consolidated Plan. The 30-day public comment period of the 14-15 CAPER was also advertised in *El Tiempo*, the Spanish version of the *Las Vegas Review Journal*. The Action Plan, Five-Year Consolidated Plan, CAPER, and any other public documents or reports are available for citizen review at any time in the Neighborhood Services Division Office. In addition, the City's CDBG Program Advisory Committee (PAC), appointed by City Council, reviewed the draft CAPER document. The City Council approved the submission of this CAPER on September 15, 2015 and no comments were received as a result of the public review and comment period. The City offers assistance to individuals with special needs who requires special assistance or accommodation.

**CR-45 - CDBG 91.520©**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

Henderson has succeeded in achieving its planned outcomes during the past year and will not change its approach in the near future. City of Henderson received approximately \$1,100,000 in CDBG funds, and approximately \$400,000 in HOME funds for the past couple years. Large projects often take more funding than the City has available; thus, making it necessary to fund certain projects in phases over consecutive years and to develop multiple funding sources for the project. Although pre-funding a project with future years’ allocations is allowable and would obviously benefit large projects and the community, Henderson feels reluctant to pre-fund any project because of annual threats to cut the CDBG budget. If funding could be set at a guaranteed amount for successive years, the City would be able to confidently pre-fund large projects and more efficiently utilize the CDBG program resources.

<b>Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?</b>	No
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**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

All Construction was inspected by the City of Henderson Building Department throughout the process – All inspections were passed and issued a Final Certificate of Occupancy and or a Final Building Inspection prior to occupancy. Individual monitoring inspections of the units have not yet been conducted, once all units are occupied we will conduct an onsite monitoring of the development which will include inspections of the HOME units.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

The Affirmative Fair Housing Marketing Plan (AFHMP) is a marketing strategy designed to attract renters and buyers of all majority and minority groups, regardless of sex, handicap and familial status to assisted rental units and sales of dwellings that are being marketed. The City of Henderson, Neighborhood Services Division has adopted, and project owners must adopt, affirmative marketing procedures and requirements for any housing with five or more HOME-assisted units. Affirmative marketing differs from general marketing activities because it specifically targets potential tenants and homebuyers who are least likely to apply for the housing, in order to make them aware of available affordable housing opportunities.

This marketing plan and procedure assists the City of Henderson, Neighborhood Services Division, and its recipients and sub-recipients receiving funds. It summarizes AFHM plans and affirmative marketing procedures as required by the U.S. Department of Housing and Urban Development (HUD).

In developing an Affirmative Marketing Plan, the City of Henderson, Neighborhood Services Division requires all applicants do the following:

- 1. Targeting:** Identify the segments of the eligible population
- 2. Outreach:** Outline an outreach program that includes special measures designed to attract those groups identified as least likely to apply and other efforts designed to attract persons from the total population.
- 3. Indicators:** State the indicators to be used to measure the success of the marketing program. The

effectiveness of the marketing program can be determined by noting if the program effectively attracted renters or buyers who are:

- from the majority and minority groups, regardless of gender, as represented in the population of the housing market area;
- person with disabilities and their families; and
- families with children, if applicable.

All applicants are required to make a “good faith effort” to carry out the provisions of the

U.S. Department of Housing and Urban Development’s Affirmative Marketing requirements set forth in Title 24 subpart H, Section 92.351. Good faith efforts are recorded activities and documented outreach to those individuals identified as least likely to apply. Examples of such efforts include:

- 1. Advertising** in print and electronic media that is used and viewed or listened to by those identified as least likely to apply;
- 2. Marketing** housing to specific community, religious or other organizations frequented by those least likely to apply;
- 3. Developing a brochure or handout** that describes facilities to be used by buyers or renters, e.g., transportation services, schools, hospitals, industry, and recreational facilities. The brochure should also describe how the proposed project will be accessible to physically handicapped persons and describes any reasonable accommodations made to persons with disabilities; and
- 4. Insuring** that the management staff has read and understood the Fair Housing Act, and the purpose and objectives of the AFHM Plan.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

Over the last year, the City of Henderson has been working with Habitat for Humanity to become our new Community Housing Development Organization (CHDO). This organization has a stellar reputation and has worked very hard in our community to provide affordable housing to low-income residents. This partnership will help the City of Henderson not only maintain affordable housing, but give us an opportunity to expand the development of affordable housing across the city. As well as working with developers to provide new affordable housing projects, we continue to work with existing homeowners to rehab their current properties to maintain our current affordable housing stock.

**CR-60 - ESG 91.520(g) (ESG Recipients only)**

**ESG Supplement to the CAPER in *e-snaps***

**For Paperwork Reduction Act**

**1. Recipient Information—All Recipients Complete**

**Basic Grant Information**

<b>Recipient Name</b>	HENDERSON
<b>Organizational DUNS Number</b>	025942165
<b>EIN/TIN Number</b>	886000720
<b>Identify the Field Office</b>	SAN FRANCISCO
<b>Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance</b>	

**2. Reporting Period—All Recipients Complete**

<b>Program Year Start Date</b>	07/01/2014
<b>Program Year End Date</b>	06/30/2015