

# City of Henderson



## Annual Action Plan for Fiscal Year 2013-2014



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# Standard Form 424

The Standard Form 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted	08/08/2013	DUNS # 025942165	<b>Type of Submission</b>	
Date Received by State	State Identifier	<b>Application</b>	<b>Pre-application</b>	
Date Received by HUD	Federal Identifier	<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Construction	
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction	
<b>Applicant Information</b>				
<b>City of Henderson</b>		NV320096 HENDERSON		
240 S. Water Street		Organizational DUNS 025942165		
P.O. Box 95050		Community Development & Services		
Henderson	Nevada	Neighborhood Services Division		
89009-5050	Country U.S.A.			
<b>Employer Identification Number (EIN):</b>		Clark County		
88-6000720		Program Year Start Date (MM/DD) 07/01/2013		
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>		
Local City Government		Specify Other Type		
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>		
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding				
<b>Community Development Block Grant</b>		14.218 Entitlement Grant		
CDBG Project Titles – See Individual Projects		Description of Areas Affected by CDBG Project(s) – Citywide and Low-Income Census Groups		
CDBG Grant Amount - \$1,193,143	Additional HUD Grant(s) Leveraged	Describe		
Additional Federal Funds Leveraged -		Addition State Funds Leveraged -		
Locally Leveraged Funds -		Grantee Funds Leveraged -		
Anticipated Program Income		Other (Describe) – \$115,000 Prior Year(s) Unallocated CDBG Funds		
Total Funds Leveraged for CDBG-based Project(s) - \$1,308,143				
<b>Home Investment Partnerships Program</b>		14.239 HOME		
HOME Project Titles – See Individual Projects		Description of Areas Affected by HOME Project(s)- Citywide		
HOME Grant Amount – \$438,466	Additional HUD Grant(s) Leveraged	Describe –		
Additional Federal Funds Leveraged -		Additional State Funds Leveraged –		
Locally Leveraged Funds -		Grantee Funds Leveraged -		
Anticipated Program Income -		Other (Describe) –		
Total Funds Leveraged for HOME-based Project(s) - \$438,466				

Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant District 3	Project District 3	<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
First Name: Barbara	Middle Initial: A.	Last Name: Geach
Title: Neighborhood Relations Manager	Phone: (702) 267-2004	Fax: (702) 267-2001
eMail: <a href="mailto:Barbara.Geach@cityofhenderson.com">Barbara.Geach@cityofhenderson.com</a>	Grantee Website: <a href="http://www.cityofhenderson.com">www.cityofhenderson.com</a>	Other Contact: Michael Husted, Housing & Grants Coordinator (702)267-2021
Signature of Authorized Representative 		Date Signed 8/19/13

# Executive Summary

## AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

### 1. Introduction

The purpose of this Annual Action Plan is to provide a summary of how the City of Henderson intends on using \$1,193,143 of Community Development Block Grant (CDBG) and \$438,466 of HOME Investment Partnership (HOME) funds received from the U.S. Department of Housing and Urban Development (HUD) for Fiscal Year 2013. This Action Plan also outlines the City's plans for an additional \$5.5 million from other Federal, State, and local funding sources that can be used to support the CDBG and HOME objectives. The funding from these programs allows the City to provide decent housing, promote suitable living environments, and create economic opportunities for low- and moderate-income people. This Action Plan details the activities planned for housing and community development during the fiscal year starting July 1, 2013 through June 30, 2014.

### 2. Summarize the objectives and outcomes identified in the Plan

*This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.*

The City of Henderson seeks to achieve the following objectives & outcomes:

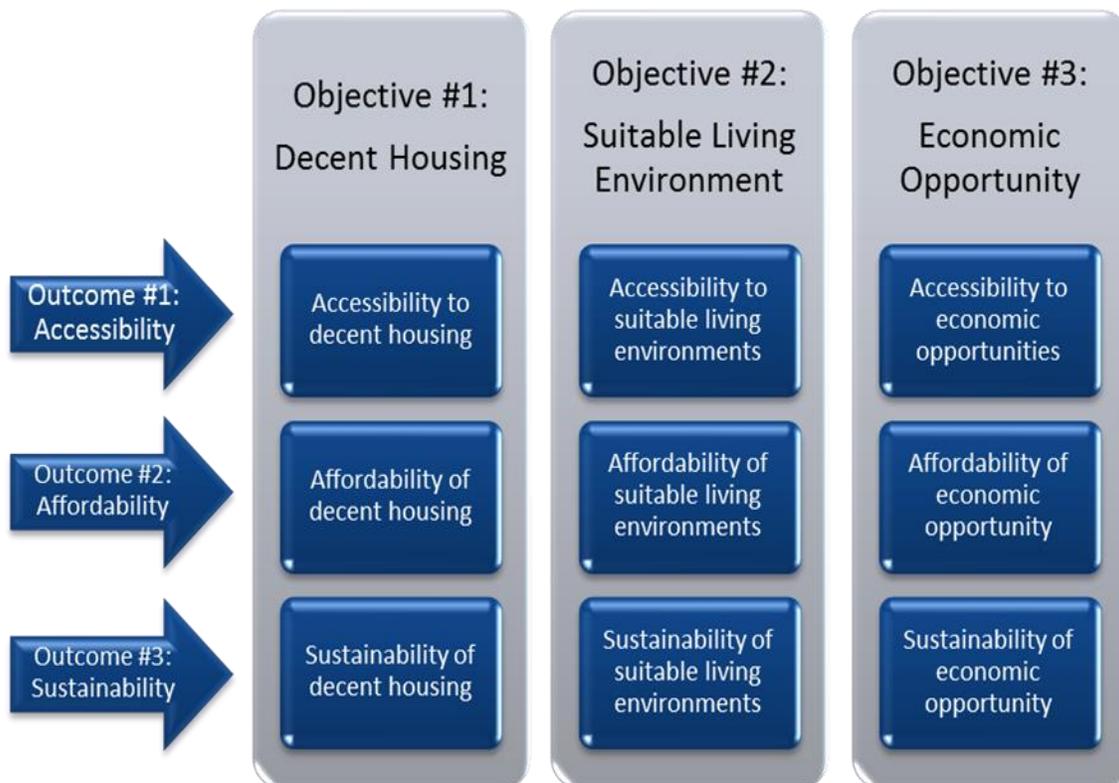
#### Decent Housing

- Increase the number of affordable housing units
- Assist first-time homebuyers with buying a home
- Assist low-income homeowners with home repairs
- Provide funding for energy efficiency improvements for low-income households
- Assist homeless individuals and families transition to stable housing

#### Suitable Living Environments

- Provide funding for transportation services to the elderly and people with disabilities
- Provide funding for safety and livability improvements in the Trailer Estates neighborhood
- Provide funding for before- and after-school programs for children

- Provide funding to improve services for disabled children
- Provide funding for an emergency assistance program that offers nutritional services
- Provide funding for services to prevent homelessness
- Provide funding for teen substance abuse counseling
- Provide funding for emergency needs assistance to individuals at risk of homelessness and hunger while they search for employment
- Evaluate and remove lead-hazards from homes



### **3. Evaluation of past performance**

*This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.*

The City has experienced some great successes with the past CDBG programs. Past performance accomplishments include:

#### Decent Housing

- 60 affordable housing units were constructed to assist low-income residents
- 2,700 individuals were able to transition from homelessness to stable housing, including victims of domestic violence
- 3 first-time homebuyers were assisted in purchasing homes
- 15 low-income homeowners were assisted with home repairs, which allowed them to remain in their homes and reduce housing expenses
- 261 households were assisted with energy efficiency in their home

#### Suitable Living Environment

- 150 households received emergency housing and utility assistance to help them remain in their existing housing
- 7,585 food boxes were provided to low-income households
- 17 visually impaired individuals were assisted to improve access to services
- 16 homeless pregnant teens received emergency shelter services
- 40 children improved their literacy and reading comprehension by attending an after-school program
- 6,157 rides were made available to senior citizens to help them maintain their independence
- 5 homes were evaluated for lead-based hazards and remediation assistance was provided when necessary
- Residents in the Trailer Estates neighborhood benefited from the new street lights and sidewalks
- 300 children were able to participate in after-school programs at their school
- 32 people with disabilities received respite care and supportive services in their homes

#### **4. Summary of Citizen Participation Process and consultation process**

The City of Henderson's Neighborhood Services Division follows the City's Citizen Participation Plan to provide all citizens adequate opportunity to participate in the planning, implementation, and assessment of the CDBG and HOME programs. The planning process for the 2013-2014 Annual Action Plan began on October 5, 2012, when an advertisement was published in the local newspaper notifying the public that CDBG applications were available and a technical assistance workshop would be held on October 17, 2012. Applications were due on November 5, 2012, and after staff reviewed the applications for eligibility they were released to a Program Advisory Committee (PAC) to evaluate annual CDBG applications. The CDBG PAC is a seven-member committee appointed by Mayor and City Council to review the applications, listen to presentations from the applicants, and discuss their recommendations for funding. The committee's recommendations were included in a Draft Action Plan that was available to the public for a 30-day comment period beginning March 15, 2013 to April 15, 2013, and was presented to Henderson City Council during a public hearing on April 16, 2013. No comments were received at the public hearing or during the public comment period. The Action Plan was submitted to HUD for approval on May 14, 2013. However, due to the late announcement of the award allocations for FY2013, HUD rejected the City's Action Plan and requested that the Plan be revised to reflect the actual allocations and not the estimated funding amounts. A public hearing for the Revised Action Plan was advertised in the local newspaper on July 26, 2013, and the Revised Action Plan was presented to Henderson City Council during a public hearing on August 6, 2013. No comments were received on the Revised Action Plan.

#### **5. Summary of public comments**

No comments were received during the public comment period or during the public hearing.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

No comments were received during the public comment period or during the public hearing.

## **7. Summary**

The City of Henderson's 2013-2014 Annual Action Plan details the activities that will occur during the year to provide decent housing and promote suitable living environments for low- and moderate-income people. Many of these programs have been funded in the past and the agencies surpassed their goals while meeting the City's objectives. The citizen participation process allowed the community an opportunity to voice their opinions and participate in the planning process. While there were no comments received during this process, Henderson's Mayor and City Council members approved the Draft Action Plan as presented by the CDBG Program Advisory Committee.

**PR-05 Lead & Responsible Agencies – 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

<b>Agency Role</b>	<b>Name</b>	<b>Department/Agency</b>
Lead Agency	City of Henderson	Neighborhood Services
CDBG Administrator	Mike Husted, Housing & Grants Coordinator	Neighborhood Services
HOME Administrator	Mike Husted, Housing & Grants Coordinator	Neighborhood Services

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City of Henderson's Neighborhood Services Division, under the direction of the Community Development & Services Department, is responsible for the administration of the CDBG and HOME program and other funding sources. Neighborhood Services delivers programs that promote citizen self-sufficiency, preserve neighborhoods, and provide affordable and stable housing to Henderson residents. In order to provide better service, Neighborhood Services often collaborates with other City departments, including Public Works, Parks and Recreation, Community Development, Economic Development and the Redevelopment Agency.

Sub-recipients of the City’s CDBG and HOME funds are also responsible for administering programs covered by the Consolidated Plan. The agencies that will be working with Neighborhood Services staff during the 2013-2014 program year include:

- After-School All-Stars Las Vegas
- Blind Center of Nevada
- Boys & Girls Club Henderson
- Boys Town Nevada
- Catholic Charities of Southern Nevada
- Club Christ Ministries
- Family & Child Treatment Center of Southern Nevada
- Giving Life Ministries
- HopeLink of Southern Nevada
- Living Grace Home
- Nathan Adelson Hospice
- Nevada Partners, Inc.
- Positively Kids
- Rebuilding Together of Southern Nevada
- S.A.F.E. House
- Salvation Army
- St. Rose Dominican Health Foundation
- The Shade Tree

**Consolidated Plan Public Contact Information**

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240 S. Water Street - MSC 132  
Henderson, NV 89015  
(702) 267-2000  
stacy.maneilly@cityofhenderson.com

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(I)**

### **1. Introduction**

The City of Henderson consults with several local agencies to improve services to Henderson residents. The City works with the Southern Nevada Regional Housing Authority (SNRHA) on the acquisition of single-family housing units and the rehabilitation of existing affordable multi-family housing units. The City also partners with Housing for Nevada, a Community Housing Development Organization (CHDO), on the purchase of single-family homes. In addition, the City collaborates with non-profit organizations to provide social services to low- and moderate-income residents to ensure that these residents have access to affordable childcare, emergency needs assistance, health and nutritional services, and emergency and transitional shelter. Finally, the City consults with other jurisdictions on the use of CDBG, HOME, and other Federal funds.

### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

While Henderson has never had its own housing authority, the Southern Nevada Regional Housing Authority (SNRHA) benefits all of southern Nevada with their regional efforts and improved coordination. This coordination between public housing agencies was enhanced in January 2010 when three local housing authorities merged to become the SNRHA. SNRHA is comprised of the housing authority staff from the Housing Authorities of Las Vegas, North Las Vegas, and Clark County. The City will continue to collaborate with the SNRHA on public housing needs.

The City of Henderson has partnered with the University of Nevada-Las Vegas (UNLV) Department of Environmental & Occupational Health and the Southern Nevada Health District (SNHD) to educate the public on Healthy Homes and lead-based hazards. In addition, the City was awarded HUD's 2013 Lead-Based Paint Hazard Control Program and will provide education and outreach, training opportunities, conduct lead-risk assessments, and Healthy Homes rehabilitation. Neighborhood Services will continue to work with the Nevada Healthy Homes Partnership to improve the health and safety of Henderson residents.

The City of Henderson is fortunate to have several social service organizations in the community. HopeLink of Southern Nevada Family Resource Center is located in one of Henderson's mature neighborhoods and is accessible to Henderson residents in need of housing and social services. HopeLink provides referrals to a wide variety of complimentary services in southern Nevada. To further improve coordination between social service agencies, HopeLink will facilitate quarterly meetings at their office and will invite other community partners to discuss their programs and upcoming events. In addition, social service agencies are better able to coordinate efforts through the use on the Nevada 211 system. This is a statewide effort to provide Nevada residents with the best referral services as possible. The City will continue to refer residents to these two (2) resources.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

While the City of Henderson does not receive Emergency Solutions Grant (ESG) funds, the City is an active participant with the regional Continuum of Care, along with Clark County, City of Las Vegas, City of North Las Vegas, Clark County School District, Southern Nevada Adult Mental Health Services, Nevada Homeless Alliance, Las Vegas Metropolitan Police Department, and U.S. Veterans Administration. The City of Las Vegas and Clark County receive ESG funds and have used this group to review written standards for the program. This continuum meets on a monthly basis to discuss funding, policies, and procedures for the Homeless Management Information System (HMIS).

**Describe consultation with the Continuum(s) of Care that serves the State in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

City of Henderson does not receive ESG funds.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

1	<b>Agency/Group/Organization</b>	Southern Nevada Regional Housing Authority
	<b>Agency/Group/Organization Type</b>	PHA
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City partners with the Southern Nevada Regional Housing Authority to acquire single-family housing and rehabilitate multi-family housing units. Anticipated outcomes include increasing the availability of affordable housing.
2	<b>Agency/Group/Organization</b>	University of Nevada - Las Vegas
	<b>Agency/Group/Organization Type</b>	Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City collaborates with the University of Nevada-Las Vegas Department of Environmental & Occupational Health in public awareness and outreach campaigns to educate the public on lead-based hazards.
3	<b>Agency/Group/Organization</b>	Southern Nevada Health District
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Lead-based Paint Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Southern Nevada Health District partners with the City of Henderson and University of Nevada-Las Vegas to provide public awareness and outreach to educate the public on the hazards of lead-based paint.
4	<b>Agency/Group/Organization</b>	AFTER-SCHOOL ALL-STARS
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Improved services for children and education services
5	<b>Agency/Group/Organization</b>	BLIND CENTER OF NEVADA
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Improved services for persons with disabilities
6	<b>Agency/Group/Organization</b>	BOYS & GIRLS CLUB OF HENDERSON
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Improved services for children
7	<b>Agency/Group/Organization</b>	BOYS TOWN NEVADA
	<b>Agency/Group/Organization Type</b>	Services-Children
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Improved services for children
8	<b>Agency/Group/Organization</b>	CATHOLIC CHARITIES OF SOUTHERN NEVADA
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Improved services for elderly persons and persons with disabilities
9	<b>Agency/Group/Organization</b>	CLUB CHRIST MINISTRIES
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Education
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Improved services for children and education services
10	<b>Agency/Group/Organization</b>	Family and child Treatment of Southern Nevada
	<b>Agency/Group/Organization Type</b>	Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Improve health services
11	<b>Agency/Group/Organization</b>	GIVING LIFE MINISTRIES
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Improved services for homeless and health services
12	<b>Agency/Group/Organization</b>	HOPELINK
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homelessness Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Hopelink is a non-profit agency that offers services to homeless and low-income individuals and families. This agency receives funding for homelessness prevention activities that focus on maintaining housing. They also offer supportive services, such as food and employment assistance, as well as referrals to other assistance programs.
13	<b>Agency/Group/Organization</b>	LIVING GRACE HOME
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Improved services for homeless families with children and unaccompanied youth
14	<b>Agency/Group/Organization</b>	NATHAN ADELSON HOSPICE
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons Services-Persons with Disabilities
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Improved services for elderly persons and persons with disabilities
15	<b>Agency/Group/Organization</b>	NEVADA PARTNERS, INC.
	<b>Agency/Group/Organization Type</b>	Services-Employment
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Housing Community Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Improved employment services
16	<b>Agency/Group/Organization</b>	FOUNDATION FOR POSITIVELY KIDS
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Persons with Disabilities Services-Health

	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Improved services for children, persons with disabilities, and health services
17	<b>Agency/Group/Organization</b>	REBUILDING TOGETHER
	<b>Agency/Group/Organization Type</b>	Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Improved housing
18	<b>Agency/Group/Organization</b>	SAFE HOUSE
	<b>Agency/Group/Organization Type</b>	Services-Victims of Domestic Violence
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Improved services for victims of domestic violence
19	<b>Agency/Group/Organization</b>	ST. ROSE DOMINICAN HEALTH FOUNDATION
	<b>Agency/Group/Organization Type</b>	Services-Elderly Persons
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Improved services for elderly persons
20	<b>Agency/Group/Organization</b>	THE SHADE TREE
	<b>Agency/Group/Organization Type</b>	Services-homeless
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children

<p><b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b></p>	<p>Improved services for homeless families with children</p>
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**Table 2 – Agencies, groups, organizations who participated**

**Identify any Agency Types not consulted and provide rationale for not consulting**

Not applicable.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Southern Nevada Regional Planning Commission	The City's goals of helping homeless persons overlap with the goals of the Continuum of Care. Both plans focus on homelessness prevention.
Community Assessment	United Way of Southern Nevada	This assessment of the community identified the top three areas of concern being employment opportunities, public safety and healthcare.

**Table 3 – Other local / regional / federal planning efforts**

**Narrative (optional)**

The City works with the Southern Nevada Regional Housing Authority to acquire single-family housing and rehabilitate multi-family housing units. Anticipated outcomes include increasing the availability of affordable housing. The City also collaborates with the University of Nevada-Las Vegas Department of Environmental & Occupational Health and the Southern Nevada Health District to participate in public awareness and outreach campaigns to educate the public on lead-based hazards. Hopelink is a non-profit agency that offers services to homeless and low-income individuals and families. This agency receives funding for homelessness prevention activities that focus on maintaining housing. They also offer supportive services, such as food and employment assistance, as well as referrals to other assistance programs. The other public service providers were consulted during the CDBG application process.

In addition to the agencies mentioned above, the City of Henderson participates in the Southern Nevada Consortium Meetings, attended by staff from the City of Las Vegas, the SNRPC Regional Initiatives Office, the local HUD office, and the Clark County Consortium, which consists of Clark County and the City of North Las Vegas. This Consortium meets bi-monthly to coordinate the use of CDBG and HOME funds, as well as ESG and other Federal funds. The agenda for these meetings includes a discussion on community development programs, housing programs, and homeless programs, in addition to planning, cross cutting regulations, and upcoming events. These meetings provide a good opportunity to consult with other jurisdictions on the application process, citizen participation schedules, consolidated plans, homelessness issues, program reporting, and other local issues.

## **AP-12 Participation – 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation**

#### **Summarize citizen participation process and how it impacted goal-setting**

The City of Henderson’s Neighborhood Services Division relies on the City’s Citizen Participation Plan for CDBG and HOME programs. All of the CDBG Program Advisory Committee (PAC) meetings are open to the public, where they are invited to attend and make comments. These public meetings are held in a wheelchair accessible building and persons with special needs are asked to contact City staff if special accommodations are needed for these meetings. All PAC meetings have an agenda that is posted three business days prior to the meeting at two local recreation centers, a fire station, and the City Hall building. The agendas are also located on the City of Henderson’s Neighborhood Services website. Citizens also have the opportunity to review and comment on all Consolidated Plans, Action Plans, and Consolidated Annual Performance and Evaluation Reports (CAPER) before they are approved by City Council and submitted to HUD.

To initiate the planning process for the 2013-2014 program year, the City of Henderson published a notice to the public in the local newspaper announcing the availability of CDBG applications and the date of a technical assistance workshop. The notice was published on October 5, 2012 in English in the *Las Vegas Review-Journal* and in Spanish in *El Tiempo*, a Spanish language publication of the Review-Journal. The City also emailed this notice to all the organizations that requested to be on the CDBG notification list. The notice announced that applications were available from October 5, 2012 to November 5, 2012, on the City of Henderson’s Neighborhood Services website. On October 17, 2012, the City held a technical assistance workshop to offer guidance and answer any questions about the application process. Eight (8) non-profit organizations attended.

After reviewing the 2013-2014 applications, the CDBG Program Advisory Committee (PAC) made their funding recommendations to be included in a Draft Action Plan. In accordance with the approved Citizen's Participation Plan, the City of Henderson published an advertisement on March 15, 2013 in the local newspaper to announce that the City of Henderson’s Draft Action Plan was available for review and public comment. The ad appeared in English in the *Las Vegas Review-Journal* and in Spanish in *El Tiempo*, a Spanish language publication of the Review-Journal. The ad stated that the Draft Action Plan

was available in the Neighborhood Services office located in City Hall, and in two (2) local libraries located near areas where CDBG funds were proposed to be used. The City of Henderson also posted the Draft Action Plan on the City's website, and made copies of the Plan available upon request. Lastly, the City notified the Program Advisory Committee that the Draft Action Plan was ready for review and comment.

The public comment period for the Draft Action Plan began on March 15, 2013 and ended on April 15, 2013. The City of Henderson invited the public to review the Draft Action Plan and to submit written comments to the Neighborhood Services office. On April 16, 2013, the City Council held a public hearing to discuss the Draft Action Plan for FY2013 during its regularly scheduled City Council Meeting in the Council Chambers, which is located in a wheelchair accessible building, and persons with special needs are asked to contact City staff to make special accommodations, if necessary. No comments were received during the public hearing and City Council approved the Draft Action Plan.

The Action Plan was submitted to HUD for approval on May 14, 2013. However, due to the late announcement of the award allocations for FY2013, HUD rejected the City's Action Plan and requested that the Plan be revised to reflect the actual allocations and not the estimated funding amounts. A public hearing for the Revised Action Plan was advertised in the local newspaper on July 26, 2013, and the Revised Action Plan was presented to Henderson City Council during a public hearing on August 6, 2013. No comments were received on the Revised Action Plan and the Revised Action Plan was submitted to HUD on August 8, 2013.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/ broad community	31 applications were received in response to the notice published on October 5, 2012.	No comments were received.	No comments were received.	<a href="http://www.legalnotice.org/pl/reviewjournal/ShowNotice.aspx">http://www.legalnotice.org/pl/reviewjournal/ShowNotice.aspx</a>
2	Public Meeting	Non-targeted/ broad community	There were eight (8) non-profit agencies that attended the CDBG Application Workshop on October 17, 2012.	No comments were received.	No comments were received.	
3	Newspaper Ad	Non-targeted/ broad community	No comments were received for the ad published on March 15, 2013.	No comments were received.	No comments were received.	<a href="http://www.legalnotice.org/pl/reviewjournal/ShowNotice.aspx">http://www.legalnotice.org/pl/reviewjournal/ShowNotice.aspx</a>
4	Newspaper Ad	Non-English Speaking - Specify other language: Spanish	No comments were received for the ad published on March 15, 2013.	No comments were received.	No comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Internet Outreach	Non-targeted/ broad community	No comments were received as a result of the internet outreach.	No comments were received.	No comments were received.	
6	Public Meeting	Non-targeted/ broad community	No comments were received at the public hearing on April 16, 2013.	No comments were received.	No comments were received.	
7	Newspaper ad	Non-targeted/ broad community	No comments were received regarding the notice of public hearing published on July 26, 2013.	No comments were received.	No comments were received.	<a href="http://www.legalnotice.org/pl/reviewjournal/ShowNotice.aspx">http://www.legalnotice.org/pl/reviewjournal/ShowNotice.aspx</a>
8	Public Meeting	Non-targeted/ broad community	No comments were received during the public hearing held on August 6, 2013.	No comments were received.	No comments were received.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c) (1, 2)

#### Introduction

The City will utilize \$1,193,143 in CDBG funds and \$438,460 in HOME funds for Fiscal Year 2013, as well as \$1,318,360 in prior year CDBG funds and \$1,458,565 in prior year HOME funds. In addition to the City's CDBG and HOME funding, the City also expects resources to be available from the State of Nevada. State funding includes State HOME funds, Low Income Housing Trust Funds (LIHTF) for Welfare Set-Aside (WSA), Weatherization, and the Nevada Department of Energy (DOE). The State has allocated \$187,000 in State HOME funds, \$44,000 in LIHTF WSA, and \$107,773 in LIHTF for Development of Affordable Housing for Fiscal Year 2013. The City's Weatherization Program will utilize a combined \$240,942 of State Weatherization funds and Nevada Department of Energy funds. The City will contribute \$125,000 of the City's general funds toward the Regional Homeless Coordination efforts. Code enforcement activities will be funded by allocating \$115,000 from prior year's CDBG allocations. The City also received Federal funding for the Neighborhood Stabilization Program 3 (NSP3) in FY2010 and there is \$1,990,976 remaining at the end of FY2012 to assist in the acquisition and rehabilitation of foreclosed homes.

**Priority Table**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,193,143	0	1,318,360	2,511,503	0	CDBG funds from prior year allocation will go toward code enforcement activities
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	438,466	0	1,458,565	1,897,031	0	HOME funds will be used for acquisition, homebuyer assistance, and multifamily construction

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other NSP3	public – federal	Acquisition Homebuyer assistance Homeowner rehab	1,990,976	0	0	1,990,976	0	NSP3 funds will be used to assist in the purchase and rehabilitation of foreclosed homes
General Fund	public - local	Other	125,000	0	0	125,000	125,000	General funds for Regional Homeless Efforts
Other State HOME	public - state	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership	187,000	0	0	187,000	187,000	State of Nevada HOME Investment Partnership Program
Other Weatherization	public - state	Homeowner rehab Multifamily rental rehab Other	240,942	0	0	240,942	195,000	U.S. Department of Energy funds for Weatherization Assistance Program

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other LIHTF Affordable Housing	public - state	Housing	181,773	0	0	181,773	165,000	State of Nevada Low Income Housing Trust Fund for Affordable Housing Development
Other WestCare	public - local	Public Services Other	15,000	0	0	15,000	15,000	General funds provided to WestCare for Community Triage Center

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City will meet the 25% HOME match requirement by using Low-Income Housing Trust Funds (LIHTF), awarded to the City by the State of Nevada Housing Division. This will be reported in the HOME Match Report (HUD form 40107-A) and submitted with the Consolidated Annual Performance and Evaluation Report (CAPER).

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.** Not applicable.

**Discussion**

The City will utilize these CDBG and HOME funds for housing and community development activities that are inline with the goals of the Consolidated Plan. Other funding sources will assist the City in identifying and removing lead-based hazards, improving energy efficiency, and assisting with regional homeless efforts.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goal Descriptions

1	<b>Goal Name</b>	Affordable Housing
	<b>Goal Description</b>	Increase the number of affordable housing units
2	<b>Goal Name</b>	First-time Homebuyers
	<b>Goal Description</b>	Assist first-time homebuyers with purchasing a home, including down payment and closing costs
3	<b>Goal Name</b>	Transitional Services for Homeless
	<b>Goal Description</b>	Assist homeless individuals and families transition to stable housing
4	<b>Goal Name</b>	Homelessness Prevention
	<b>Goal Description</b>	Provide funding for services to prevent homelessness and encourage self-sufficiency
5	<b>Goal Name</b>	Lead-based Paint Hazards
	<b>Goal Description</b>	Provide funding to assess lead-based paint hazards and rehab at least 50 housing units
6	<b>Goal Name</b>	Sidewalk Improvements
	<b>Goal Description</b>	Provide funding for safety and accessibility improvements in the Trailer Estates neighborhood
7	<b>Goal Name</b>	Energy Efficiency Improvements
	<b>Goal Description</b>	Provide funding for energy efficiency improvements in low-income households
8	<b>Goal Name</b>	Neighborhood Facility Improvements
	<b>Goal Description</b>	Provide funding to make improvements at neighborhood facilities
9	<b>Goal Name</b>	Emergency Home Repairs
	<b>Goal Description</b>	Assist low-income homeowners with home repairs
10	<b>Goal Name</b>	Historic Preservation
	<b>Goal Description</b>	Provide funding to survey historically significant properties
11	<b>Goal Name</b>	Public Services
	<b>Goal Description</b>	Provide funding for social services, including emergency needs assistance programs

12	<b>Goal Name</b>	Services for Disabled
	<b>Goal Description</b>	Provide funding to improve services for disabled individuals and their families
13	<b>Goal Name</b>	Youth Services
	<b>Goal Description</b>	Provide funding for teen substance abuse counseling
14	<b>Goal Name</b>	Child Care Services
	<b>Goal Description</b>	Provide funding for before- and after-school programs for children and parenting skills classes for parents
15	<b>Goal Name</b>	Senior Services
	<b>Goal Description</b>	Provide funding to assist seniors in maintaining self-sufficiency

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):**

The City estimates that affordable housing will be provided to 20 extremely low-income families, 175 low-income families, and 15 moderate-income families.

## AP-35 Projects – 91.220(d)

### Introduction

During the 2013-2014 CDBG application period the City of Henderson received 31 CDBG applications requesting funds for various activities, including public services and public facility improvements. After initial review, one activity was found to be ineligible under CDBG and another application was withdrawn by the applicant. The CDBG Program Advisory Committee (PAC) had a total of 29 applications to review during the application process, and after hearing presentations from all applicants, the Committee recommended funding for 23 of the 29 applicants.

#	Project Name
1	After-School All-Stars - What's Cool After-School?
2	Blind Center of Nevada - Road to Independence
3	Boys & Girls Club of Henderson - Wormcatcher Program
4	Boys Town Nevada - Common Sense Parenting
5	Catholic Charities of Southern Nevada - Respite Care
6	City of Henderson Parks & Recreation - Whitney Ranch Rec Center
7	City of Henderson Parks & Recreation - Valley View Rec Center
8	City of Henderson Parks & Recreation - Downtown Rec Center
9	City of Henderson Public Works - Trailer Estates Improvements Ph. 4
10	Club Christ Ministries - Community Outreach Program
11	Family and Child Treatment - FACT Life Choices Program
12	Giving Life Ministries - Emergency Assistance Program
13	HopeLink of Southern Nevada - Homelessness Prevention Program
14	HopeLink of Southern Nevada - Rehab to Family Resource Center
15	Living Grace Homes - Homeless Pregnant Teens
16	Nathan Adelson Hospice - Meal Delivery Program
17	Nevada Partners, Inc. - Emergency Needs Assistance
18	Rebuilding Together - Emergency Home Repairs
19	SAFE House - Emergency Services Program
20	Salvation Army - Henderson Adult Day Care Center
21	St. Rose Dominican Health Foundation - Helping Hands
22	The Foundation for Positively Kids - Autism Project
23	The Shade Tree - Emergency Shelter and Transitional Housing
24	City of Henderson Housing Support & Services
25	City of Henderson Acquisition for Affordable Housing
26	City of Henderson Code Enforcement

#	Project Name
27	City of Henderson CDBG Administration
28	City of Henderson HOME First-time Homebuyer
29	City of Henderson HOME Development of Affordable Housing
30	City of Henderson HOME CHDO
31	City of Henderson HOME Rehab
32	City of Henderson HOME Administration

**Table 6 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The CDBG Program Advisory Committee (PAC) felt that the highest priorities were the basic needs of Henderson residents, namely food and shelter. The highest ranked projects were SAFE House's Emergency Services program for victims of domestic violence, Giving Life Ministries' Emergency Needs program, and Living Grace Homes' program for homeless pregnant teens. These programs meet the immediate needs of Henderson residents. Another priority, as identified by the community during the consolidated planning process, was the need for job creation. For this reason, the PAC allocated funding for Nevada Partners' Emergency Needs Assistance program to assist job-seekers with rent, utilities, transportation, food, and childcare while participants looked for a job.

## Projects

### AP-38 Projects Summary

#### Project Summary Information

1	<b>Project Name</b>	After-School All-Stars - What's Cool After-School?
	<b>Target Area</b>	CDBG Eligible Census Tracts
	<b>Goals Supported</b>	Child Care Services
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	This after-school program provides educational activities and assistance with school work to children of low-income households.
	<b>Planned Activities</b>	Activity will provide free after-school academic and enrichment programs to children in a low-income school in Henderson.
2	<b>Project Name</b>	Blind Center of Nevada - Road to Independence
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Services for Disabled
	<b>Needs Addressed</b>	Non-Homeless Special Needs
	<b>Funding</b>	CDBG: \$4,000
	<b>Description</b>	This project provides transportation services to blind and visually impaired individuals.
	<b>Planned Activities</b>	Bus rides will be provided to and from the Blind Center, as well as to the grocery store and pharmacy, as needed.
3	<b>Project Name</b>	Boys & Girls Club of Henderson - Wormcatcher Program
	<b>Target Area</b>	CDBG Eligible Census Tracts
	<b>Goals Supported</b>	Child Care Services
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$7,000
	<b>Description</b>	This project provides before- and after-school childcare to children of low-income families.

	<b>Planned Activities</b>	Children can participate in before- and after-school activities and are transported to and from school. They also receive meals and snacks while in the program. Activities include help with homework, arts & crafts, computers, music and games.
4	<b>Project Name</b>	Boys Town Nevada - Common Sense Parenting
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Child Care Services
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$2,500
	<b>Description</b>	This project provides parenting classes to assist families in developing skills to assess basic needs and create strategies to meet those needs.
	<b>Planned Activities</b>	Activities include parenting classess that offer practical methods to enhance positive interactions with children, implement effective discipline, increase positive social skills, and combat challenging behavior.
5	<b>Project Name</b>	Catholic Charities of Southern Nevada - Respite Care
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Senior Services
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$3,000
	<b>Description</b>	The project provides in-home respite services to caregivers of seniors.
	<b>Planned Activities</b>	Respite workers will visit the homes of seniors to provide care and respite for their caregivers.
6	<b>Project Name</b>	City of Henderson Parks & Recreation - Whitney Ranch Rec Center
	<b>Target Area</b>	CDBG Eligible Census Tracts
	<b>Goals Supported</b>	Neighborhood Facility Improvements
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	This project will bring the recreation center into compliance with the Americans with Disability Act (ADA), improving access to the building and activities offered there.
	<b>Planned Activities</b>	Improvements will be made to the following areas of the center: parking, curb ramps, accessible routes and entrances, doors, restrooms, and drinking fountains.

7	<b>Project Name</b>	City of Henderson Parks & Recreation - Valley View Rec Center
	<b>Target Area</b>	CDBG Eligible Census Tracts
	<b>Goals Supported</b>	Neighborhood Facility Improvements
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	This project will bring the recreation center into compliance with the Americans with Disability Act (ADA), improving access to the building and activities offered there.
	<b>Planned Activities</b>	Improvements to the facility include the following: parking, curb ramps, accessible routes and entrances, doors, restrooms, and drinking fountains.
8	<b>Project Name</b>	City of Henderson Parks & Recreation - Downtown Rec Center
	<b>Target Area</b>	CDBG Eligible Census Tracts
	<b>Goals Supported</b>	Neighborhood Facility Improvements
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	This project will bring the recreation center into compliance with the Americans with Disability Act (ADA), improving access to the building and activities offered there.
	<b>Planned Activities</b>	Improvements to this facility include parking, curb ramps, accessible routes and entrances, doors, restrooms, and drinking fountains.
9	<b>Project Name</b>	City of Henderson Public Works - Trailer Estates Improvements Ph. 4
	<b>Target Area</b>	CDBG Eligible Census Tracts
	<b>Goals Supported</b>	Sidewalk Improvements
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$231,925
	<b>Description</b>	This project will make sidewalk improvements in the Trailer Estates neighborhood to improve accessibility and safety.
	<b>Planned Activities</b>	Activities include the removal of existing curb and landscape and the installation of new concrete sidewalks with ADA compliant handicap ramps.
10	<b>Project Name</b>	Club Christ Ministries - Community Outreach Program
	<b>Target Area</b>	CDBG Eligible Census Tracts
	<b>Goals Supported</b>	Child Care Services

	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	This project offers leadership training to children participating in an after-school literacy program.
	<b>Planned Activities</b>	Children will participate in after-school literacy and tutoring programs in addition to leadership training and community service projects.
11	<b>Project Name</b>	Family and Child Treatment - FACT Life Choices Program
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Youth Services
	<b>Needs Addressed</b>	Non-Homeless Special Needs
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	This project provides substance abuse counseling to youth in the juvenile justice system.
	<b>Planned Activities</b>	Activities include substance abuse counseling and drug testing to assist juvenile offenders to successfully complete probation and remain drug free.
12	<b>Project Name</b>	Giving Life Ministries - Emergency Assistance Program
	<b>Target Area</b>	CDBG Eligible Census Tracts
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Non-Homeless Special Needs
	<b>Funding</b>	CDBG: \$23,000
	<b>Description</b>	This project provides food to low-income families and individuals.
	<b>Planned Activities</b>	Activities include providing food boxes for low-income individuals and families. Boxes include canned goods, bread, and fruit & vegetables, when available.
13	<b>Project Name</b>	HopeLink of Southern Nevada - Homelessness Prevention Program
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Homelessness Prevention
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	This project offers assistance with rent and utilities to low-income families and individuals to maintain housing and prevent homelessness.
	<b>Planned Activities</b>	Activities include case management and assistance with rent, utilities, and security deposits.

14	<b>Project Name</b>	HopeLink of Southern Nevada - Rehab to Family Resource Center
	<b>Target Area</b>	CDBG Eligible Census Tracts
	<b>Goals Supported</b>	Neighborhood Facility Improvements
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$55,000
	<b>Description</b>	This project will make facility improvements to the Family Resource Center.
	<b>Planned Activities</b>	Improve phone system, HVAC work, duct cleaning, and replacement of ceiling tiles.
15	<b>Project Name</b>	Living Grace Homes - Homeless Pregnant Teens
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Transitional Services for Homeless
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$15,000
	<b>Description</b>	This project provides housing and supportive services for homeless pregnant teens.
	<b>Planned Activities</b>	Activities include case management, housing, education and life skills support, as well as access to prenatal care and nutrition.
16	<b>Project Name</b>	Nathan Adelson Hospice - Meal Delivery Program
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Senior Services
	<b>Needs Addressed</b>	Non-Homeless Special Needs
	<b>Funding</b>	CDBG: \$1,500
	<b>Description</b>	This project assists hospice patients and caretakers by delivering meals to their home.
	<b>Planned Activities</b>	Activities include delivering meals to hospice patients at their homes.
17	<b>Project Name</b>	Nevada Partners, Inc. - Emergency Needs Assistance
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$7,000

	<b>Description</b>	This project provides emergency needs assistance to individuals participating in employment services program, including assistance with rent and utilities, food, childcare, and transportation.
	<b>Planned Activities</b>	Activities include emergency needs assistance for participants of employment services, such as assistance with rent, utilities, food, child care, and transportation.
18	<b>Project Name</b>	Rebuilding Together - Emergency Home Repairs
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Emergency Home Repairs
	<b>Needs Addressed</b>	Community Development
	<b>Funding</b>	CDBG: \$20,000
	<b>Description</b>	This project provides emergency home repairs to low-income homeowners.
	<b>Planned Activities</b>	Activities include assistance with emergency repairs for homeowners, such as HVAC repair, roofing, plumbing, and electrical work.
19	<b>Project Name</b>	SAFE House - Emergency Services Program
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Transitional Services for Homeless
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$35,000
	<b>Description</b>	This project provides shelter and supportive services to victims of domestic violence and their children.
	<b>Planned Activities</b>	Activities include case management, shelter, and supportive services to victims of domestic violence and their families.
20	<b>Project Name</b>	Salvation Army - Henderson Adult Day Care Center
	<b>Target Area</b>	CDBG Eligible Census Tracts
	<b>Goals Supported</b>	Neighborhood Facility Improvements
	<b>Needs Addressed</b>	Non-Homeless Special Needs
	<b>Funding</b>	CDBG: \$11,900
	<b>Description</b>	This project will provide a walk-in freezer for the Adult Day Care Center to provide meals to low-income seniors and adults with developmental disabilities.
	<b>Planned Activities</b>	Activities include the purchase and installation of a walk-in freezer at the adult day care center.
21	<b>Project Name</b>	St. Rose Dominican Health Foundation - Helping Hands

	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Senior Services
	<b>Needs Addressed</b>	Non-Homeless Special Needs
	<b>Funding</b>	CDBG: \$7,500
	<b>Description</b>	This project provides transportation services to seniors in Henderson. Rides are offered to and from hospitals, doctors offices, and pharmacies.
	<b>Planned Activities</b>	Activities include transportation to and from medical appointments and pharmacies.
22	<b>Project Name</b>	The Foundation for Positively Kids - Autism Project
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Services for Disabled
	<b>Needs Addressed</b>	Non-Homeless Special Needs
	<b>Funding</b>	CDBG: \$4,500
	<b>Description</b>	This project provides screening and intervention services for children who may have an autism spectrum disorder (ASD).
23	<b>Project Name</b>	The Shade Tree - Emergency Shelter and Transitional Housing
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Transitional Services for Homeless
	<b>Needs Addressed</b>	Homelessness
	<b>Funding</b>	CDBG: \$5,000
	<b>Description</b>	This project provides emergency shelter and transitional housing programs to homeless women and children.
24	<b>Project Name</b>	City of Henderson Housing Support & Services
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Affordable Housing Energy Efficiency Improvements Emergency Home Repairs
	<b>Needs Addressed</b>	Affordable Housing

	<b>Funding</b>	CDBG: \$181,175
	<b>Description</b>	This project will include emergency home repairs, energy efficiency improvements, and affordable housing programs.
	<b>Planned Activities</b>	This project includes assistance with emergency home repairs, energy efficiency improvements, and affordable housing programs.
25	<b>Project Name</b>	City of Henderson Acquisition for Affordable Housing
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	CDBG: \$154,514
	<b>Description</b>	This project will fund the acquisition of property to be rehabilitated for affordable housing.
	<b>Planned Activities</b>	Acquisition of property to be rehabilitated for affordable housing.
26	<b>Project Name</b>	City of Henderson Code Enforcement
	<b>Target Area</b>	CDBG Eligible Census Tracts
	<b>Goals Supported</b>	Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing Barriers to Affordable Housing
	<b>Funding</b>	CDBG: \$115,000
	<b>Description</b>	Code enforcement inspections within CDBG eligible census tracts.
	<b>Planned Activities</b>	Salaries and overhead costs associated with property inspections and follow-up actions directly related to the enforcement of local codes.
27	<b>Project Name</b>	City of Henderson CDBG Administration
	<b>Target Area</b>	CDBG Eligible Census Tracts Henderson Citywide
	<b>Goals Supported</b>	Transitional Services for Homeless Homelessness Prevention Sidewalk Improvements Neighborhood Facility Improvements Emergency Home Repairs Public Services Services for Disabled Youth Services Child Care Services Senior Services

	<b>Needs Addressed</b>	Homelessness Non-Homeless Special Needs Community Development Barriers to Affordable Housing Anti-poverty Strategy
	<b>Funding</b>	CDBG: \$238,629
	<b>Description</b>	Overall CDBG program administration, including salaries and related costs of grantee staff involved in program management, monitoring and evaluation.
	<b>Planned Activities</b>	Overall administration of the CDBG program
28	<b>Project Name</b>	City of Henderson HOME First-time Homebuyer
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	First-time Homebuyers
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$100,000
	<b>Description</b>	This project provides assistance to first time homebuyers
	<b>Planned Activities</b>	Activities include assistance with down payment and closing cost, as well as assistance with rehabilitation
29	<b>Project Name</b>	City of Henderson HOME Development of Affordable Housing
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$94,620
	<b>Description</b>	Development of affordable housing
	<b>Planned Activities</b>	Activities include the construction of 210 family affordable apartment units
30	<b>Project Name</b>	City of Henderson HOME CHDO
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$100,000
	<b>Description</b>	Development of affordable housing

	<b>Planned Activities</b>	Activities include the acquisition, construction, and rehabilitation of single-family homes
31	<b>Project Name</b>	City of Henderson HOME Rehab
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Affordable Housing
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$100,000
	<b>Description</b>	This project will assist homeowners to make repairs to their homes using a low-interest loan
	<b>Planned Activities</b>	Activities include rehabilitation to single-family homes
32	<b>Project Name</b>	City of Henderson HOME Administration
	<b>Target Area</b>	Henderson Citywide
	<b>Goals Supported</b>	Affordable Housing First-time Homebuyers
	<b>Needs Addressed</b>	Affordable Housing
	<b>Funding</b>	HOME: \$43,846
	<b>Description</b>	Administrative costs of HOME program
	<b>Planned Activities</b>	Overall administration of the HOME program

Table 7 – Project Summary

**AP-50 Geographic Distribution – 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The City of Henderson is located just outside Las Vegas, Nevada, in the southeast region of the Las Vegas Valley. The City has grown dramatically over the past decade and includes a population of over 275,000 residents within approximately 105 square miles. The City does not have qualified low-income census tracts for utilizing CDBG funds, but the City follows the Quartile Threshold of 32.8%. The City operated under the 43.7% Quartile from the 1990 Census which entitled the City to 10 qualified census block groups. Adjusted for the new threshold of 32.8% the City has 30 qualified census block groups throughout the City. The block groups are not in a concentrated area; however, the highest population of minorities is Hispanic and is located in the Downtown Henderson area (Townsite), Pittman area and the Victory Village area. These are the areas of major concentration for CDBG projects, as well as utilization of HOME funding for rehabilitation and first-time homebuyer programming.

**Geographic Distribution**

<b>Target Area</b>
CDBG Eligible Census Tracts
Henderson citywide

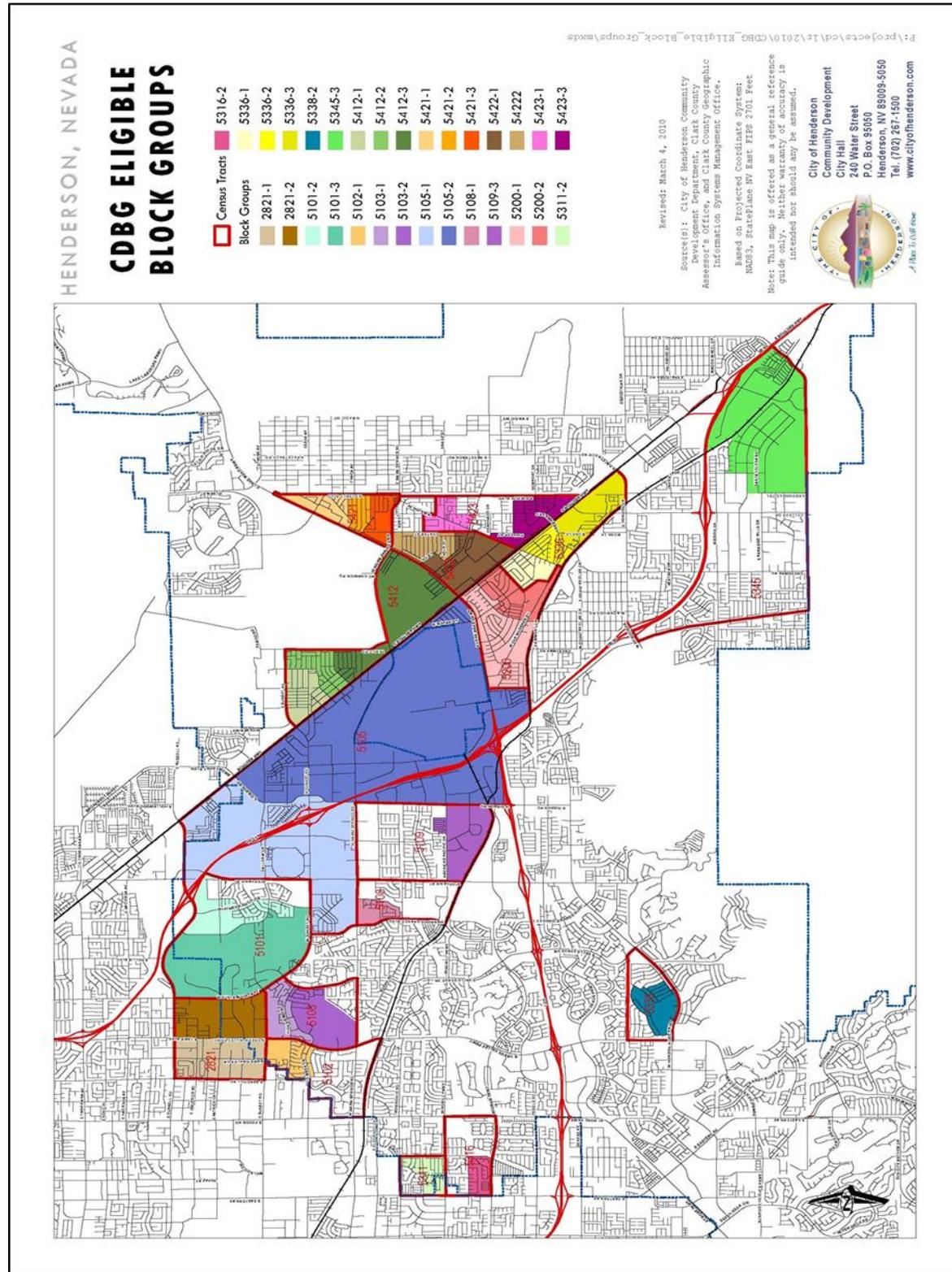
**Table 8 - Geographic Distribution**

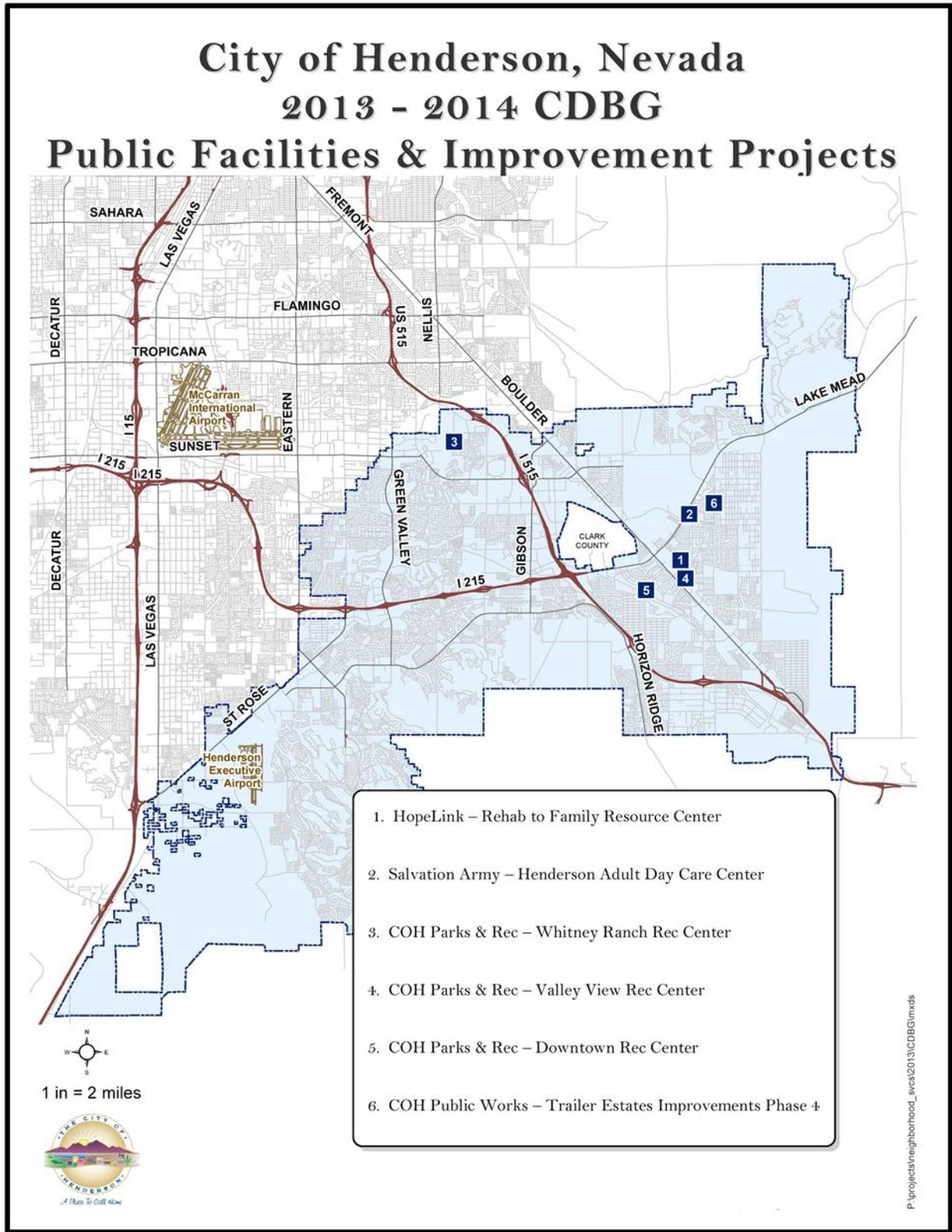
**Rationale for the priorities for allocating investments geographically**

The City of Henderson does not allocate investments based on geographic location, but on the priority needs identified by citizen input and included in the Consolidated and Strategic Plans. The majority of funds are allocated for projects in the CDBG Eligible Block Groups and the city limits of Henderson.

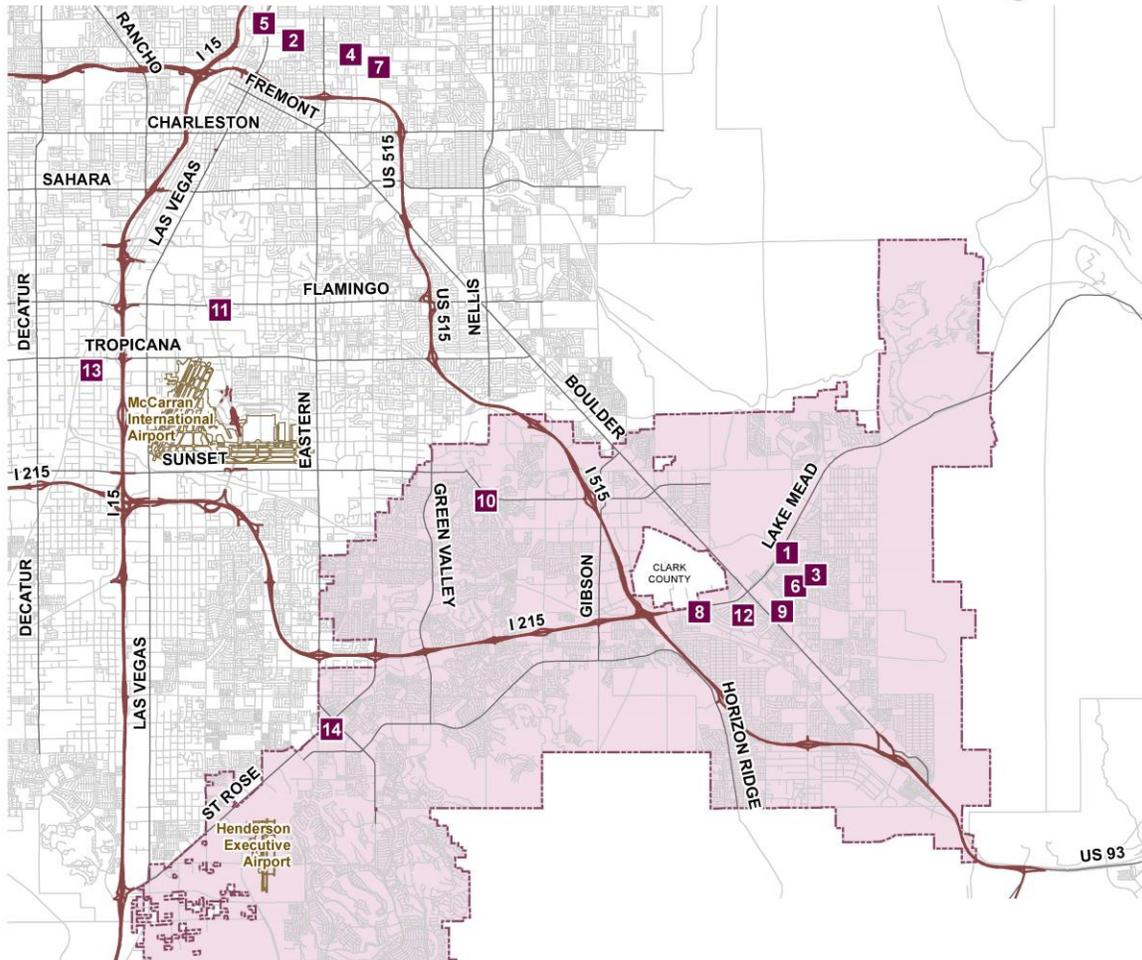
**Discussion**

All public facility improvement projects are located within Henderson city limits. All public service projects will benefit Henderson residents, even if they are located outside of Henderson city limits. The locations of two (2) agencies are not listed because they are shelters for homeless women and children and victims of domestic violence.





# City of Henderson, Nevada 2013 - 2014 CDBG Public Service Projects



- |  |   |
|--|---|
| 1. After-School All-Stars - What's Cool After School       | 9. HopeLink - Homelessness Prevention Program                             |
| 2. Blind Center of Nevada - Road to Independence           | 10. Living Grace Home - Homeless Pregnant Teens                           |
| 3. Boys & Girls Club of Henderson - Wormcatcher Program    | 11. Nathan Adelson Hospice - Meal Delivery Program                        |
| 4. Boys Town Nevada - Common Sense Parenting               | 12. Nevada Partners Inc - Emergency Needs Assistance Program              |
| 5. Catholic Charities of Southern Nevada - Respite Care    | 13. Positively Kids - Medical Daycare / Respite Services                  |
| 6. Club Christ Ministries - Educational Enrichment Program | 14. St. Rose Dominican Health Foundation - Helping Hands                  |
| 7. Family & Child Treatment Center - Life Choices Program  | 15. S.A.F.E. House - Domestic Violence Shelter - not shown on map         |
| 8. Giving Life Ministries - Emergency Assistance Program   | 16. The Shade Tree - Emergency & Transitional Programs - not shown on map |

1 in = 3 miles



P:\projects\neighborhood\_svcs\2013\CDBG\mxrds

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City of Henderson will utilize CDBG, HOME and LIHTF funds to increase the amount of affordable housing units, as well as help low-income residents maintain their housing. Monitoring of funding recipients providing rental housing confirmed rental inspections are being properly conducted and the units and complexes met Housing Quality Standards (HQS). The City's affirmative marketing policies and procedures mirror HUD's HOME affirmative marketing requirements and the City monitors funding recipient affirmative marketing activities. Funding recipients maintain Affirmative Marketing Certifications which include the following:

- Ensuring that all potential applicants and the general public have access to Federal fair housing laws and affirmative marketing procedures through outreach methods
- Ensuring that all persons, including persons covered by the Fair Housing Act and its amendments, have access to information about program services and available units
- Ensuring record keeping and affirmative action activities
- Assessing and reporting on affirmative marketing activities

The City proactively encourages Section 3 business concerns, as well as minority and women-owned businesses (MBE/WBE), to participate in City contracting activities. The City maintains a database of Section 3 contractors, MBE, and WBE who have expressed an interest in contracting with the City. The City posts contracting opportunities on a proprietary website and simultaneously notifies MBE/WBEs of contract opportunities.

<b>One Year Goals for the Number of Households to be Supported</b>	
Homeless	5
Non-Homeless	265
Special-Needs	11
<b>Total</b>	<b>281</b>

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

<b>One Year Goals for the Number of Households Supported Through</b>	
Rental Assistance	5
The Production of New Units	210
Rehab of Existing Units	59
Acquisition of Existing Units	7
<b>Total</b>	<b>281</b>

**Table 10 - One Year Goals for Affordable Housing by Support Type**

**Discussion**

In order to increase the supply of affordable housing, the City will provide funding to a local developer to construct 210 new family affordable apartment units. These units will provide affordable housing to low-income families and eleven of the apartment units will be set-up for special needs residents. The City will also assist 59 low-income residents to maintain their housing through rehabilitation programs such as weatherization assistance, homeowner rehabilitation, and emergency repair programs. The City of Henderson will award LIHTF Tenant-Based Rental Assistance (TBRA) funds to HopeLink of Southern Nevada to administer the TBRA program and provide rental assistance and security deposits for five (5) homeless Henderson residents. Finally, the City will assist seven (7) households in purchasing a home.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

While Henderson does not have its own housing authority, the Southern Nevada Regional Housing Authority (SNRHA) benefits all of southern Nevada with their regional efforts and improved coordination. This coordination between public housing agencies was enhanced in January 2010 when three local housing authorities merged to become the SNRHA, which is comprised of the housing authority staff from Las Vegas, North Las Vegas, and Clark County. The City of Henderson has developed a strong working relationship with the SNRHA over the past three years and will continue to work with them on the NSP3 program and public housing facility improvements.

### **Actions planned during the next year to address the needs to public housing**

The SNRHA manages the four (4) public housing facilities located within the City of Henderson and two (2) of those properties are in need of improvements. Al Landsman Gardens and Hampton Court Apartments have both experienced some renovations over the past two years and the City has assisted the SNRHA with their environmental review process. The City will continue to support the work of the SNRHA in their efforts to provide safe, decent housing. The City has also been partnering with the SNRHA on the acquisition and rehabilitation of single-family homes. The SNRHA receives NSP3 funding from the City to purchase homes in designated areas of the NSP3 program and will purchase and rehabilitate three homes during the fiscal year.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The SNRHA utilizes its Capital Fund to provide staff and resident training for the public housing programs within HUD's revised program guidelines. The SNRHA Resident Program Administrator manages and conducts resident oriented programs and Housing Management staff keeps residents abreast of new or revised regulations, policies and procedures. Staff will continue to assist, establish and support the Resident Councils. Existing councils and other resident groups are directly involved in providing input for proposed rehabilitation activities. The SNRHA will continue to coordinate seminars on the purchase of homes for interested public housing residents and Housing Choice Voucher Program (Section 8) participants. They will also provide consumer credit counseling.

The SNRHA's Family Self-Sufficiency Program continues to include families participating in either their Housing Choice Voucher Program (Section 8) or Public Housing Programs. The goal of the Family Self-Sufficiency Program is to assist public housing residents in becoming economically independent by developing and working towards established goals designed to promote independence. A partnership with the State Welfare Division to coordinate these efforts with the "Welfare-To-Work" requirements, as a part of the national welfare reform, has also been implemented. The SNRHA continues its Homeownership Program which allows Family Self-Sufficiency households to use their Section 8 vouchers towards a home mortgage payment.

The City of Henderson has assisted SNRHA in purchasing nine (9) scattered site homes through the Neighborhood Stabilization Program and this will facilitate affordable rentals to public housing residents at or below 50% of Area Median Income (AMI). The City will assist with the purchase of three (3) additional scattered site homes this year.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Southern Nevada Regional Housing Authority is not designated as "troubled".

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Henderson will participate in Regional Homeless Coordination efforts to reduce homelessness and address the needs of homeless individuals and families. The City prioritizes assistance for families at imminent risk of becoming homeless and will award CDBG funds to a community-based partner to assist with rent and utilities in order to prevent homelessness and maintain permanent housing. Three non-profit organizations will receive CDBG funds to assist homeless persons with emergency shelter and transitional housing, including victims of domestic violence and homeless pregnant teens. The City will also participate on the Southern Nevada Regional Planning Commission's (SNRPC) Technical Working Group for the Committee on Homelessness, as well as the Continuum of Care's Evaluation Working Group.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:**

#### **1. Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City of Henderson is a partner in regional efforts to eliminate chronic homelessness, including the regional Continuum of Care (CoC) collaborative. The regional effort includes Mobile Crisis and OUTREACH Teams to actively seek-out chronically homeless individuals and families with children to engage them in services. The team routinely visits encampments and is successful in moving people into programs and housing.

Again this year, the City of Henderson will participate in Project Homeless Connect, an annual event to assist the homeless. Formerly called Stand Down for the Homeless, this event links homeless individuals and families with community resources. The purpose is to provide free services to meet the immediate needs of the homeless while helping them transition from homelessness to a more stable environment. Project Homeless Connect is part of the Regional Homeless Coordination effort to address homelessness on a regionally cooperative scale. Henderson will provide free bus transportation to and from the Project Homeless Connect event. Bus transportation will be available from several locations in Henderson. The City will also participate in outreach efforts promoting the event, including advertising the event in City

facilities and informing people of the event during informational visits to nutrition sites.

**2. Addressing the emergency shelter and transitional housing needs of homeless persons**

Through the City's participation in Regional Homeless Coordination efforts, the City uses a voucher program which allows homeless people to get off the streets and seek shelter. HopeLink of Southern Nevada is a local non-profit organization that provides hotel vouchers to homeless while coordinating other supportive services for them. The voucher allows homeless persons to obtain temporary hotel accommodations for a short period of time, meanwhile allowing them an opportunity to seek long-term community resources. The Henderson Police Department assists in these efforts by contacting HopeLink for hotel vouchers and case management to homeless persons encountered during calls for service. These local efforts have been coordinated with regional efforts mentioned above. Combined regional and local efforts enable homeless individuals and families to rebuild their lives.

**3. Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The City of Henderson is an active member in the Southern Nevada Regional Planning Commission's (SNRPC) Technical Working Group for the Committee on Homelessness and is involved in the regional strategic planning effort to eliminate chronic homelessness. The strategy contains a gap analysis to identify the areas that are most in need of being addressed and receiving attention. Lack of funding and the current national financial crisis are huge barriers to achieving these goals. The SNRPC has adopted a Southern Nevada Regional Homeless & Housing Plan, otherwise known as the *Help Hope Home Plan*, which provides guidance for regional planning efforts and reports progress toward regionally established goals.

The *Help Hope Home Plan* defines core strategies and details the following implementation schedule that we will use to make this change a reality. These strategies and their objectives,

along with the activities that support them, form our local agenda to end homelessness in southern Nevada. Core strategies of the plan are based on best practices and proven methods that have decreased the incidence of homelessness in communities that are successfully implementing similar plans across the country.

Southern Nevada rolled out the *Help Hope Home* Business Case and initial Implementation Schedule in the fall of 2007. The implementation schedule is designed to contain the detailed Work Plan supporting the Business Case and identify the strategies, action steps and evaluation methodology to measure progress. After three (3) years of executing the action steps contained within the initial work plan to advance the goal of ending homelessness in southern Nevada, *Help Hope Home* has re-tooled the implementation schedule to eliminate unnecessary duplication and provide a summary overview of progress. The three key strategies are:

- **HELP - Planning for Outcomes:** Design a roadmap for change, including objectives, activities and evaluation plans for each of the key strategies that will drive community outcomes. Build the infrastructure that will deliver services, increase access to housing opportunities and support through increased collaboration and strategic alliances across the region.
- **HOPE - Closing the Front Door to Homelessness:** Prevent homelessness whenever possible. Improve the availability of prevention programs, expand the types of prevention strategies, and evaluate their effectiveness in preventing homelessness. Provide people at risk for homelessness with wraparound services. Improve access to wrap-around mainstream services that link clients to services and community support to keep the client in safe, affordable housing and address health and wellness issues.
- **HOME - Opening the Back Door out of Home:** Rapidly re-house people who become homeless. Expand the availability of affordable permanent housing and improve access to sustainable housing options. Implement the transition from the existing tiered shelter system to a system that focuses on providing housing.

The Regional Homeless Coordination group plays the central role in coordinating efforts to

address chronic homelessness. The Continuum of Care process is developed and managed through Regional Coordination, ensuring funding applicants and funding recipients are coordinating efforts and targeting identified community needs. Protocols are developed through this coordinated effort and Interlocal Agreements among the jurisdictions document regional commitment to following developed protocols. Utilization of the Homeless Management Information System (HMIS) is now being mandated by other local funding sources which enhances coordination.

**4. Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The City prioritizes assistance for families at imminent risk of becoming homeless. The City collaborates with community-based partners to secure emergency housing and utility resources to help at-risk households maintain existing housing. The City actively participates in regional allocations of United Way Immediate Needs funding, the Emergency Food & Shelter Program, and Low-Income Housing Trust Fund (LIHTF) initiatives to help bring resources to the jurisdiction and its residents.

The City of Henderson partners with HopeLink of Southern Nevada, United Way, and the Internal Revenue Service to provide free tax assistance to low-income families through the Volunteer Income Tax Assistance (VITA) program. The goal of the VITA program is to maximize tax refunds and assist low to moderate income households to remain self-sufficient. In addition, the City funds emergency nutritional programming for low-income persons and case management efforts to assist individuals and families at imminent risk of homelessness, including victims of domestic violence and homeless pregnant teens. The City also collaborates with community-based partners such as Consumer Credit Counseling Services, Nevada Fair Housing, Women's Development Center, Housing for Nevada, Nevada Bankers Collaborative, and Legal Aid Center of Southern Nevada in providing outreach, education, and counseling assistance to people coping with bankruptcy and foreclosure issues.

## **Discussion**

The City plays an active role in Regional Homeless Coordination efforts and will continue to work with community partners to address the needs of homeless individuals and families. Funding will be awarded to local non-profits to assist with homelessness prevention activities, as well as emergency shelter and transitional housing.

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction**

In an effort to remove barriers to affordable housing, the City of Henderson will serve as the lead agency for Southern Nevada Strong, a new regional planning effort that will focus on issues facing our community, including safe and affordable housing. The City will also offer incentive programs for down-payment assistance and will work with developers to construct new affordable housing units.

### **Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City of Henderson is serving as the lead agency for Southern Nevada Strong, a regional planning project funded through HUD's Office of Sustainable Communities. The Housing Task Group is charged in part with encouraging development of a wider variety of housing types, with an emphasis on improving access for under-represented or marginalized groups. This group comprised of developers, community leaders, and subject matter experts, will utilize extensive community outreach to identify the existing public policies and other issues that may need to be addressed to accomplish this along with recommended implementation measures. The work will take place over the next twelve (12) to eighteen (18) months with draft recommendations anticipated in early 2014.

In addition to being the lead agency for Southern Nevada Strong, the City also offers incentive programs such as the First-Time Homebuyer and the Neighborhood Stabilization Programs which offer down-payment assistance to low-income households. As for new units of affordable housing, City will continue to collaborate with non-profit and for-profit developers to produce affordable rental housing. A for-profit developer is working with the City to construct 210 new family affordable apartment units during the next year.

### **Discussion**

Through the work of the Housing Task Group, the City will further identify barriers to affordable housing and strategies to remove these barriers. The City will also work with developers to increase the supply of affordable housing and encourage the use of incentive programs to offer down-payment assistance.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction**

The City of Henderson will collaborate with community partners to provide affordable housing, reduce lead-based paint hazards, reduce the number of poverty-level families, maintain an institutional structure, and enhance coordination with public housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

The largest obstacle the City faces in meeting underserved needs is the limited funding available from federal, state, and local sources. With limited funding, the City must rely on community partners to leverage resources to address priority needs. The City will continue to identify additional funding resources and community partners to assist with prioritized needs. In addition, the City will continue the collaborative efforts with other jurisdictions to improve serving these needs.

As an entitlement recipient of CDBG and HOME funds, the City of Henderson is required to provide business opportunities to minority and women-owned businesses (MBE/WBE) in connection with the activities funded through the CDBG and HOME grants. This requirement is applicable to contracting and subcontracting opportunities funded in whole or in part with Federal housing and community development assistance provided to the City as a grantee. To comply with these requirements, the City proactively encourages Section 3 business concerns, as well as MBE/WBE firms to participate in City contracting activities. The City maintains a database of Section 3 contractors, minority- and women-owned businesses who have expressed an interest in contracting opportunities. The City posts contracting opportunities on a proprietary website and simultaneously notifies MBE/WBEs of contract opportunities.

### **Actions planned to foster and maintain affordable housing**

The City will be assisting income-qualified homebuyers through the First-Time-Buyers and the Neighborhood Stabilization programs. Existing market-rate units will be acquired, rehabilitated, and resold as affordable units through a Community Development Housing Organization (CHDO) community-based partner. Income-qualified residents will be assisted in maintaining their existing affordable units through the Homeowner Rehabilitation, Weatherization, Emergency Repair programs as well as through

CDBG funding to community partner, Rebuilding Together. The City will provide gap financing to a for-profit developer to create 210 new units of affordable rental family apartments.

In addition to the City's allocations of CDBG and HOME funds, the City anticipates utilizing State HOME pass-through funds, State Low Income Housing Trust Fund (LIHTF) allocations to assist in Tenant-Based rental assistance, emergency rent/mortgage and utility assistance, as well as State Base Weatherization and DOE Weatherization funds as leverage to federal resources in achieving affordable housing goals.

The City is in the final year utilizing Neighborhood Stabilization funds to assist community-based organizations in purchasing foreclosed homes and either reselling them or renting them to qualified low- and moderate-income families. This effort is helping to stabilize neighborhoods and prevent further decline. The City has been awarded \$3,901,144 in NSP3 and 40 units of affordable housing are being made available through this program in targeted neighborhoods. Current funding levels, however, are around \$1,990,976 and are inadequate to meet the growing need. The City's NSP3 Plan includes the following activities:

*Activity: Homebuyer Assistance, Funding level: \$590,644*

This activity will allow qualified homebuyers with incomes which do not exceed 120% Area Median Income (AMI) to purchase homes and rehabilitate the home if necessary. It is not primarily intended that this activity will serve to address those income-qualified persons below 50% AMI; however there may be a small percentage of buyers who fall within this income category. This activity will result in 15 units of housing.

*Activity: Acquisition & Rehabilitation for Resale, Funding level: \$1,945,100*

This activity will allow the City to provide funding to qualified community-based nonprofits to purchase and rehabilitate homes. The nonprofits will be selected through a structured process. The nonprofit can sell acquired homes directly to qualified homebuyers or lease with intent to purchase. This activity will serve to stabilize the priority area. It is not primarily intended that this activity will be used to address income-qualified households below 50% AMI; however some households falling within this category may be assisted. This activity will result in 15 units of housing.

Activity: Acquisition & Rehabilitation to Rent, Funding level: \$975,286

This activity will allow the City to provide funding to qualified community-based nonprofits to purchase and rehabilitate homes. The nonprofits will be selected through a structured process. The activity will include but not be limited to assisting one or more nonprofit organizations to purchase & rehabilitate homes and then rent the properties to households with incomes at or below 50% AMI. This activity will result in 10 units of housing.

Activity: NSP3 Program Administration, Funding level: \$390,114

This activity will provide administrative support for all NSP3 activities.

The City completed an Analysis of Impediments to Fair Housing (AI) in January 2010. The AI identified the following impediments:

- A lack of complaint data collection necessary to perform analysis of fair housing complaints
- Citizens lack of knowledge of fair housing rights & responsibilities
- Lack of adequate supply of affordable housing
- Citizen resistance to group homes
- Potential predatory and/or unfair lending issues

In responding to the identified impediments, this year the City will continue communication with the local HUD Fair Housing and Equal Opportunity (FHEO) office examining complaint data on the number and type of fair housing complaints received from our community. The City will analyze data in an effort to respond to trends and required actions as may be necessary. The City will review any and all group home licensing applications and note potential neighborhood resistance and facilitate appropriate communications as required. The Nevada Legislature meets on a bi-annual cycle and the City is monitoring potential changes to Nevada Statutes regarding community and group homes. Legislative changes could result in updates to the City's code.

The City will continue public awareness activities to help residents and stakeholders understand their rights and responsibilities with the goals of:

- Facilitating a more meaningful understanding of the law

- Increased awareness of the rights afforded protected classes and standards to be maintained
- Empowering victims of illegal activities to assert their rights
- Enabling key sectors of the community to act proactively to comply with fair housing provisions

The City of Henderson is the lead agency for the Southern Nevada Regional Planning Commission (SNRPC) in a \$3.5 million dollar Sustainable Communities grant. The regional effort is called Southern Nevada Strong and this grant provides the resources to conduct in-depth research and community engagement efforts to look at issues facing our community and propose collaborative solutions.

In response to one of the requirements of the Sustainable Communities grant the City will participate in a Fair Housing Equity Assessment (FHEA). The FHEA will specifically analyze race and ethnicity data. The City's Analysis of Impediments (AI) would be enhanced by specific analysis as to whether specific racial or ethnic minorities have a disproportionate need for affordable housing and specifically identify existing affordable housing available in areas of minority concentrations and we will include FHEA analysis and recommendations in the AI. In conjunction with the FHEA the City may participate in a new Regional Analysis of Impediments to Fair Housing rather than a FHEA. The proposed Regional AI would potentially provide a more comprehensive analysis of regional impediments and additional recommendations for improving access to fair housing.

Our community faces significant challenges related to employment, education, health, property values and traffic congestion. Southern Nevada Strong will create a regional plan that coordinates housing, transportation and the economy together and position us to compete for state and federal funding, as it becomes available, to make these plans and projects a reality.

Southern Nevada residents spend about 25% of their household income on transportation. We can lower these costs and save government resources by creating communities where businesses, housing, schools and stores are located closer together and are served by transit. Through land use and public infrastructure investments, public agencies influence private sector decisions about where to invest in real estate and grow businesses we can build a foundation for long-term economic success and community livelihood by better integrating: reliable transportation, safe and affordable housing, and job opportunities throughout Southern Nevada.

For the past several years the City has conducted surveys of residential neighborhoods to identify potentially historically significant structures. The City is the recipient of a National Park Service Historic Preservation Fund grant to develop a Citywide Historic Resources Plan. It is anticipated the plan will take two (2) years to complete and the completed Plan will guide future efforts and insure identification and long-term preservation of our historic resources.

### **Actions planned to reduce lead-based paint hazards**

Lead poisoning is a serious health concern, and can be especially dangerous for young children with repeated exposure to lead sources. A person can be exposed to lead in a variety of ways. According to the Southern Nevada Health District's (SNHD) Childhood Lead Poisoning Prevention Program, common sources of lead include soil, especially in dense urban areas, paint chips from interior and exterior paint in homes built before 1978, and household dust & debris from older building renovations. Lead can also be found in contaminated drinking water, usually the result of leaks in homes that have lead pipes, brass fixtures, and/or brass valves. There are also other sources of lead hazards that are non-paint based, which include imported cosmetics, candy and toys; pottery and ceramics; and homework and hobby activities such as remodeling, radiator repair, or use of an indoor firing range.

The City of Henderson will continue collaborations with the University of Nevada – Las Vegas (UNLV) Department of Environmental & Occupational Health and the Southern Nevada Health District (SNHD) and its partner agencies in public awareness and outreach campaigns to educate the public on lead-based hazards, in addition to providing all testing and abatement data. Neighborhood Services will continue collaborating with the Nevada Healthy Homes Partnership and incorporate referral procedures within existing rehabilitation programs. The City will continue testing pre-1978 homes of all residents requesting/receiving housing assistance from the City. The City will provide participating owners with educational materials, as well as financial assistance to identify and abate hazards. The Southern Nevada Regional Housing Authority (SNRHA) has tested all public housing units within this jurisdiction and they are lead-free.

In addition, the City has received a grant from HUD's 2013 Lead-Based Paint Hazard Control Program. This grant will provide education and outreach to a minimum of 2,500 units in the target area; provide

skills training and/or education opportunities to up to 200 community members, including those who qualify for HUD Section 3 designation; conduct a minimum of 120 lead risk assessments and 75 healthy homes assessments, as well as perform lead hazard control work for at least 74 units and healthy homes rehabilitation for at least 50 units. This award will help address a significant hazard in our community.

### **Actions planned to reduce the number of poverty-level families**

As previously described, the housing crisis and economic recession has left Southern Nevada as one of the hardest hit areas of the country. Area unemployment has hugged the 14% range, and estimates are the local economic recovery is likely to lag the rest of the country. Jobs and education programs are required to reduce the number of poverty level families and the City of Henderson will continue to promote efforts that incorporate local and regional economic development and supportive services to assist extremely low- and low-income residents achieve self-sufficiency. The City will also continue to encourage CDBG applications from non-profit agencies for programs that promote self-sufficiency and economic independence.

The Workforce Investment Act of 1998 created a streamlined workforce development system channeling federal funds earmarked for training, apprenticeships and other resources to couple workers with employers. The City will continue to partner with Southern Nevada Workforce Connection (SNWC) who works with relevant agencies and organizations to connect those looking for work with the best resources available so that they can make a difference in their own lives. Workers who need jobs, additional skills or related workforce information, and employers who need skilled workers or assistance with workforce concerns are assisted through SNWC. Through programs such as Adult & Dislocated Worker and Prisoner Reentry, and specific sector-targeted programs such as Green Economy and Healthcare, SNWC works with both employers and job seekers in making appropriate “matches”. A key component of SNWC is Nevada JobConnect, a “one stop” model for employment services, and a JobConnect Center is located in downtown Henderson. Nevada JobConnect is a significant component in providing outreach, training and job placement services to residents. In addition, the College of Southern Nevada offers a large selection of programs for low-income residents at their Division of Workforce and Economic Development. With two of their campuses located in Henderson, the Division offers training programs and classes to develop new skills and improve opportunities for career advancement.

The City is an active partner in the Volunteer Income Tax Assistance (VITA) program. In keeping with the goal of helping low-income families become self-sufficient and save money for the future, many City employees volunteer in providing free federal tax return preparation and taxpayer assistance in claiming the Earned Income and Child Care Tax Credits. The Earned Income Tax Credit (EITC) is the largest federal aid program for working families, providing more money to working families than food stamps and Temporary Assistance to Needy Families (TANF) combined. The program has the potential to lift many working families out of poverty but it is estimated that up to 25% of eligible taxpayers do not take advantage of the credit. The City has partnered with community based organizations in promoting the program, which helps residents avoid high-cost preparation fees and expensive refund anticipation loans.

The City's active collaboration with the Southern Nevada Regional Homeless Coordination will continue throughout implementation of the Hearth Act of 2009 and the Emergency Solutions Grant (ESG) Program as these initiatives are expected to be beneficial supportive lifelines in our community.

### **Actions planned to develop institutional structure**

During the next year, the City of Henderson will continue to work together with other local jurisdictions and non-profit organizations to maintain an institutional structure. The lead agency, Neighborhood Services, will work on behalf of the City of Henderson to administer the CDBG, HOME, and NSP programs, and will be working closely with other City departments, such as Public Works, Parks & Recreation, Community Development, Economic Development, and the Redevelopment Agency.

In addition to these City departments, other jurisdictions will also be a factor in this process. The City is part of a consortium that includes Clark County, City of Las Vegas, City of North Las Vegas, Boulder City and City of Mesquite. This consortium meets on a bi-monthly basis to discuss issues regarding CDBG, HOME, ESG, HOPWA, and other federal programs. These meetings usually cover such topics as the application process, citizen participation schedules, consolidated plans, homelessness issues, program reporting, upcoming events and local issues.

Non-profit organizations are also an important component of the institutional structure. There are 18 non-profit organizations receiving CDBG funding from the City of Henderson for FY 2013, and each of

these organizations offers a unique service to the Henderson community.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

While Henderson has never had its own housing authority, the Southern Nevada Regional Housing Authority (SNRHA) benefits all of southern Nevada with their regional efforts and improved coordination. Coordination between public housing agencies was enhanced in January 2010 when three local housing authorities merged to become the SNRHA. SNRHA is comprised of the housing authority staff from the Housing Authorities of Las Vegas, North Las Vegas, and Clark County. The City will continue to collaborate with the SNRHA on public housing needs.

The City of Henderson is fortunate to have the Hopelink of Southern Nevada Family Resource Center located in one of its mature neighborhoods. This agency is accessible to Henderson residents in need of housing and social services. Hopelink provides referrals to a wide variety of complimentary services in Southern Nevada. To further improve coordination between social service agencies, Hopelink will facilitate quarterly meetings at their office and will invite other community partners to discuss their programs. In addition, social service agencies are better able to coordinate efforts through the use of the Nevada 211 system. This is a statewide effort to provide Nevada residents with the best referral services as possible. The City will continue to refer residents to these two resources.

### **Discussion**

The City of Henderson Neighborhood Services staff has developed policies and procedures to monitor each agency receiving CDBG and HOME funding to ensure compliance with Federal regulations. City staff will conduct both desk reviews and on-site monitoring visits for organizations receiving CDBG funds. Each CDBG subrecipient is required to submit a monthly report describing the activities of the program for that month and the number of clients served, including demographic data. Staff will review these reports to monitor the progress being made toward project goals and outcome measurements. Backup documentation is also required with any requests for reimbursement and these documents are reviewed to ensure compliance with CDBG program requirements, including timeliness of expenditures. On-site monitoring visits will be scheduled periodically to review several areas of activity, including client records; organization policies and procedures; accounting systems and records; budget

management; property records; timely expenditures; and other Federal requirements. In addition, the City conducts site visits to ensure compliance with Davis-Bacon wage requirements related to construction projects and reviews documentation to ensure requirements are met.

The City has also adopted a HOME monitoring plan for multi-family housing units to ensure compliance with Federal regulations. Desk reviews are completed on an annual basis to determine if performance measures are being met and to identify any potential problems. Compliance reports are required on an annual basis and are inspected during the desk review. On-site monitoring visits are conducted at the multi-family properties and HOME-assisted units are inspected to ensure compliance with housing regulations. Written notification of the results of the monitoring visit will be sent to the property manager, and if necessary, will provide a timeframe for corrective actions.

Subrecipients will receive training and technical assistance from City staff to guarantee that they understand the program requirements. Technical assistance will be customized and intensified as necessary to support any struggling sub-recipients and bring them into compliance. In the event that technical assistance fails to produce full compliance, written notification will be sent to the agency's leadership and further examination may lead to withholding of funds or a demand for repayment.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

#### Introduction

The City of Henderson does not anticipate any program income being generated from CDBG projects.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

**HOME Investment Partnership Program (HOME)  
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City will meet the 25% HOME match requirement by using Low-Income Housing Trust Funds (LIHTF), awarded to the City by the State of Nevada Housing Division. This will be reported in the HOME Match Report (HUD form 40107-A) and submitted with the Consolidated Annual Performance and Evaluation Report (CAPER).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

All guidelines and requirements that address resale or recapture, as required in §92.254 of the HOME rule, are outlined in the City of Henderson's Affordable Housing Programs Operating Procedures and a recapture provision is included in all program agreements. The City's HOME agreements state that "recapture restrictions will apply for the HOME-assisted dwellings, such that if the property is sold, or ownership is otherwise transferred, within the restricted period, the HOME funds will be recaptured by Owner/Developer, to be utilized for further HOME eligible projects". The City does not have a resale provision. All expended HOME funds are for home ownership activities and shall be repaid upon sale of the property. In the event of a foreclosure the City will recapture funds from available net proceeds.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City utilizes recapture provisions to recoup all or a portion of the direct HOME subsidy to ensure the unit or units remain affordable. These requirements are detailed in the City's Affordable Housing Programs Operating Procedures and included as conditions in HOME funding agreements. Recapture occurs within the affordability period and recaptured funds will be used for additional HOME eligible activities.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City of Henderson does not use HOME funds to refinance existing debt on a multifamily housing rehabilitation projects.

### **Glossary of Common Acronyms & Abbreviations**

AI	Analysis of Impediments
BLM	Bureau of Land Management
CAPER	Consolidated Annual Performance and Evaluation Report
CDBG	Community Development Block Grant
CHDO	Community Housing Development Organization
CoC	Continuum of Care
COH	City of Henderson
CPMP	Consolidated Plan Management Process
DOE	Department of Energy
ESG	Emergency Shelter Grant
EITC	Earned Income Tax Credit
FHEO	Fair Housing and Equal Opportunity
FY	Fiscal Year
HMIS	Homeless Management Information System
HOME	HOME Investment Partnerships Program
HOPWA	Housing Opportunities for People with HIV/AIDS
HRP	Homelessness Prevention and Rapid Re-housing Program
HUD	U.S. Department of Housing and Urban Development
LIHEA	Low Income Home Energy Assistance program
LIHTF	Low Income Housing Trust Funds
NAHRO	National Association of Housing & Redevelopment Officials
NSP	Neighborhood Stabilization Program
NSP3	Neighborhood Stabilization Program 3
PAC	Program Advisory Committee
SNHD	Southern Nevada Health District
SNRHA	Southern Nevada Regional Housing Authority
SNRPC	Southern Nevada Regional Planning Commission
SNWC	Southern Nevada Workforce Connection
TBRA	Tenant Based Rental Assistance
TCAP	Tax Credit Assistance Program



# CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

<input type="checkbox"/> This certification does not apply.
<input checked="" type="checkbox"/> This certification is applicable.

## NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Drug Free Workplace** -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about –
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will –
  - a. Abide by the terms of the statement; and
  - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted –
  - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

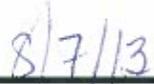
8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
\_\_\_\_\_  
Signature/Authorized Official

  
\_\_\_\_\_  
Date

Barbara A. Geach

Name

Neighborhood Relations Manager

Title

240 S. Water St.

Address

Henderson, NV 89015

City/State/Zip

(702) 267-2004

Telephone Number

- |   |
|---|
| <input type="checkbox"/> This certification does not apply.           |
| <input checked="" type="checkbox"/> This certification is applicable. |

### Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation --** It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan --** Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan --** It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds --** It has complied with the following criteria:

1. **Maximum Feasible Priority -** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit -** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2012, 2013, 2014, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments -** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

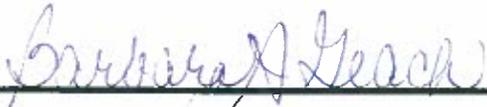
**Excessive Force --** It has adopted and is enforcing:

4. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
5. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

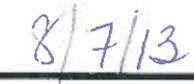
**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

**Compliance with Laws** -- It will comply with applicable laws.



Signature/Authorized Official



Date

Barbara A. Geach

Name

Neighborhood Relations Manager

Title

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Address

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City/State/Zip

(702) 267-2004

Telephone Number

<input checked="" type="checkbox"/> <b>This certification does not apply.</b> <input type="checkbox"/> <b>This certification is applicable.</b>
--

**OPTIONAL CERTIFICATION  
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

<hr/>	<hr/>
Signature/Authorized Official	Date
<input type="text"/>	
Name	
<input type="text"/>	
Title	
<input type="text"/>	
Address	
<input type="text"/>	
City/State/Zip	
<input type="text"/>	
Telephone Number	

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Signature/Authorized Official

  
\_\_\_\_\_  
Date

Barbara A. Geach

Name

Neighborhood Relations Manager

Title

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Address

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City/State/Zip

(702) 267-2004

Telephone Number

- This certification does not apply.**  
 **This certification is applicable.**

### HOPWA Certifications

The HOPWA grantee certifies that:

**Activities** -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

**Building** -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

---

Signature/Authorized Official

---

Date

Name

Title

Address

City/State/Zip

Telephone Number

- This certification does not apply.**  
 **This certification is applicable.**

### ESG Certifications

I, \_\_\_\_\_, Chief Executive Officer, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:

1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

Signature/Authorized Official	Date
<input style="width: 100%; height: 20px;" type="text"/>	
Name	
<input style="width: 100%; height: 20px;" type="text"/>	
Title	
<input style="width: 100%; height: 20px;" type="text"/>	
Address	
<input style="width: 100%; height: 20px;" type="text"/>	
City/State/Zip	
<input style="width: 100%; height: 20px;" type="text"/>	
Telephone Number	

<input type="checkbox"/> This certification does not apply. <input checked="" type="checkbox"/> This certification is applicable.
--

**APPENDIX TO CERTIFICATIONS**

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

**Lobbying Certification**

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**Drug-Free Workplace Certification**

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip

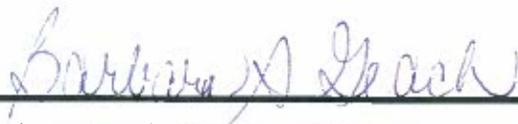
7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. All "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. Temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

- 1. Analysis of Impediments to Fair Housing
- 2. Citizen Participation Plan
- 3. Anti-displacement and Relocation Plan



Signature/Authorized Official



Date

Barbara A. Geach

Name

Neighborhood Relations Manager

Title

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