



Henderson Municipal Court
243 Water Street, 3rd Floor
Henderson, NV 89015
(702) 267-3300

APPEAL PROCESS

An appeal must be filed within 10 days of your conviction. Failure to do so may result in the dismissal of your appeal by District Court. When filing an appeal, you must complete the following at the Henderson Municipal Court within 10 days of your conviction.

1) Pay the appeal filing fees:

For filing a notice of appeal and appeal bond (NRS 4.060.1(h))	\$25.00
For filing an appeal bond separately from the notice of appeal (NRS 4.060.1(h)) <i>*Fee not assessed if appeal bond is filed at the same time as the notice of appeal</i>	\$25.00*
For preparation and transmittal of transcript and papers on appeal (NRS 4.060.1(j))	\$25.00
Appeal bond/bail – determined at sentencing or time of filing	Amount varies

2) Post an appeal bond.

- If no appeal bond is posted, sentencing requirements will not be stayed pending the outcome of the appeal. You will be responsible for completing any jail time, conditions, and/or payments as ordered at the time of sentencing.

3) File a "Notice of Appeal."

4) Order a transcript of your trial (see "Transcripts on Appeal" below).

For more information regarding the appeal process, consult an attorney or research the matter at your local law library. Court employees are prevented by statute (NRS 7.285) from providing legal advice.

TRANSCRIPTS ON APPEAL

Transcripts are required for all appeals from the Henderson Municipal Court. To order a transcript of Henderson Municipal Court proceedings, you may contact the transcription service on the following page or any other transcription service qualified to transcribe court proceedings.

The following may assist you in placing your order:

COST: Appeal transcripts are billed at a rate determined by the transcriber and Nevada Revised Statutes. A deposit may be required by the transcription service. The appeal bail and appeal filing fees are separate and above the amount paid for transcripts. No transcript is considered officially ordered, and commencement to transcription will NOT begin until the required deposit is received by the transcription service.

TIME FRAME: State law requires the Henderson Municipal Court to file your appeal with the Eighth Judicial District Court within 10 days after you have filed the Notice of Appeal. It is solely the responsibility of the defendant/appellant to ensure the transcript is ordered, paid for, transcribed, and filed with District Court within the time allotted by District Court. Failure to provide the transcript may result in the dismissal of your appeal by District Court.



**Henderson Municipal Court
243 Water Street, 3rd Floor
Henderson, NV 89015
(702) 267-3300**

TRANSCRIPTION SERVICES

AGENCY NAME/ADDRESS	CONTACT NUMBERS	CONTACT PERSON
SOS Litigation Services 321 S. Casino Center Blvd., #180 Las Vegas, NV 89101	Phone: (702) 660-1620 Fax: (702) 974-0125	Carey Reno Humberto Rodriguez

(Name)

(Address)

(City, State, Zip)

(Phone)

(E-mail Address)

Appellant

IN THE MUNICIPAL COURT OF THE CITY OF HENDERSON
IN THE COUNTY OF CLARK, STATE OF NEVADA

CITY OF HENDERSON,)
Plaintiff) Case # _____
vs.)
_____,)
Defendant)
)
)

NOTICE OF APPEAL

TO: The Honorable Judge of the Municipal Court of the City of Henderson,
County of Clark, State of Nevada; and

TO: Nicholas Vaskov, Esq., Henderson City Attorney

YOU AND EACH OF YOU WILL PLEASE TAKE NOTICE that the Defendant
in the above-entitled action does hereby appeal to the Eighth Judicial District Court
of the State of Nevada, in and for the County of Clark, from a finding of guilty
by the above-entitled Court on ____ / ____ / ____ (trial date).

DATED THIS ____ DAY OF _____, 20____.

Appellant Signature