



HENDERSON MUNICIPAL COURT – ADMINISTRATIVE DIRECTIVE

Fine Overpayments
Directive Number: AD-011

Effective: February 11, 2010
Revised: September 1, 2020

I. DIRECTIVE APPLICATION

The Henderson Municipal Court occasionally receives overpayments of fines. A procedure has been established to address fine overpayments that do not exceed \$10 per case:

1. The Court will retain any overpayments of \$10 or less for a period of one year from the date of receipt.
2. Fine overpayments not claimed within one year of receipt will be deemed as unclaimed property pursuant to NRS 120A.500(3)
3. All moneys deemed to be unclaimed property will be transferred to the City of Henderson’s General Fund immediately.
4. Any person who has made a fine overpayment not exceeding \$10.00 may claim this money within one year of receipt by making a request in writing to the Henderson Municipal Court. The request must contain their full legal name, mailing address, driver’s license number, and the Henderson Municipal Court’s case number(s).

Fine overpayments exceeding \$10 will be refunded by the Court to the person making the payment at their last known address according to court records. In the event the overpayment cannot be returned, the overpayment will be treated and disposed of consistent with Chapter 120A of the Nevada Revised Statutes.

This policy does not apply to any bail monies received by the Court, which must be refunded pursuant to NRS. 178.528.

II. APPROVAL

BILL ZIHLMANN
Court Administrator

09/01/2020

Date

III. REFERENCES

[NRS 120A](#), [NRS 178](#),