

Checklist

- Original signed and notarized application
- Fee (\$661 application fee)
- Copy of deed
- Copy of legal description
- Copy of most recent assessor's parcel map
- Project of significant impact report (if applicable per 19.6.3.A.4)
- Justification letter
- Name of project
- Explain intent of map; if amending, explain changes from original approval
- AutoCad file of map boundary (contact project planner once assigned)
- Tentative map (font size must be legible in 11"x17" format)
- Title of the proposed subdivision (should match Tentative Map coversheet)
 - Number and types of units (single-family, condominium, commercial);
 - Lot sizes (include minimum, maximum, and average for residential);
 - Building setbacks;
 - Names and zoning of abutting subdivisions;
 - Vicinity map, date, north arrow and scale;
 - Provide utility site plan with location and size of mains and existing and proposed utilities and points of connection;
 - Show typical storm drain location placement, if necessary, in all cross-sections with the maximum size that can be accommodated by the proposed street width;
 - Provide dimensioned street cross-section with all utilities, to include storm drain and dry utilities, along with separation dimension shown in profile view;
- Lot line, including dimensions
- Approximate radii of all curves
- Indicate the number of each drawing sheet, the total number of sheets, and the particular page's relation to the total number of drawing sheets.
- All existing structures and other physical features that would influence the layout and design of the subdivision
 - Within 300 feet of the subdivision, include:
 - Existing streets, rights-of-way widths, pavement widths, direction of drainage, and street names
 - Existing drainage channels
- List waivers from Title 19 or CCUSD on cover sheet or provide statement on cover sheet that map complies with all standards.
- Traffic generation impact analysis shall compare the maximum potential traffic that may be generated by the existing land use with the traffic expected to be generated by the proposed land use in accordance with the site plan submittal.
- Connectivity index per 19.7.3.D (if applicable)
- Hillside development (if applicable)
- If project is located within the hillside overlay, refer to hillside checklist for additional requirements.
- If located within the hillside overlay, provide 3-D model, physical model or other model as approved by staff of existing site conditions and the proposed development. Model(s) to be submitted and reviewed at time of the initial application.

Tentative Map



Application Form

Application Fee
\$661

Please email the completed application and required information to:

planner@cityofhenderson.com

- All files need to be legible and submitted in a PDF format.
- We can accept up to 25 MB per email.
- If your files are larger than that, email us and we can send you a link to the City's FTP site to upload the files for submittal.

Community Development and Services

240 S. Water St.
P. O. Box 95050
Henderson, NV
89009-5050

Phone: 702-267-1500

Fax: 702-267-1501

cityofhenderson.com



Tentative Map Application Form

Project Name _____
(Should match Tentative Map coversheet)

Project Location _____

Assessor's Parcel Number(s) _____

Existing Zoning _____ Comprehensive Plan Land Use _____ Gross Acres _____

Provide Number of Lots by Use:

Single-Family _____ Commercial _____ Industrial _____ Townhouse _____ Total Number of Lots _____

Apartments _____ Condominiums _____ Common _____ Other (explain) _____ Density _____ Mansion Apartments _____

Intent of this Request _____

Related Applications _____

Property Owner	Name _____ Company _____
	Address _____ City _____
	State _____ ZIP Code _____ Phone () _____ Email _____

Applicant	Name _____ Company _____
	Address _____ City _____
	State _____ ZIP Code _____ Phone () _____ Email _____

Contact Person	Name _____ Company _____
	Address _____ City _____
	State _____ ZIP Code _____ Phone () _____ Alternate Phone () _____
	Email _____
	<small>The person listed as contact will be contacted to attend staff reviews, answer questions regarding this application, provide additional information when necessary, and will receive a copy of the staff report prior to the Planning Commission meeting.</small>

Ownership Disclosure	Please list all individuals and entities with an interest in the applicant and the owners. Said list should include, without limitation, any and all general partners, corporate officers and managers of limited liability companies with an interest in the applicant and the owner.		
	Name	Relationship/Position	% of Ownership

By signing this document I acknowledge that to the best of my knowledge the above list includes the names of all owners, officers, general partners, managers of limited liability companies, and all other ownership interests in either the applicant or owner. Only original notary accepted.

Property Owner Signature _____

Print Name _____

NOTARY	State of _____, County of _____
	This instrument was acknowledged before me by _____
	on _____.

	Notary Public

For Office Use Only	
CTMA#	
Accepted by	
Date	
SAM #	