

## Checklist

- Original signed & notarized application
- Fee (\$416 application fee, \$300 notification fee, additional \$1 per notice beyond 1,000 notices.) See filing schedule.
- Copy of most recent Assessor's Map showing subject street
- Approved list of possible street names
- CLV Fire Communications approved street name list
- Signed & notarized letter(s) of approval from every property owner adjacent to street proposed for change
- Map showing subject street and extent of proposed change (font size must be legible in 11"x17" format)
  - Vicinity map
  - Legend/north arrow/scale (each sheet)
  - Street names, intersections and ultimate right-of-way dimensions
- Justification letter
  - Will the proposed change have any adverse impacts on vehicular or pedestrian traffic?
  - Will the proposed change have any effect on emergency service routing or response time?
  - Why are you proposing to change the street name?

### Note the following condition of approval:

Applicant is responsible for replacing all existing street name signs in accordance with Public Works requirements.

## Submittal Process

Please email the completed application and required information to:

**planner@cityofhenderson.com**

- All files need to be legible and submitted in a PDF format.
- We can accept up to 25 MB per email.
- If your files are larger than that, email us and we can send you a link to the City's FTP site to upload the files for submittal.

# Street Name Change



## Application Form

Application Fee  
\$416  
Notification Fee  
\$300\*

*\*Additional \$1 per notice beyond 1,000 notices.*

## Community Development and Services

240 S. Water St.  
P. O. Box 95050  
Henderson, NV  
89009-5050

Phone: 702-267-1500

Fax: 702-267-1501

cityofhenderson.com





# Street Name Change

## Application Form

Street Name to be Changed \_\_\_\_\_

Project Location \_\_\_\_\_

Adjacent Assessor's Parcel Number(s) \_\_\_\_\_

Intent of this Request \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Related Applications \_\_\_\_\_

\_\_\_\_\_

<b>Applicant</b>	Name _____ Company _____
	Address _____ City _____
	State _____ ZIP Code _____ Phone ( ) _____ Email _____

<b>Contact Person</b>	Name _____ Company _____
	Address _____ City _____
	State _____ ZIP Code _____ Phone ( ) _____ Alternate Phone ( ) _____
	Email _____
The person listed as contact will be contacted to answer questions regarding this application, provide additional information when necessary.	

Applicant Signature \_\_\_\_\_

Print Name \_\_\_\_\_

<b>NOTARY</b>	State of _____, County of _____
	This instrument was acknowledged before me by _____
	on _____.
	_____ Notary Public

<b>For Office Use Only</b>	
<b>Accepted by</b>	
<b>Date</b>	