

## Checklist

- Original signed and notarized application
- Fee (\$5,000 application fee, \$300 notification fee, additional \$1 per notice beyond 1,000 notices)  
Only one notification fee is charged for multiple applications requiring notification for one project)  
See filing schedule
- Copy of deed
- Justification letter
  - Name of proposed project
  - Explanation of the intent of the application
  - Total length of time being requested or needed
  - Reason for extension
  - Explain why project was not completed during original approval time limitations
  - Provide status of any related permits or studies, include permit numbers
- Copy of original approval letter

# Extension of Time

(Marijuana)



## Application Form

Application Fee  
\$5000

Notification Fee  
\$300\*

*\* Additional \$1.00 per notice  
beyond 1,000 notices.*



## Community Development and Services

240 S. Water St.  
P. O. Box 95050  
Henderson, NV  
89009-5050

Phone: 702-267-1500

Fax: 702-267-1501

[cityofhenderson.com](http://cityofhenderson.com)



# Extension of Time (ME)

## Application Form

Project Name \_\_\_\_\_

Project Location \_\_\_\_\_

Assessor's Parcel Number(s) \_\_\_\_\_ SAM# \_\_\_\_\_

Existing Zoning \_\_\_\_\_ Comprehensive Plan Land Use \_\_\_\_\_ Gross Acres \_\_\_\_\_

Intent of this Request \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Related Applications \_\_\_\_\_

<b>Property Owner</b>	Name _____ Company _____		
	Address _____ City _____		
	State _____ ZIP Code _____ Phone ( ) _____ Email _____		
<b>Applicant</b>	Name _____ Company _____		
	Address _____ City _____		
	State _____ ZIP Code _____ Phone ( ) _____ Email _____		
<b>Contact Person</b>	Name _____ Company _____		
	Address _____ City _____		
	State _____ ZIP Code _____ Phone ( ) _____ Email _____		
	Fax ( ) _____ Alternate Phone ( ) _____		
<p>The person listed as contact will be contacted to attend staff reviews, answer questions regarding this application, provide additional information when necessary, and will receive a copy of the staff report prior to the Planning Commission meeting.</p>			
<b>Ownership Disclosure</b>	Please list all individuals and entities with an interest in the Applicant and the Owners. Said list should include, without limitation, any and all general partners, corporate officers and managers of limited liability companies with an interest in the Applicant and the Owner.		
	<b>Name</b>	<b>Relationship/Position</b>	<b>% of Ownership</b>

By signing this document I acknowledge that to the best of my knowledge the above list includes the names of all owners, officers, general partners, managers of limited liability companies, and all other ownership interests in either the applicant or owner. Only original notary accepted.

Property Owner \_\_\_\_\_

Print Name \_\_\_\_\_

<b>NOTARY</b>	State of _____, County of _____
	This instrument was acknowledged before me by _____
	on _____.
	_____
	Notary Public

<b>For Office Use Only</b>											
<b>Accepted by</b>											
<b>Date</b>											