

CITY OF HENDERSON FIRE SAFETY GUIDELINE

Effective Date: February 4, 2019

HFS# 007

Supersedes: All Others

Updated: March 13, 2019

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TITLE: MONITORING PERMIT CHECKLIST

PURPOSE:

This guideline is intended to provide guidance to those individuals submitting for a monitoring permit.

REFERENCE: 2018 IFC § 903.4.1 & § 907.6.6 as amended.
2016 NFPA 72
Fire Department Standard Operating Procedure EM-01 Responses – Fire and E.M.S.

RULES & REGULATIONS

I. GENERAL

1. The following minimum information must be provided for permit review of fire protection monitoring equipment. Installation shall not commence until approved documents are on-site:
 - A. Submit completed application and pay all required fees. Provide a minimum of two sets of documents with detailed letter on company letterhead and manufacturers equipment specification sheets.
 - B. Is the supervising station approved in writing by Henderson Fire Safety? All supervising stations must be approved prior to plan submittal. (see guideline HFS-006)
 - C. For supervising stations NOT located in Clark County, NV, provide the following:
 1. Name, address, telephone & fax number and contact person of company providing runner service
 - D. Specify the method of communication between the protected premises and supervising station:
 1. Digital Alarm Communicator Systems
 2. Two-way RF Multiplex Systems
 3. One-way Radio Alarm Systems

E. Specify the secondary means of transmission for Digital Alarm Communication Transmitter:

1. One-way radio system
2. Public cellular telephone service
3. A telephone line number

F. Specify the signals being monitored. Use ONLY the following terminology:

1. Water Flow Alarm - Notify FD
2. Fire Alarm - Notify FD ^{1,3}
3. System Trouble - Notify Subscriber ³
4. Supervisory - Notify Subscriber ^{1,3}
5. Other(s) - Notify Subscriber ^{1,3}
 - a. Duct Detectors – Supervisory Signal (2018 IFC § 907.3.1)
 - b. Area Smoke Detectors ^{1,2,3}, elevators, door release, etc.
 - c. High/Low Air Alarm
 - d. Kitchen Hood Extinguishing System ^{1, 2,3}
 - e. Special Extinguishing System
 - f. Hazardous Materials Alarm
 - g. Loss of Phase (Fire Pump Controller, Electric)
 - h. Pump Running (Fire Pump Controller, Electric or Diesel)
 - i. Phase Reversal (Fire Pump Controller, Electric)
 - j. Controller Switch-OFF Position
 - k. Controller Switch-MANUAL Position
 - l. Fire Pump/Controller Trouble, NFPA 20 § 12.4 (Diesel Pumps)
 - m. Knox Box Tamper
 - n. High/Low Water Level Alarm
 - o. High/Low Temperature Alarm
 - p. Emergency Responder Radio Coverage System

¹ Fire Department notification by supervising station permitted ONLY for: government buildings, schools (including public and private schools, daycare and preschool), and hospitals when premises is protected by a fire alarm system. (A fire alarm system is a system approved by the Fire Department which consists of both initiating devices per code and notification appliances throughout.) The fire department notification phone number is: 702-267-4913.

² Required to be interconnected to fire alarm system and dispatched as Fire Alarm ONLY when premises is protected by fire alarm system.

³ After 8 hours of non-restoral, notify Fire Safety Inspections via phone at 702-267-3930.

G. For each signal being monitored provide the following:

1. Party(s) to be contacted. (Indicate priority sequence)
2. Telephone number for each party(s) being contacted
3. Copies of data screen(s) from supervising station computer system documenting/ verifying the above required information