

CITY OF HENDERSON FIRE SAFETY GUIDELINE

Effective Date: July 1, 2014

HFS# 005

Supersedes: All Others

Updated: August 26, 2014

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TITLE: DIRECTORIES for APARTMENT &
CONDOMINIUM COMPLEXES

PURPOSE:

To provide standards for installation of the above.

REFERENCE: 2012 IFC 505.3 as amended

RULES & REGULATIONS

When required by the Fire Code, an approved permanent directory shall be provided.

- I. A directory may be required at complexes of more than two buildings, meeting any of the following circumstances:
 - A. The complex that has a range address example, 100-200 Lake Mead Drive
 - B. The complex has a single address for several buildings.
 - C. The front setback for any building which is not visible from both directions on the addressed street.
 - D. The side of the building facing the street from which it is addressed is not visible from both directions.
 - E. Buildings within a complex are addressed off of two or more streets.
 - F. As determined by the *Fire Code Official*, when unique complex layouts present a hazard to life and property.
- II. Submit a site plan showing directory locations and provide detailed shop drawings of all directories for review and approval prior to installation. All proposed graphics and text shall be at a readable scale.
 - A. Minimum specifications for all directories:
 1. A directory shall be placed at each entry to a complex
 2. The directory shall be of sufficient size to allow all information, verbiage and numbering to be easily read from the fire lane.
 3. The directory shall be internally or externally illuminated so as to be visible and readable at night.
 4. The directory shall identify all: buildings, apartments or space numbers.

5. The directory shall be designed to show buildings, apartments or spaces in relation to streets, drives or walkways they are serviced by.
 6. The owners or management group shall supply copies of the directory to the Fire Department on paper of sufficient size to be easily readably, but in no case less than 8½" by 11"paper.
 7. In addition to the information contained on the directories the printed copies shall also contain the locations of all: key boxes, fire alarm control panels, fire department connections and fire hydrants, provided for the protection of the complex.
 8. The owners or management group shall maintain the directory and update it whenever additions or alterations change the design of the complex; an updated copy shall be submitted to the Fire Department on paper of sufficient size to be easily readably, but in no case less than 8½" by 11"paper.
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