

**CITY OF HENDERSON  
BICYCLE ADVISORY COMMITTEE  
MINUTES  
April 24, 2013**

**I. CALL TO ORDER**

Scott Jarvis, Project Engineer III, called the meeting to order at 4:05 p.m., in the Council Chambers Conference Room, 240 Water Street, Henderson, Nevada.

**II. CONFIRMATION OF POSTING AND ROLL CALL**

Mr. Jarvis confirmed the meeting had been posted in accordance with the Open Meeting Law by posting the agenda three working days prior to the meeting at City Hall, Multigenerational Center, Whitney Ranch Recreational Center, and Fire Station No. 86.

Present: Chairman Richard Wimmer  
Ron Floth  
Nanette Hilton (arrived at 4:36 p.m.)  
Dawn Nielsen  
Steve Raucher (arrived at 4:13 p.m.)  
Paul Schmitt (arrived at 4:06 p.m.)  
Scott Seegmiller

Absent: None

Staff: Derek Allen, Planner  
Corey Clark, Recreation Services Manager  
Shari Ferguson, Asst. Parks and Recreation Director  
Brent Gunson, Assistant City Attorney  
Liz Halverson, Administrative Assistant II  
Scott Jarvis, Project Engineer III  
Jayne Mazurkiewicz, Recreation Superintendent  
April Parra, Minutes Clerk  
Erin Reisweg, Parks Design Technician  
Kathleen Richards, Public Information Officer

### **III. ACCEPTANCE OF AGENDA**

(Motion) Mr. Seegmiller introduced a motion to accept the agenda as presented. The vote favoring approval was unanimous. Chairman Wimmer declared the motion carried.

### **IV. APPROVAL OF MINUTES**

(Motion) Mr. Schmitt introduced a motion to accept the minutes of the March 27, 2013, Bicycle Advisory Committee meeting as presented. The vote favoring approval was unanimous. Chairman Wimmer declared the motion carried.

### **V. PUBLIC COMMENT**

There were no comments presented by the public.

### **VI. UNFINISHED BUSINESS**

#### **a. Review of Bicycle Friendly Community Application and Assignments**

The Committee members reviewed the Bicycle Friendly Community Application and the following comments were made regarding the various questions:

1. Scott Seegmiller: Research on specific improvements planned by the community this year.

Question 16: Mr. Seegmiller distributed the following documents: The 5 E's of Bicycle Planning, "What improvements do you have planned for the following year", and Question 16 and gave a brief summary. It was the consensus of the Committee that these items will be reviewed and will appear on a future agenda.

2. Dawn Nielsen: Research on training of professional drivers (taxi, bus) on sharing the road.

Question 44:

Ms. Nielsen detailed that there are specific instruction in both the regular driver's license handbook as well as the commercial driver's license handbook that contains information about bicycles and sharing the road. She noted that based on her research this question can be answered in the affirmative.

Ms. Nielsen will draft a paragraph and Mr. Floth will also provide input.

3. Assignment of new questions to Members to be discussed at the next meeting.

Question 56: Chairman Wimmer said he would talk to the bike shops regarding becoming a bike friendly business. Mr. Schmitt said he would make some contacts as well.

It was the consensus of the Committee that each member will recruit one bike-friendly business.

Question 47: Ms. Nielsen will work with Kathleen Richards, Public Information Officer, to promote a ride that is taking place in downtown Las Vegas on June 1, 2013.

Question 48: A discussion ensued regarding the best way to build the webpage and what information and links should be included on it. Chairman Wimmer and Mr. Seegmiller will work on this and will report out on their research.

## **VII. NEW BUSINESS**

### **a. Chairman/Committee Member Discussion of Ideas or Questions on Items that Might Improve the City's Bicycling Culture**

Chairman Wimmer suggested creating a system of routes including trails and bike lanes that would assist in riding in the City of Henderson.

It was the consensus of the Committee that this is something that is needed.

This item will be placed on a future agenda.

### **b. Staff Report**

Mr. Jarvis noted that the City of Henderson has contracted with an instructor for bicycle education; however, they are not offering free attendance to classes.

#### **1. City of Henderson Facility Permitting Process**

Corey Clark, Recreation Services Manager, and Jayne Mazurkiewicz, Recreation Superintendent, distributed some handouts and gave a presentation on the Trails Special Events Process. Areas of discussion included: Steps, Potentials for Delays, River Mountains Loop Trail, and McCullough Hills.

Responding to a question regarding the number of people necessary in order to obtain a permit, staff said it varies depending on other events

that may be happening simultaneously in the facility or area.

Ms. Hilton commented that she has concerns regarding the permitting process because it is so difficult and expensive. She suggested that the process be reviewed in an effort to streamline it.

Further discussion ensued regarding streamlining the permitting process.

2. Legislative Update

This item was continued to the next meeting.

3. City of Henderson owned soft surface trails in Anthem area

Erin Reisweg, Parks Design Technician, displayed a large map of the authorized and un authorized trails in the Anthem area.

Responding to a question by Ms. Nielsen regarding who is responsible for maintaining the trails, Ms. Reisweg said the trail itself and 20 feet out from the trail is the City's responsibility. Anything beyond the 20 feet is the Bureau of Land Management's (BLM) responsibility.

Discussion ensued regarding the condition of the trails and working with the BLM to improve and expand the trail system.

**VIII. PUBLIC COMMENT**

There were no comments presented by the public.

**IX. CHAIRMAN/MEMBER COMMENTS**

Mr. Schmitt inquired if the City of Henderson has considered advertising on NPR for cyclist events.

Mr. Jarvis said he can research and see if this is something that has been done or can be done.

Further discussion ensued regarding other means of advertising for cyclist events.

**X. SET NEXT MEETING**

The next meeting was scheduled for May 22, 2013, at 4:00 p.m.

**XI. ADJOURNMENT:**

There being no further business to be discussed, Chairman Wimmer adjourned the meeting at 6:04 p.m.

Respectfully submitted,

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April Parra,  
Minutes Clerk