



CITY OF HENDERSON COMMEMORATIVE BEAUTIFICATION COMMISSION AGENDA

Tuesday, October 8, 2013
6:00 p.m.
Meeting Inquiries: (702) 267-4090

Parks & Recreation Admin Office
105 W. Basic Road
Henderson, NV 89015

Notice to persons with special needs: For those requiring special assistance or accommodation to attend or participate in this meeting, arrangements for a sign language interpreter or services necessary for effective communication for qualified persons with disabilities should be made as soon as possible, but no later than 72 hours before the scheduled event. Listening devices are available for persons with hearing impairments.

Please contact the Monica Rivera at (702) 267-4090 or TTY: 7-1-1, **at least 72 hours in advance** to request a sign language interpreter. You may also submit your request by using [Contact Henderson](#).

The Chairman reserves the right to hear agenda items out of order, combine two or more agenda items for consideration, remove an item from the agenda, or delay discussion relating to an item on the agenda at any time. All items are action items unless otherwise noted.

Individuals speaking on an item will be limited to three (3) minutes and spokespersons for a group will be limited to ten (10) minutes.

Backup materials for agenda items can be found at:

[HTTP://WWW.CITYOFHENDERSON.COM/PARKS/COMMISSIONS/COMMEMORATIVE_BEAUTIFICATION_COMMISSION_MEETING_AGENDAS.PHP](http://www.cityofhenderson.com/parks/commissions/commemorative_beautification_commission_meeting_agendas.php)

To request backup materials, please contact Monica Rivera at (702) 267-4090.

I. CALL TO ORDER

II. CONFIRMATION OF POSTING AND ROLL CALL

III. ACCEPTANCE OF AGENDA (For Possible Action)

IV. PUBLIC COMMENT

Note: Items discussed under Public Comment cannot be acted upon at this meeting, but may be referred to a future agenda for consideration (NRS 241.020). Individuals speaking on an item will be limited to three (3) minutes and spokespersons for a group will be limited to ten (10) minutes.

V. UNFINISHED BUSINESS

VI. NEW BUSINESS

1. Introduction of Members and Guests (Information Only)
2. Approval of Minutes (For Possible Action)
3. Elections for Chair and Vice Chair (For Possible Action)

4. Urban Forestry Update (Information Only)
5. CBC Budget (For Possible Action)
6. Vote on Winterfest Sponsorship (For Possible Action)
7. Community Pride (For Possible Action)
8. Holiday Decorating Contest and Ceremony (For Possible Action)
 - a. Vote on Funds for Holiday Decorating Awards (For Possible Action)
9. Arbor Day/Make a Difference Day (For Possible Action)
 - a. Vote on Arbor Day Theme (For Possible Action)
10. Clean up Trailer (Information Only)
11. Banners and Flags (For Possible Action)
12. Volunteer Hours (Information Only)

VII. STAFF REPORT (Information Only)

VIII. PUBLIC COMMENT

Note: Items discussed under Public Comment cannot be acted upon at this meeting, but may be referred to a future agenda for consideration (NRS 241.020). Individuals speaking on an item will be limited to three (3) minutes and spokespersons for a group will be limited to ten (10) minutes.

VIII. CHAIRMAN/MEMBER COMMENTS

The Chairman and Members may speak on any subject under this section of the agenda. Chairman and Members may comment on matters including, without limitation, future agenda items, upcoming meeting dates, and meeting procedures. Comments made cannot be acted upon or discussed at this meeting, but may be placed on a future agenda for consideration by the Body.

IX. SET NEXT MEETING – November 12, 2013 – Parks and Recreation Administration Conference Room, 105 W. Basic Road, Henderson, NV 89015.

X. ADJOURNMENT

Posted prior to 9:00 a.m., Wednesday, October 2, 2013
at the following locations:
City Hall, 240 Water Street, 1st Floor Lobbies (2)
Multigenerational Center, 250 South Green Valley Parkway
Whitney Ranch Recreational Center, 1575 Galleria Drive
Fire Station No. 86, 96 Via Antincendio

Item 2 of Section VI

Commemorative Beautification
Commission

Minutes from September 10, 2013

**CITY OF HENDERSON
COMMEMORATIVE BEAUTIFICATION COMMISSION
MINUTES
September 10, 2013**

I. CALL TO ORDER

Chairman Casanova called the Commemorative Beautification Commission Meeting to order at 6:00 p.m., at 105 W. Basic Road, in the Parks and Recreation Administrative Office Conference Room.

II. CONFIRMATION OF POSTING AND ROLL CALL

Monica Rivera, Recording Secretary, confirmed the meeting had been posted in accordance with the Open Meeting Law by posting the agenda three working days prior to the meeting at City Hall, Multigenerational Center, Whitney Ranch Recreation Center, and Fire Station No. 86.

Present: Chairman John Casanova
Debra Jacobson
Ed Long
Denise Olsen

Absent: Rosa Herwick (excused)
Mary-Ellen McMullen (excused)
Kapua Maryuama

Staff: Kirk Niemand, Park Operations Manager
Joanne Wershba, Recording Secretary
Monica Rivera, Recording Secretary
Tedio Jackson, Minutes Clerk

Guest: Scott Majewski, Principal Planner

III. ACCEPTANCE OF THE AGENDA

(Motion) Mr. Long introduced a motion to accept the agenda as presented, seconded by Ms. Olsen. The vote favoring approval was unanimous. Chairman Casanova declared the motion carried.

III. PUBLIC COMMENT

There were no comments presented by the public.

IV. UNFINISHED BUSINESS

There was no Unfinished Business to be discussed.

VI. NEW BUSINESS

1. Introductions of Members and Guests

Everyone present introduced themselves.

2. Approval of Minutes: May 14, 2013 (For Possible Action)

(Motion) Mr. Long introduced a motion to approve the minutes of May 14, 2013, as presented, seconded by Ms. Olsen. The vote favoring approval was unanimous. Chairman Casanova declared the motion carried.

3. Neighborhood Enhancement – Scott Majewski (Information Only)

Scott Majewski, Principal Planner, gave a PowerPoint presentation entitled “Enhancing our Maturing Neighborhoods.” He noted that Councilman Marz spearheaded this effort for staff to find ways to address block wall deterioration and lack of landscaping in older neighborhoods. He showed various photographs and explained that some of the issues can be addressed through Code Enforcement. He reviewed an inventory of existing City Programs and proposed solutions. The biggest obstacle is lack of funding and block wall maintenance is the biggest issue. He also reviewed program hurdles and enhancements that were completed on four main thoroughfares.

Mr. Majewski reported that the Council asked staff to reach out to committees to get ideas or assistance with this process and help solve these issues. Commission members are encouraged to discuss these issues with communities to get their input.

Ms. Jacobson commented on the importance of knowing how old the block walls are to determine whether they should be fixed or rebuilt.

Mr. Majewski replied that staff needs to determine the structure and age of the walls. One of the main problems is water irrigation deteriorating the walls. He noted that building codes have changed, which also impacts what should happen with the walls. Staff is working with masonries and bricklayers unions to get their professional input, and staff is also working on developing a pilot program for some of the block walls.

Mr. Long suggested that a viable solution for some senior residents may be to consider reverse mortgage to get funding for home improvements.

4. Urban Forestry Update (Information Only)

There was no new information to report on Urban Forestry.

5. CBC Budget (For Possible Action)

a. Review F/Y 2013 Budget

Kirk Niemand, Park Operations Manager, distributed and reviewed the CBC F/Y 2013 Budget Summary report. He noted that due to so many donations last year, almost \$7,000.00 will be rolled forward.

6. Subcommittees (For Possible Action)

a. Community Pride Award

There was no new information to report on the Community Pride Award.

b. Holiday Decorating

i. Discuss Holiday Decorating Contest and Ceremony (Information Only)

Staff distributed the Holiday Decorating Contest entry fliers for the members to review. This item will be further discussed at the next meeting.

- c. Arbor Day/Make a Difference Day**
 - i. Vote on Funds for Make a Difference Day (For Possible Action)**

Mr. Niemand reported that no funds for Make a Difference Day are needed at this time as they have a donor for the plant materials. Staff can use any support from the members to volunteer for the project on October 26, 2013, at Cornerstone Park from 8:00 am to 10:00 am. The project will consist of planting shrubs and trees to create a habitat for birds.

- ii. Discuss Arbor Day Theme (Information Only)**

Staff distributed a handout with a list of possible Arbor Day themes for 2014. Members were encouraged to review the list and be prepared to vote on a theme at the next meeting.

Mr. Long suggested staff send out an email asking the Commission members to pick their top three themes to be considered at the next meeting.

Due to concerns regarding violating the Open Meeting Law through email communication, members will present their top three themes at the next meeting to be considered for a vote.

Staff suggested that all commission members attend Open Meeting Law training scheduled for September 19, 2013, in the City Council Chambers. This training will review new laws and guidelines recently passed by the Legislature.

- d. Clean up Trailer**

Mr. Niemand reported that the clean-up trailer is getting a new makeover with graphics on the sides, front, and back. This wrapping should be completed by the end of next week and staff will distribute photographs at the next meeting.

- e. Banners and Flags**

Kirk Niemand, Park Operations Manager, said fall banners will soon replace the summer banners. Cultural Arts and Tourism staff are in charge of the new banners on Water Street depicting people serving in the military. When the servicemen come home, that banner will be presented to the family. Staff and the commission members will work on instituting new banners from the CBC.

Regarding the banner contest program discussed last year, staff is still researching this issue and wants to establish a process, criteria, and a scope of project on how to implement this program. There are many details to identify and staff needs to determine where more banners would be located.

Mr. Long said he envisioned this program like the Arbor Day posters. His first consideration was high schools participating in such a contest.

Chairman Casanova commented that businesses in the community may be willing to donate funds to sponsor the banners.

Mr. Niemand said staff also needs to consider if there is enough staff to maintain new poles. An item will be placed on the next agenda to further discuss specific criteria for a banner contest.

7. Volunteer Hours (Information Only)

Chairman Casanova report three volunteer hours; and Ms. Olsen and Mr. Long, reported zero hours.

VII. STAFF REPORT

Staff reported that the Ironman event held this past Sunday was very successful.

Horizon Crest Park, which is located at Horizon Ridge Parkway and Annet Street, is coming on line soon. This park is unique by having a Southern Nevada Water Authority reservoir and NV energy transfer station on site, as well as large multi-purpose fields and three large dog parks.

VIII. PUBLIC COMMENT

There were no comments presented by the public.

IX. CHAIRMAN/MEMBER COMMENTS

Mr. Long suggested that the \$7,000.00 rolled over from this year can be budgeted for the banner design contest.

Mr. Neimand commented that this item needs further discussion before designating funds for this contest.

Chairman Casanova thanked Joanne Wershba for her support of the CBC and he welcomed Monica Rivera.

Chairman Casanova reported that the Arbor Day poster calendars were completed by Tronox and were distributed to all elementary schools. Staff noted that Tronox will present the Arbor Day poster calendars to City Council at a future City Council meeting.

X. SET NEXT MEETING

The next regular meeting is scheduled for October 8, 2013, at 6:00 p.m., in the Parks and Recreation Administration Building.

XI. ADJOURNMENT

There being no further business to come before the Commission, Chairman Casanova adjourned the meeting at 7:17 p.m.

Respectfully submitted,

Tedie Jackson, Minutes Clerk

Item 10 of Section VI

Commemorative Beautification
Commission

Clean up Trailer Photos



Help Keep
Henderson Beautiful

City of Henderson
Community Clean-Up Trailer

Call (702) 267-4027

City of Henderson
Community Clean-Up
(702) 267-4027

