

0071

HENDERSON POLICE DEPARTMENT

EVENT REQUEST FORM

REFER TO HPD POLICY AND PROCEDURE DM0449, COMMUNITY RELATIONS, FOR INFORMATION

All requests must be received a minimum of 2 weeks prior to the event date. Please explain all event details within the form.

FAX the completed form to: 702-267-4591 or Mail to: Henderson Police Department, Attention: Community Relations Bureau, P.O. Box 95050, 1300 W. Sunset Road, #1229, Henderson, NV 89009

An officer will contact you prior to your event date.

Community Relations DOES NOT provide private security enforcement.

To arrange officers for PAID PRIVATE SECURITY please contact Officer Murphy at 702-267-4593.

Name of Event:

Event Date:

Times: From: [] a.m. [] p.m. To: [] a.m. [] p.m.

Event Location:

Organization:

Contact Person:

Position:

Phone: Work: [] Home: [] Cell: [] FAX: [] Apt # []

Address:

City: [], NV Zip: [] E-Mail: []

Intended Audience:

Children [] Grade Level [] Ages [] # Adults []

Briefly describe your program request:

DO NOT WRITE BELOW THIS LINE -- FOR OFFICE USE ONLY

Date Received: [] R-Number: [] RequestType: [] RS [] BS [] JS [] SS [] OTHER []

Assigned Officer(s): [] W [] AS [] OT []

Contact Confirmed: [] Y [] N Date Confirmed: [] Date Posted Groupwise: [] Posted Calendar: []

Notes: []

Completed: [] Y [] N If "No" - Reason: []