

Henderson Firefighter Recruitment

Frequently Asked Questions



1. How do I get started?

Visit JoinHendersonFire.com to learn more about the job, the department, and the hiring process.

We will update the website periodically throughout the year, be sure to check back frequently.

2. When can I apply for the position?

It is anticipated that the City of Henderson will be accepting applications during the first quarter of 2019. You can fill out a job interest card at JoinHendersonFire.com or www.cityofhenderson.com/human-resources/city-employment and when the recruitment opens you will receive an email letting you know that we are now accepting applications. Once the recruitment is open you can apply using the same link.

3. What are the minimum requirements to become an entry level Firefighter?

- Graduation from high school or the equivalent
- Must be 18 years of age at the time of the written examination for Firefighter
- Must possess and maintain a valid Nevada or "border state" driver's license, as defined by NRS 483
- Must possess a current certificate as an Emergency Medical Technician or above at time of the assessment for Firefighter (specific information will be located on the job posting)
- Must possess or obtain one of the following certifications at the time of the final offer of employment:
 - Southern Nevada Health District EMT certification or above
 - A State of Nevada EMT certification or above
 - A National Registry Certification as an EMT or above
- Must successfully complete cadet academy within time limits established by the Fire Department as a condition of continued employment, to include obtaining a State of Nevada Firefighter II Certificate and Southern Nevada Health District licensure as an EMT or above

4. When do I need to have my EMT certification?

The job announcement will list the exact date when you will need to provide your EMT certification.

Please note: a course completion certificate is not sufficient; candidates must have passed a certification examination from a local jurisdiction, state authority or National Registry.

5. Where can I learn more about obtaining my EMT?

Click [here](#) for information on obtaining your EMT certification.

6. If I have applicable certifications and/or licenses, how and where do I submit them?

You would submit copies of your certifications and/or licenses with you application. Instructions on how to attach these will be provided to you on the job announcement.

7. Do I need to live in Henderson to apply?

No, you do not need to live in Henderson to apply. However, Firefighters hired after July 1, 2014 must reside within Clark County, Nevada within one year of the date of hire.

8. Do I need a valid Nevada or “border state” driver license to apply?

No, you do not need to have a valid Nevada or “border state” driver license to apply but you must have a valid driver license. If selected, you must have a valid Nevada or “border state” driver license within 30 days of the start of the academy.

9. Where and when will the Firefighter Assessments be administered?

The job announcement will list the dates of the assessments. These assessments are held in the Vegas Valley.

10. How much does the Firefighter Written Exam cost?

The written examination usually costs around \$25 - \$35.

11. What kind of test is the Firefighter Written Exam?

The Firefighter Written Exam is a written test that is administered in a group setting. Subjects the candidates may be tested on are reading comprehension, tool identification, basic math, grammar, reasoning, and spelling.

12. Are there suggested study references for the Firefighter Written Exam?

Although written exams are subject to change from recruitment to recruitment, these study materials were used for the last two Firefighter written exams:

- Firefighter Exam Preparation Book by Norman Hall. 2nd Edition. ISBN 13: 978-1-58062-932-4
- Firefighter Exam by Learning Express. 5th Edition. ISBN 13: 978-1-57685-923-0
- Firefighter Exams by McGraw-Hill Education. 2nd Edition. ISBN 978-0-07-183500-8
- Firefighter Candidate Exams by Barron's. 7th Edition. ISBN 978-1-4380-0131-9

Study materials are typically listed on the job announcement.

13. Where can I find these study materials?

These materials are sold by multiple vendors. You can do an internet search to find the best option for you.

14. I am a veteran. Will I receive veteran's preference points?

No, the City of Henderson does not give veteran's preference points.

15. What is the Candidate Physical Ability Test (CPAT)?

The CPAT is a sequence of 8 events requiring you to progress along a predetermined path from event to event in a continuous manner. This test was developed to allow fire departments to obtain pools of trainable candidates who are physically able to perform essential job tasks at fire scenes. The CPAT is a pass/fail event based on a total test time. Candidates will be required to submit a valid and recent CPAT card during the assessment process. Additional information (including dates) will be provided in the job announcement. To view a description and video of the events, go to <https://www.csn.edu/cpattesting>.

16. When must I submit a Pass CPAT card/notice?

This information will be listed in the job announcement.

17. Where can I take the CPAT and what is the cost?

For your convenience, the College of Southern Nevada operates an indoor CPAT facility in Las Vegas. The cost of the CPAT is \$150. Go to <https://www.csn.edu/cpattesting> for additional information about their CPAT facility and for scheduling.

18. What if I cannot afford the Written Exam or CPAT assessment fees?

Applicants who cannot afford the CPAT and/or written examination fee may apply for a fee waiver. Information regarding these waivers will be listed once the job posting is open. NOTE: submitting a fee waiver does not exempt the candidate from any portion of the assessment process.

19. What is an eligibility list and when does it expire?

An eligibility list is a list of candidates who have met the minimum requirements of the position, passed the required assessments, and have been identified as potential candidates for the Firefighter and Firefighter Trainee positions. Eligibility lists may be used to fill vacancies for the Firefighter and Firefighter Trainee classifications for up to one (1) year.

20. What is a Firefighter Trainee?

Firefighter trainees are part-time employees for the City of Henderson Fire Department who are hired to fill anticipated vacancies in the Firefighter ranks. Firefighter Trainees attend a City-sponsored Firefighter training academy and receive fire services training to prepare for the position of Firefighter.

After successfully graduating the Firefighter training academy, Firefighter Trainees work approximately 24 hours per week, working in various divisions of the Fire Department until Firefighter positions open. While employed as a Firefighter Trainee, incumbents may be transferred to a full-time, Firefighter position, if available.

Firefighter Trainees will not respond to emergencies as a Firefighter. This will only occur if the PT Firefighter Trainee becomes a full-time Firefighter.

21. How do I get hired as a Firefighter Trainee?

Firefighter Trainee positions will be chosen from the Firefighter eligibility list.

22. What does the background process include?

Employment is contingent upon successful completion of a pre-employment drug and alcohol screening, medical exam, psychological exam and background process which may include a review of your criminal history, and driving record.

23. If I have further questions, who can I contact?

Please email all questions to HFDJobs@cityofhenderson.com.

24. Where can I learn more about Henderson Fire?

You can learn more about Henderson Fire at <http://www.cityofhenderson.com/fire/home>.