

2019 City of Henderson Municipal Election



# Candidate Guide



## Offices Up for Election:

- City Council Ward I, Ward II and Ward IV
- Municipal Court Judge, Department I

## Filing Dates

Tuesday, January 22-Thursday, January 24  
Monday, January 28-Thursday, January 31  
8am-5pm

## Filing Officer

Sabrina Mercadante, MMC  
City Clerk  
City of Henderson  
240 S. Water St.  
Henderson, NV 89015

# Table of Contents

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Contact Information..... 2	2019 Important Dates.....8
Election Official/Filing Officer	
Secretary of State Elections Department	
State of Nevada Commission on Ethics	Early Voting Opportunities .....9
Clark County Election Department	Vote by Mail
	Vote Early
Overview.....3	
Chartered City	Vote on Election Day.....10
Elected Official Position Descriptions	Vote Centers
Wards and Precincts	
Municipal Election Definitions	City Budget & Appointed Officials .....11
Declaring Candidacy .....4	City Budget Overview
Candidate Filing Dates	Appointed Officials
Filing Officer & Location	VoteHendersonNV.com
Cost of Filing	
Council Salaries	Electioneering/Campaigning..... 12
Qualified Elector Definition	Electioneering Restrictions
Offices up for Election /Qualifications	Electioneering/Campaigning Protocol
for Mayor	
for Council Member	Temporary Off-Premises Election Signs.....13
for Municipal Court Judge	Definition
Mayor and Council Members Not to Hold Other Office	Election Signs Require a Permit
	Size
	Location
	Time Allowed; Removal
	NDOT Contact Information
Campaign Reports.....5	
Campaign Contributions and Expenses Reports	General Information .....14
& Nevada Financial Disclosure Statements	Candidate Names on Official Ballot
Acknowledgement of Ethical Standards	At-Large Voting
Reports are Public Record	Candidates Receiving over 50 Percent in the Primary Election
Special Requirements for Judicial Candidates	Candidates - General Election Ballot
Campaign Laws	Election Night Tabulation
Reports are Subject to Civil Penalties	Canvass of Primary and General Election
Elected Official Benefits.....6	
Insurance	Voter Registration Information.....15
Retirement	Register to Vote Online
Voluntary Benefits	Register to Vote In Person
	Register to Vote by Mail
Statutes & Regulations.....7	Close of Voter Registration
Nevada Revised Statutes	
Nevada Administrative Code	
Henderson City Charter	
Henderson Municipal Code	

# Contact Information

The City Clerk is the filing officer for City of Henderson municipal elections and also administers the municipal election process.

The Secretary of State and Nevada Commission on Ethics are responsible for prescribing campaign reporting forms for municipal candidates, and the Clark County Election Department supports the process through voter registration, equipment contract services and temporary election staffing.

## **Election Official/Filing Officer**

Sabrina Mercadante, MMC, City Clerk  
City of Henderson  
240 S. Water St.  
Henderson, NV 89015  
Phone: 702-267-1414  
Fax: 702-247-1401  
Sabrina.Mercadante@cityofhenderson.com  
VoteHendersonNV.com

## **Secretary of State Elections Department**

101 North Carson St., Suite 3  
Carson City, NV 89701-4786  
Phone: 775-684-5705  
nvsos.gov

## **State of Nevada Commission on Ethics**

704 W. Nye Ln., Suite 204  
Carson City, NV 89703  
Phone: 775-687-5469  
ethics.nv.gov

## **Clark County Election Department**

965 Trade Dr., Suite A  
North Las Vegas, NV 89030  
Phone: 702-455-VOTE (8683)  
clarkcountynv.gov

## Chartered City

Incorporated in 1953, the City of Henderson received its charter in 1965 from the Nevada State Legislature. The City Charter established a council/manager form of government, in which the Mayor and Council are vested with the legislative power of the city.

## Mayor and Council Members

The Mayor and four City Council members are nonpartisan offices voted on at large. One council member resides in each ward. The Mayor can reside in any ward and serves as a member of the City Council and presides over its meetings. A Mayor pro tem is appointed by members of the City Council each year and performs the duties of the Mayor during the Mayor's absence. The Mayor and City Council take action on all land use issues, expenditures of city funds, city ordinances, business licenses, and various matters as set forth in the City Charter.

## Municipal Court Judges

There is a Municipal Court of the City which consists of three departments. Each department must be presided over by a Municipal Judge and has such power and jurisdiction as is prescribed in chapters 5 and 266 of Nevada Revised Statutes.

## Wards and Precincts (Henderson City Charter Section 1.040)

The city must be divided into four wards, which must be as nearly equal in population as can be conveniently provided, and the territory comprising each ward must be contiguous. The boundaries of wards are established and changed by ordinance. The boundaries of wards are changed whenever the population, as determined by the city's demographer and as revised figures are provided by the Planning Department of the city, in any ward exceeds the population in any other ward by more than 5 percent. The 2018-2019 ward map was effective July 31, 2018, and is included in the Candidate Packet.

## Municipal Elections

Henderson municipal elections are held in odd-numbered years. Elections for the offices of the Mayor, Ward III Council member, and a Municipal Court Judge are conducted in one election year, while the Council members from Ward I, II, and IV and another Municipal Court Judge are elected in subsequent municipal election years. The Mayor and Council members are elected for four-year terms, and Municipal Court Judges are elected for six-year terms.

## Henderson

### Municipal Elections are:

NONPARTISAN - Residents may vote for any candidate on the ballot, regardless of party affiliation.

AT LARGE: Residents may vote for any candidate on the ballot, regardless of the ward they live in.

The primary election must be held on the Tuesday after the first Monday in April of each odd-numbered year.

Pursuant to the Charter, when any candidate for office receives a majority of votes cast in the Primary Election, the candidate must be declared elected and no general election will be held.

If required, municipal general elections must be conducted on the second Tuesday after the first Monday in June of each odd-numbered year.

# Declaring Candidacy

## Candidate Filing Dates

Tuesday, January 22-Thursday, January 24, and Monday, January 28-Thursday, January 31  
8am-5pm

## Filing Officer & Location

Sabrina Mercadante, MMC  
City Clerk  
Henderson City Hall  
240 S. Water St.  
Henderson, NV 89015

## Cost of Filing

All candidates for the office of Mayor, Council member or Municipal Judge shall pay a filing fee of \$100 payable to the City of Henderson at the time of filing.

## Council Salaries

For details, please refer to Henderson Municipal Code Chapter 2.01.

## Qualified Elector

A qualified elector is any person who is 18 years of age, is a United States citizen and who has resided in this state and in the county at least 30 days preceding the election at which he desires to vote, and who is registered as required by law.

## Offices up for Election/Qualifications:

### Mayor (Henderson City Charter Section 2.010)

- Must be a qualified elector
- Must be a bona fide resident of the City of Henderson for a period of at least twelve months immediately preceding the last day for filing a declaration of candidacy (01/31/2019) for the office

### Council Member (Henderson City Charter Section 2.010)

- Must be a qualified elector
- Must be a bona fide resident of the City of Henderson for a period of at least twelve months immediately preceding the last day for filing a declaration of candidacy (01/31/2019) for the office
- Must be a resident of the ward which he represents for at least 30 days immediately preceding the last day for filing a declaration of candidacy (01/31/2019) for the office

### Municipal Court Judge (Henderson City Charter Section 4.020 & NRS 5.020)

- Must be a qualified elector
- Must be a bona fide resident of the City of Henderson for a period of at least twelve months immediately preceding the last day for filing a declaration of candidacy (01/31/2019) for the office
- Must have not ever been removed or retired from any judicial office by the Commission on Judicial Discipline
- Must devote his or her full time to the duties of his or her office and must be a duly licensed member, in good standing, of the State Bar of Nevada.

## Mayor and Council Members Not to Hold Other Office

### (Henderson City Charter Section 1.080)

The Mayor and Council members shall not hold any other elective office with the State of Nevada or any of its political subdivisions or any other employment with the city, except as provided by law, as a member of a board or commission which is ancillary to the office which he holds or as a member of the board of trustees of a county school district, be elected or appointed to any office created by or the compensation for which was increased or fixed by the City Council, until one year after the expiration of the term for which he was elected. Any person holding any office prescribed by the above shall automatically forfeit his office as Mayor or Council member.



# Campaign Reports

## Campaign Contributions and Expenses Reports & Nevada Financial Disclosure Statements

Campaign Contributions and Expenses Reports and Financial Disclosure Statements are required to be filed electronically with the Secretary of State's office at [nvsos.gov](http://nvsos.gov).

### Campaign Contributions and Expenses Reports (NRS 294A.120)

Every candidate for municipal office must report all campaign contributions and expenses. Candidates are required to file all reports regardless if they withdraw their candidacy, receive no contributions, have no expenses, lose the primary election, or their name does not appear on either the primary nor the general election ballot. See page 8 for report deadlines.

### Financial Disclosure Statement (NRS 281.561 & 281.571)

A candidate for public office shall file a financial disclosure statement not later than the 10th day after the last day to qualify as a candidate for the office. The statement must disclose the required information for the full calendar year immediately preceding the date of filing and for the period between January 1 of the year in which the election for the office will be held and the last day to qualify as a candidate for the office. The statement must disclose sources of income, any interest in real property, each creditor, any gifts (\$200+) received from a donor, and any business entities involved with.

### Acknowledgment of Ethical Standards (NRS 281A.500)

Elected officials must file an Acknowledgment of Statutory Ethical Standards within 30 days of taking office:

Nevada Commission on Ethics  
704 W. Nye Lane, Suite 204  
Carson City, Nevada 89703  
[ethics.nv.gov](http://ethics.nv.gov).

### Reports are Public Record

Anyone may inspect completed reports at the office where they were filed. They are also available online at [VoteHendersonNV.com](http://VoteHendersonNV.com).

### Special Requirements for Judicial Candidates

The Nevada Code of Judicial Conduct, included in the Supreme Court Rules, sets time constraints on the period during which a judge or candidate for judicial office may solicit contributions. Please note that some judicial offices are subject to different contribution limits. Refer to the Nevada Code of Judicial Conduct and Canon Five of the Nevada Supreme Court Rules for details.

## Campaign Laws

Chapter 294A of the Nevada Revised Statutes addresses campaign practices. The Office of the Henderson City Clerk does not provide legal advice or opinions. Candidates should consult their legal counsel for interpretation or additional information.

## Reports are Subject to Civil Penalties

(NRS 281.581 and NRS 294A.420)

Late campaign reports are subject to court costs, attorneys' fees, and civil penalties:

### Statement of Financial Disclosure Penalty Schedule (NRS 281.581):

#### Days Late

1-10.....	\$25
11-20.....	\$50
21-30.....	\$100
31-45.....	\$250
45 or more.....	\$2,000
(or not filed)	

### Annual Campaign Contribution and Expense Reports Penalty Schedule (NRS 294A.420):

#### Days Late

1-7.....	\$25/day
8-15.....	\$50/day
15 or more.....	\$100/day

# Elected Official Benefits

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## Insurance

- Health Insurance: Medical, Prescription, Dental, Vision.
- Employer paid Term Life Insurance - \$50,000 or one times annual salary, whichever is higher.
- Medicare – Elected Official and City each pay 1.45%.
- Employee Assistance Program.

## Retirement

- Mayor and Council - Employer paid membership in the State of Nevada Public Employees Retirement System (PERS), if eligible for participation.
- Municipal Court Judges may be eligible for membership in the Judicial Retirement System of Nevada (JRS).
- If not eligible for PERS or JRS, an equivalent contribution to an IRC 457 deferred compensation plan.
- No Social Security tax on Elected Official's wages.

## Voluntary Benefits

- IRC 457 Deferred Compensation Plan
- IRC 401A Deferred Compensation Plan (new Elected Officials only)
- Supplemental Term Life Insurance
- Cancer/Catastrophic Illness Insurance
- IRC125 Flexible Spending Account
- Employee Network Membership
- 529 College Savings Plan

# Statutes & Regulations

## Nevada Revised Statutes (NRS)

### TITLE 24—ELECTIONS

- **Chapter 293**  
Elections
- **Chapter 293B**  
Mechanical Voting Systems
- **Chapter 293C**  
City Elections
- **Chapter 293D**  
Uniformed Military and Overseas Absentee Voters Act
- **Chapter 294A**  
Campaign Practices
- **Chapter 295**  
Certain State and Local Ballot Questions
- **Chapter 306**  
Recall of Public Officers

The complete text is available online at [www.leg.state.nv.us/NRS/](http://www.leg.state.nv.us/NRS/).

## Nevada Administrative Code (NAC)

- **Chapter 293**  
Elections
- **Chapter 293B**  
Mechanical Voting Systems
- **Chapter 293C**  
City Elections
- **Chapter 293D**  
Uniformed Military and Overseas Absentee Voters Act
- **Chapter 294A**  
Campaign Practices
- **Chapter 295**  
Initiative and Referendum
- **Chapter 306**  
Recall of Public Officers

The complete text is available online at [www.leg.state.nv.us/NAC/](http://www.leg.state.nv.us/NAC/).

## ADDITIONAL RESOURCES

**Henderson  
City Charter**  
Articles 1-5

**Henderson  
Municipal Code**  
Title 2 –  
Administration and  
Personnel

Section 2.08 –  
Elections

**The Henderson  
City Charter and  
Municipal Code  
are available at  
[cityofhenderson.com/  
city\\_clerk](http://cityofhenderson.com/city_clerk).**



# 2019 Important Dates

<b>Tuesday, January 15</b>	Annual Campaign Contributions and Expenses Report filed online with the Secretary of State (NRS 294A.120)
<b>Tuesday, January 22</b>	First day to file candidacy: 8am-5pm
<b>Thursday, January 31</b>	Last day to file candidacy: 8am-5pm
<b>Tuesday, February 5</b>	Last day to withdraw candidacy
<b>Monday, February 11</b>	Deadline for all candidates to file a Financial Disclosure Statement form with the Secretary of State (NRS 281.561)
<b>Saturday, March 2</b>	Last day to register to vote for the Primary Election without appearing in person at the Office of the City Clerk or online.
<b>Sunday, March 3- Tuesday, March 12</b>	Ten-day period for in-office voter registration or updates in the Office of the City Clerk ( <i>see sidebar on page 15 for detailed schedule</i> )
<b>Saturday, March 16- Friday, March 29</b>	<b>PRIMARY ELECTION EARLY VOTING</b> Please refer to page 9 for early voting details.
<b>Tuesday, March 26</b>	Last day the Clark County Election Department and the Office of the City Clerk will accept mail ballot requests through 5pm
<b>Tuesday, April 2</b>	<b>PRIMARY ELECTION DAY</b> Election Day Vote Centers are open from 7am-7pm
<b>Monday, April 15</b>	Campaign Contributions and Expenses Report #1 filed online with the Secretary of State (NRS 294A.120)
<b>Saturday, May 11</b>	Last day to register to vote for the General Election without appearing in person at the Office of the City Clerk or online.
<b>Sunday, May 12- Tuesday, May 21</b>	Ten-day period for in-office voter registration or updates in the Office of the City Clerk ( <i>see sidebar on page 15 for detailed schedule</i> )
<b>Saturday, May 25- Friday, June 7</b>	<b>GENERAL ELECTION EARLY VOTING</b> Please refer to page 9 for early voting details.
<b>Tuesday, June 4</b>	Last day the Clark County Election Department and the Office of the City Clerk will accept mail ballot requests through 5pm.
<b>Tuesday, June 11</b>	<b>GENERAL ELECTION DAY</b> Election Day Vote Centers are open from 7am-7pm
<b>Tuesday, June 18</b>	Newly elected officials sworn-in and commence duties.
<b>Monday, July 15</b>	Campaign Contributions and Expenses Report #2 filed online with the Secretary of State (NRS 294A.120)
<b>Tuesday, October 15</b>	Campaign Contributions and Expenses Report #3 filed online with the Secretary of State (NRS 294A.120)
<b>Wednesday, January 15, 2020</b>	Campaign Contributions and Expenses Report #4 filed online with the Secretary of State (NRS 294A.120)

# Early Voting Opportunities

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## Vote by Mail

Mail ballot request forms must contain the following information:

- Full name
- Election for which you are requesting a mail ballot
- Preference of English, Spanish or Tagalog version
- Residential address, and the address at which you would like to receive your ballot
- Handwritten signature

You may write your own letter, request a form from the Clark County Election Department at 702-455-6552, or print a prefilled form out by logging in to the Registered Voter Services prompt at [www.clarkcountynv.gov/election](http://www.clarkcountynv.gov/election).

After properly completing your request, email, mail, or fax it to:

Clark County Election Department  
PO Box 3910  
Las Vegas, NV 89127-3910  
MailBallotRequest@ClarkCountyNV.gov  
702-455-2831 (fax)

## Mail ballot request deadlines:

**2019 Primary Election**  
Tuesday, March 26

**2019 General Election**  
Tuesday, June 4

## Vote Early

The period for early voting by personal appearance begins the third Saturday preceding a primary or general election and extends through the Friday before Election Day.

**2019 Primary Election**  
Saturday, March 16-Friday, March 29

**2019 General Election**  
Saturday, May 25-Friday, June 7

## Early Voting Locations

**City of Henderson Office of the City Clerk**  
240 Water St.  
Monday-Thursday 8am-5pm  
*Closed Memorial Day*

**Galleria at Sunset**  
1300 W. Sunset Rd.  
Lower level, Kohl's Court  
Monday-Saturday 10am-7pm  
Sunday 11am-6pm

**Neighborhood Locations**  
Open 9am-5pm  
The neighborhood schedule will be available January 2019. Please view at [VoteHendersonNV.com](http://VoteHendersonNV.com).

# Vote on Election Day

## Vote Centers

- **Black Mountain Recreation Center**
- **Galleria at Sunset**
- **Green Valley Library**
- **Henderson City Hall**
- **Henderson Multigenerational Center**
- **Heritage Park Senior Facility**
- **Robert and Sandy Ellis Elementary**
- **Sun City Anthem Center**
- **Sun City MacDonald Ranch**



## Vote Centers

### *Experience Convenience in Election Day Voting!*

Vote centers are non-precinct based locations similar to early voting. The sites are fewer in number than precinct-voting stations and centrally located to major population centers (rather than among many residential locations). Registered voters are entitled to cast a ballot at any vote center without regard to the precinct, ward or City in which they reside to provide various opportunities to vote near work, home, or en route to and from all areas of the city. The sites have been chosen based on ease of access, community familiarity, and parking availability. Henderson voters may now vote at any Vote Center with in Clark County.

### **2019 Primary Election Day**

**Tuesday, April 2**

**7am-7pm**

### **2019 General Election Day**

**Tuesday, June 11**

**7am-7pm**

**For Election Day Vote Center addresses and site specifics,  
please refer to [VoteHendersonNV.com](http://VoteHendersonNV.com).**

# City Budget & Appointed Officials

## City Budget Overview

The City's financial plan is developed in alignment with projected available resources and is presented by function within each fund. The Fiscal Year 2019 total budgeted revenue and other financing sources for all funds, excluding transfers in, is \$554.4 million and total budgeted expenditures excluding transfers out amount to \$568.8 million. The budgeted ending balances for Governmental Funds, including the General Fund, total \$113.5 million, consisting primarily of resources dedicated to ongoing capital projects and reserves.

The Redevelopment Agency is a component unit of the city. The total budgeted revenue for Fiscal Year 2019 is \$13.9 million with \$20.1 million in expenditures. The fund balance at the end of Fiscal Year 2019 is estimated to be \$18.6 million.

The General Fund is the largest of the city funds and includes the budget necessary to provide the city's core services and day-to-day activities. General Fund revenues, including transfers, are projected to be \$270.0 million. Total General Fund expenditures and transfers out are expected to be \$269.5 million, a 6.7% increase over the previous year. Approximately 57% of the General Fund expenditures support public safety services for our community. The General Fund Ending Fund Balance is projected to be \$26.6 million, or 9.8% of the General Fund's budgeted revenue.

The city has 21 active Governmental Funds excluding the General Fund. Governmental Funds account for proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. For Fiscal Year 2019, revenue and other financing sources are projected at \$65.3 million and total expenditures and other uses are projected at \$81.1 million. The budgeted ending balances for these funds are \$87.0 million.

The budget also contains 12 Proprietary Funds with estimated revenues and other sources of \$229.9 million and expenditures and other uses of \$227.9 million. These funds are used to account for services provided to internal departments on a cost-reimbursement basis or operations that are financed and operated in a manner similar to private business enterprises.

## Appointed Officials

The three city officers appointed by the City Council are: City Manager, City Attorney, and City Clerk. These officers are directly responsible to the City Council and provide checks and balances in the administration of the municipal government process. The City Manager administers the functions of city government; the City Attorney serves as legal counsel for the City Council and city departments; and the City Clerk administers the legislative, electoral, and public record processes.

## VoteHendersonNV.com

This site provides municipal election information in English, Spanish and Tagalog in accordance with Section 203 of the Voter Rights Act, including:

- Important Dates
- Early Voting Schedule
- Vote Center Locations
- Sample Ballot
- Ward Map
- Voter Registration Information

# Electioneering/Campaigning

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## **Electioneering Restrictions** (NRS 293.361)

Electioneering is prohibited within 100 feet from the entrance to the building or structure in which a polling place is located. Electioneering is defined as campaigning for or against a candidate, ballot question, or political party by:

- Posting signs supporting or opposing a candidate, ballot question, or political party.
- Distribution of literature relating to the support of or opposition to a candidate, ballot question, or political party.
- Using loudspeakers to broadcast information relating to the support of or opposition to a candidate, ballot question, or political party.
- Buying, selling, wearing or displaying any badge, button, or other insignia which is designed or tends to aid or promote the success or defeat of any political party or candidate or ballot question to be voted upon at that election.
- Soliciting signatures to any kind of petition.

## **Electioneering/Campaigning Protocol**

### *at City of Henderson Facilities*

The City of Henderson has established a policy to guide staff in protocol of political electioneering/campaigning at City facilities. There is no statutory language that prohibits the distribution of election campaign handouts prior to Election Day, except during the time a polling place is open for early voting. On Election Day, electioneering/campaigning is allowed at city facilities outside of the distance markers established by election officials. Campaign signs are prohibited on city property.

# Campaign Signs

## TEMPORARY OFF-PREMISES ELECTION SIGNS

**TEMPORARY OFF-PREMISES ELECTION SIGNS (HMC 19.12.4)** are defined as a temporary sign other than a billboard that advertises, promotes, supports, or opposes a candidate, issue, or ballot question to be decided in a scheduled election. This definition includes city, county, and other public elections as well as elections of clubs, labor unions, and other organizations that are not conducted by the city, county, or state.

### Election Signs Require a Permit (HMC 19.8.9.I)

Each candidate for political office and each organization or individual supporting a position on an issue or ballot question who places a temporary off-premises election sign within Henderson city limits must first obtain a permit to do so from a building official. The cost for this permit will be assessed per the Building and Fire Safety division fees per candidate, issue, or ballot question, regardless of the number of signs placed. The purpose of the permit is to provide building officials with the name and pertinent information about the campaign manager or party responsible for repair of damaged or hazardous signs, and to monitor and remove all unclaimed signs following the election. Signs placed in Henderson without benefit of the proper permit will be removed and impounded until a permit is obtained. Permit contacts are required to provide a map indicating the location of all elections signs placements after all signs have been installed.

### Size

The maximum size of a temporary off-premises election sign is 18 square feet in residential zones and 128 square feet in all other zones.

### Location

Temporary off-premises election signs must not visually block any area within a street right-of-way or be located within the site visibility zone when taller than 24 inches above the curb or edge of pavement where no curb exists. Where no pavement exists, measurement must be made from the edge of the travel way. Signs may not be placed on private property without the property owner's or authorized agent's written consent. Written consent shall be provided to the city upon request. Signs may not be placed, posted or otherwise affixed within public rights-of-way, medians or upon any public property and on any site with construction fencing.

### Time Allowed; Removal

Temporary off-premises election signs may be installed on or after January 1 of the year in which the election for that registered candidate or qualified ballot question occurs. Each temporary off-premises election sign must be removed by the permittee within 10 days of the election in which the office, issue, or ballot question is decided. Any such election sign found to be in violation of the provisions of this code must be brought into conformance by the permittee upon notification by a building official. If the permittee fails to make appropriate corrections in a timely manner, a building official is authorized to remove or cause to have removed any signs in violation and impound those signs until the permittee can make the necessary corrections. Following the election in which the subject office, issue or ballot question is decided, all unclaimed election signs will become the property of the city and will be disposed of at the discretion of the city.

Candidates should examine county regulations and city ordinances for rules regarding campaign signs. In addition, state law governs campaign signs placed within highway rights-of way.

Review NRS 405.030 and 405.110 for specific prohibitions, removal policy by the Nevada Department of Transportation (NDOT), and possible penalties. State law sets time periods for the placement of campaign signs.

Please refer to the NDOT brochure provided in the candidate filing packet, or contact the Department of Transportation at 702-385-6540 for further clarification.



# General Information

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## Candidate Names on Official Ballot

The use of a nickname in conjunction with the candidate's legal name is allowed, and the nickname may be printed on the official ballots in accordance with the provisions. A nickname of not more than 10 letters may be incorporated into the name of a candidate. The nickname must be in quotation marks and appear immediately before the surname of the candidate. A nickname must not indicate any political, economic, social or religious view or affiliation and must not be the name of any person, living or dead, whose reputation is known on a statewide, nationwide or worldwide basis, or in any other manner deceive a voter regarding the person or principles for which he or she is voting (NRS 293.2565).

## At-Large Voting (Henderson City Charter Article 5)

All candidates running for elective office shall be voted upon by the registered voters of the city at large. Every person who resides within the city at the time of holding any municipal election, and whose name appears upon the official register of voters in and for the city is entitled to vote at each municipal election for all offices to be voted for, and on all questions that may be submitted.

## Candidates Receiving over 50 Percent in the Primary Election (Henderson City Charter Article 5)

If in the Primary Election, regardless of the number of candidates for an office, one candidate receives a majority of votes cast in that election (over 50 percent) for the office for which he is candidate, he must be declared elected and no General Election needs to be held for that office.

## Candidates ~ General Election Ballot (Henderson City Charter Article 5)

If in the Primary Election no candidate receives a majority of votes cast in that election for the office for which he is a candidate, the names of the two candidates receiving the highest number of votes shall be placed on the ballot for the General Election.

## Election Night Tabulation

After the polls close at 7pm on Election Day, the results are delivered to the Clark County Election Center central tabulation facility for processing. They are tabulated along with early voting and mail ballot results. The Henderson City Clerk remains on site observing this process. Internet access to unofficial election results is available after 7pm. The results are updated approximately every 20 minutes. A link to election results can be found at [clarkcountynv.gov](http://clarkcountynv.gov). Candidates may provide the City Clerk with their contact number for election night details.

## Canvass of Primary and General Election

Canvass of the Primary Election will be held at the April 9, 2019, City Council meeting. Canvass of the General Election will be held at the June 18, 2019, Special City Council meeting. Canvassing must be held within 10 days after the election (Henderson City Charter Section 5.100). Elected individuals will enter upon their duties at the June 18, 2019, City Council meeting (Henderson City Charter Section 5.010).

# Voter Registration

## Register to Vote Online

Residents with a Nevada Department of Motor Vehicles issued photo ID card or driver's license may register online at [nvsos.gov](http://nvsos.gov). The system will also enable you to update existing registration.

## Register to Vote In Person

- any local city clerk office
- the Clark County Election Department
- the Department of Motor Vehicles
- before a field registrar (field registrars are volunteers trained to register qualified residents on behalf of the Clark County Registrar of Voters, and must wear their official field registrar badge showing their name when registering voters.)

## Register to Vote by Mail

You may contact the Office of the City Clerk or the Clark County Election Department by letter or fax requesting a mail-in voter registration form.

City of Henderson  
Office of the City Clerk  
240 S. Water St.  
Henderson, NV 89015  
702-267-1401 fax

Clark County Election Department  
965 Trade Center Dr.  
Suite A  
North Las Vegas, NV 89030  
702-455-2793 fax

Mail-in Voter Registration Applications are also available at the following Henderson locations:

- Post offices and libraries
- City of Henderson parks and recreation centers:
  - Black Mountain Recreation Center, 599 Greenway Rd.
  - Downtown Senior Center, 27 E. Texas Ave.
  - Henderson Multigenerational Center, 250 S. Green Valley Pkwy.
  - Heritage Park Senior Facility, 300 Racetrack Rd.
  - Silver Springs Recreation Center, 1951 Silver Springs Pkwy.
  - Valley View Recreation Center, 500 Harris St.
  - Whitney Ranch Recreation Center, 1575 Galleria Dr.

## Close of Voter Registration

### Primary Election

March 5-14, 2019, is the period for close of voter registration. The Office of the City Clerk will be open:

**Tuesday, March 4-  
Thursday, March 7**  
7:30am-5:30pm

**Monday, March 11 &  
Tuesday, March 12**  
7:30am-7pm

**Wednesday, March 13 &  
Thursday, March 14**  
Register online at [www.RegistertoVoteNV.gov](http://www.RegistertoVoteNV.gov).

### General Election

May 14-23, 2019, is the period for close of voter registration. The Office of the City Clerk will be open:

**Tuesday, May 14-  
Thursday, May 16**  
7:30am-5:30pm

**Friday, May 17**  
Closed

**Saturday, May 18 &  
Sunday, May 19**  
9am-5pm

**Monday, May 20 &  
Tuesday, May 21**  
7:30am-9pm

**Wednesday, May 22 &  
Thursday, March 23**  
Register online at [www.RegistertoVoteNV.gov](http://www.RegistertoVoteNV.gov).