



# CITY OF HENDERSON ANNUAL VENDOR INTEREST FORM

**(PLEASE NOTE: THIS IS NOT AN OFFICIAL VENDOR APPLICATION FOR ANY OF THE EVENTS LISTED BELOW. THIS IS AN ANNUAL INTEREST FORM ONLY.)**

BUSINESS: \_\_\_\_\_ DATE: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

EMAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

Nevada Sales Tax Permit/EIN/501c3#: \_\_\_\_\_

**Food Vendors Only:** SNHD (Circle One: TFE/AI/MV) Vendor permit #: \_\_\_\_\_

List items for sale and/or menu with pricing\* (Attach additional sheet if needed): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

*\*Some events will have restrictions on sales (e.g., bottled water, soft drinks). Rights to sell may be given to pre-assigned nonprofit groups only; duplicate items among vendors may be denied. If selected as an event vendor, notification of approved items for sale at event will be listed in the confirmation letter.*

### BOOTH OVERVIEW:

Vendor type: Food/Beverage  Commercial/Souvenir  Craft Vendor

Do you vend from a: Trailer  Booth  Cart  Food Truck

Food vendors, will you be selling food that is: Cooked Onsite  Pre-Packaged

Booth size (incl. hitch and/or awnings) L \_\_\_\_\_ by W \_\_\_\_\_ Serving side (L/R or F/B) \_\_\_\_\_

**NOTE:** A PHOTO SHOWING YOUR FULL SETUP (TRAILER, TENT, BOOTH, FOOD TRUCK, etc.) **MUST** BE INCLUDED WITH THIS INTEREST FORM. IF YOU DO NOT HAVE A PHOTO, PLEASE SUBMIT A DRAWING OF SETUP OR REFER TO A WEBSITE.

### POWER REQUIREMENTS:

Choose one (standard cord end required): 110-volt (up to 20 amps)  or 220-volt (up to 50 amps)

**Please attach power requirement information on a separate sheet. Provide detailed description of power requirements.** Include power level required (e.g., 20 amp or 50 amp), how many power hook-ups are required, type of power plug, what type of equipment will be used that requires power, etc.



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## CHECK ALL EVENTS THAT YOU WOULD LIKE TO PARTICIPATE IN AS A VENDOR:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Bark in the Park<br>March 9, 2019                                   | <input type="checkbox"/> St. Patrick's Day Parade & Festival<br>March 16-17, 2019 | <input type="checkbox"/> Industrial Days<br>April 27, 2019             |
| <input type="checkbox"/> Art Festival of Henderson<br>May 11-12, 2019<br>(Food Vendors Only) | <input type="checkbox"/> Fourth of July Celebration<br>July 4, 2019               | <input type="checkbox"/> Henderson Stroll 'n Roll<br>November 16, 2019 |
| <input type="checkbox"/> WinterFest<br>December 13-14, 2019                                  |   |  |

## ADDITIONAL VENDOR OPPORTUNITIES:

I would like to be contacted by event promoters, agencies, and festival organizers soliciting vendor participation within events not produced, organized or sponsored by the City of Henderson.

- Yes       No

## Please return the completed vendor interest form to:

City of Henderson  
ATTN: Parks & Recreation - Special Events Office  
P.O. Box 95050, MSC 411  
Henderson, NV 89009-5050  
Or  
[SpecialEvents@cityofhenderson.com](mailto:SpecialEvents@cityofhenderson.com)